

REPORT OF THE FIFTH REGULAR MEETING
OF THE EXECUTIVE COMMITTEE

San Jose, Costa Rica
July 29 to August 2, 1985





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July 29 to August 2, 1985**



**Central Office of the General Directorate
Inter-American Institute for Cooperation on Agriculture
San Jose, Costa Rica
1985**

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INTRODUCTION

INTRODUCTION

This Report contains the Proceedings of the Fifth Regular Meeting of the Executive Committee, which was held in San Jose, Costa Rica, from July 29 to August 2, 1985. It further contains the Resolutions and Draft Resolutions, the Agenda, the list of participants, and other documents and addresses produced during the course of the meeting.

This publication is No. 31 of the Official Documents Series and is available in separate volumes in English, French, Portuguese and Spanish. It was published for the purpose of disseminating information on the activities of the Inter-American Institute for Cooperation on Agriculture.

**PROCEEDINGS OF THE FIFTH REGULAR MEETING OF THE
EXECUTIVE COMMITTEE OF THE INTER-AMERICAN INSTITