



Thirty-fifth Regular Meeting of the Executive Committee

**Election of a Member of the Audit  
Review Committee (ARC)-Rev1**

IICA/CE/Doc. 640 (15) Original: Spanish

San Jose, Costa Rica  
July 15-16, 2015



**AUDIT REVIEW COMMITTEE  
NOMINATIONS FOR ELECTION TO THE SIX-YEAR  
TERM BEGINNING ON JANUARY 1, 2016**

Article 3 (k) of the Rules of Procedure of the Executive Committee and Article III of the Statute of the Audit Review Committee ("ARC Statute") stipulate that the Executive Committee is responsible for electing the members of the Audit Review Committee.

Pursuant to the ARC Statute, at least one of the three members of the ARC shall be elected from among the candidates presented by the six Member States that are the largest contributors to IICA's Regular Fund, and at least one member shall be elected from among candidates nominated by the other Member States. Per the Statute "each member of the ARC shall be a high-ranking official of the office or entity responsible for examining the accounts for the public administration of the Member State of which he is a national".

The Executive Committee, at its Twenty-ninth Regular Meeting and in response to an offer from the Government of Jamaica, adopted resolution IICA/CE/Res.502 (XXIX-O/09), appointing Mrs. Pamela D.M. Monroe Ellis as a member of the ARC in the position reserved for a candidate nominated by all the Member States, except the six largest contributors. Mrs. Monroe Ellis' term of service in this capacity will end December 31, 2015.

In compliance with the rules currently in effect, the Director General on March 9, 2015 asked the Member States to nominate candidates for the Executive Committee to select a new member to sit on the ARC from January 2016 to December 2021. In response to that request the following nominations have been received:

Paraguay: Mr. Sergio Noguera

Saint Kitts and Nevis: Ms. Antoinette R. Hodge

The application submitted by St. Kitts and Nevis was received after the specified period.

Attached is the curriculum vitae of the candidate.



*Embajada de la República del Paraguay, San José — Costa Rica*

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EP/CA/CR/No. 206/15

San Jose, May 13, 2015

Dear Director General:

I am pleased to you to share with you the decision of the Republic of Paraguay with respect to the nomination of a candidate as member of the Audit Review Committee (ARC), for the period January 1, 2016 to December 31, 2021.

In this regard, the Government of Paraguay has decided to nominate economist Sergio Noguera, Director of the Internal Audit Unit of the Ministry of Foreign Affairs, to the aforementioned position.

Please find attached the candidate's Curriculum Vitae.

With nothing further to add at this time, allow me to convey the assurances of my highest consideration.

*Original signed by*

José Felix Fernandez Estigarribia  
Ambassador

Director General  
Mr. Victor VILLALOBOS ARAMBULA  
Inter-American Institute for Cooperation on Agriculture -  
IICA San José - Costa Rica

# **CURRICULUM VITAE**

## **PERSONAL DATA**

Given Names : **SERGIO NICOLAS**  
Surnames : **NOGUERA GIMENEZ**  
Date of Birth : **SEPTEMBER 15, 1961**  
Place of Birth : **MACIEL – CAAZAPA**  
Marital Status : **MARRIED**  
ID Number : **817.798**  
Address : **PEDRO GETTO N° 315**  
**(FDO. DE LA MORA)**  
Phone Numbers : **59521522 – 431 HOME**  
**59521444097 OFFICE**  
**595985 – 853016 MOBILE**

## **ACADEMIC BACKGROUND**

### **ELEMENTARY SCHOOL**

Escuela Graduada N° 536 in Maciel, Department of Caázapa.

### **HIGH SCHOOL**

**HIGH SCHOOL DIPLOMA IN ARTS AND SCIENCE - 1982**

Liceo Próceres de Mayo – Asunción.

**UNIVERSITY:**

School of Economic, Administrative and Accounting Sciences of the National University of Asunción (Universidad Nacional de Asunción).

Degree obtained: **ECONOMIST**

**MASTER'S:**

**Master's Degree in Planning and Projects**, organized by the School of Postgraduate Studies of the National University of Asunción (Universidad Nacional de Asunción).

**Degree Obtained: MASTER IN PLANNING AND PROJECTS.**

**Cumulative Grade:** 3.5 (Three point five).

**Thesis: FLORICULTURE, AN ALTERNATIVE FOR DIVERSIFICATION:**

Presented and defended before the thesis examination panel, as stated in Certificate 94 Ma.Pl.Pr.21 Def. Tes. – 12-08-94.

**WORK EXPERIENCE**

**Ministry of Education and Culture:** INTERNAL AUDITOR from October 1993 to 2003, at the General Directorate of the Internal Audit Unit, followed by other roles.

**MINISTRY OF THE PUBLIC SERVICE (STATE ATTORNEY GENERAL)**

**Director of the Budget Unit** of the Ministry of the Public Service, from April 2005 to September 16, 2005.

## **GENERAL AUDIT UNIT OF THE EXECUTIVE BRANCH**

Employed by the General Audit Unit of the Executive Branch, beginning on 01/12/2005, as Technical-Administrative Coordinator of the Institutional Strengthening Program, Agreement with the Inter-American Development Bank (IDB). Appointed later as Coordinator of the Operational Contracts Unit and Audit Consultant by Resolution No. 240/08.

Appointed as Internal Auditor of the General Audit Unit of the Executive Branch by Decree No. 2004/09, and as Director General of the Internal Audit Unit of the General Audit Unit of the Executive Branch by Resolution No. 71/09, until September 7, 2013.

Audit Supervisor. General Audit Unit of the Executive Branch, up to November 2013.

## **MINISTRY OF FOREIGN AFFAIRS**

Currently Director of the Internal Audit Unit of the Ministry of Foreign Affairs, since November 2013.

## **PROFESSIONAL REFERENCES**

- Mr. Alberto Cabrera Villalba, economist – Tel.: 0994254163.
- Mr. José Mariño – Tel.: 0981469941.

## **PERSONAL REFERENCES**

- Mr. Walter Ovelar F.– Tel.: 0981181225.
- Ms. Limpia Ferreira – Tel.: 0981448811



# SAINT CHRISTOPHER AND NEVIS

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Fax: (869) 465-5202  
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Website: [foreign.gov.kn](http://foreign.gov.kn)

MINISTRY OF FOREIGN AFFAIRS  
P O Box 186  
Church Street  
Basseterre  
& Kitts • West Indies

Ref No: FA/01/020

27th May, 2015

Víctor M. Villabos  
Director General  
Inter American Institute for Cooperation on Agriculture  
P.O. Box 55-2200,  
San Jose, Vazquez de Coronado,  
San Isidro 11101  
Costa Rica

Dear Mr. Villalobos:

I am pleased to acknowledge receipt of correspondence reference SC/DG-231, dated 9th March, 2015 on candidacy of new members of the Audit Review Committee (ARC) which would scrutinize the accounts of the General Directorate.

The Federation has, in fact, chosen a nominee to sit on the Audit Review Committee (ARC) in the person of Ms. Antoinette R. Hodge, Deputy Director in the Audit Department of the Ministry of Finance. Ms. Hodge has a wealth of experience in the area of auditing and is eminently qualified to represent the Federation of St. Kitts and Nevis in this regard.

The Government wishes for our nomination to be accepted at this time.

Kindly accept the assurance of the highest consideration.

Yours sincerely,

/s/Hon. Mark A. G. Brantley  
Minister of Foreign Affairs and Aviation  
St. Kitts and Nevis





ST. KITTS AND NEVIS  
NATIONAL AUDIT OFFICE

P. O. Box 19, Basseterre, St. Kitts.

TEL: (869) 467-1051; FAX: (869) 466-8510; E-MAIL: [audit@gov.kn](mailto:audit@gov.kn)

Victor M Villabos  
Director General,  
IICA  
Your ref: SC/DG-231

Dear Sir

Thank you for your kind invitation to present a candidate to serve as a member of the Audit Review Committee (ARC), established to coordinate the examination of the accounts of the General Directorate by the member states of IICA.

I am pleased to advise that our nominee to serve on the ARC is Ms. Antoinette R Hodge, who is the Deputy Director of Audit in our organization

Antonette came to our Office in 2003 after graduating with a Masters of Accountancy (Hons) and appointed Audit Manager. Her responsibilities as an Audit Manager among other things were to assist the Deputy Director in planning, organizing and managing field audits. She was also responsible for the training of staff.

Antonette also attended a number of training courses to include among others, financial audit, performance audit and forensic audit.

In her current post as Deputy Director of Audit, Antonette assists in the organizing, planning and directing of *all* activities of the Office of Director of Audit. (See CV attached).

Mr. Director General, please accept my appreciation for your confidence in and consideration of our willingness and ability to participate in this noble activity.

Wesley D Galloway  
Director of Audit

14 May 2015

# ANTONETTE R HODGE

CENTRAL WESTBOURNE STREET, BASSETERRE, ST. KITTS

869-466-3015(H)

869-667-0161(C) 869-467-1195

antonetterhodge@hotmail.com

EDUCATION: Master of Accountancy (Hons) - Auditing Concentration Graduated  
August 2002

- Bowling Green State University - Ohio

Bachelors of Arts (Hons) - Accounting May 2001

- University of the Virgin Islands - St. Thomas

EXPERIENCE: GOVERNMENT OF ST. KITTS AND NEVIS - NATIONAL AUDIT OFFICE

Deputy Director of Audit - Responsibilities include; August 2010 - Present

- Assisting in the planning, organizing and directing of all activities of the National Audit Office;
- Reviewing assigned work through reports, inspection and discussion;
- Participating in the Audit of Accounts at the professional level;
- Managing the financial and accounting business of all departments;
- Reviewing audit exercises conducted in accordance with work programmes and preparing the final draft of the reports of the Director.

Audit Manager - Responsibilities included; April 2003 - July 2010

- Planning, organizing and managing field audits;
- Examining other Departments' records and ensuring that Audit Registers are properly kept;
- Supervising the Senior Auditors, Auditors and Audit Assistants;
- Facilitating 'in house' training.

TRAINING COURSES: Quality Assurance in Financial Audits 2010

Fundamentals in Fraud and Forensic Auditing 2012

Performance (Value for Money) Auditing 2012

Risk-Based Approach to Financial Auditing 2013

Audit of Public Debt 2013

Forensic Audit: Fraud Prevention and Detection 2014

information Technology (IT) Audit 2014-Present

COMPUTER SKILLS: Microsoft Office (Word, Excel and Power Point)  
QuickBooks

EXTRACURRICULAR: Treasurer

- Basseterre Wesleyan Holiness Church - Sunday Schools (3) 2010 - Present
- St. Kitts and Nevis Red Cross Society 2005 - 2015

HONORS/AWARDS: Accounting Award recipient (2001) - Academic success  
Who's Who Among Students in American Universities and Colleges  
Golden Key international Honor Society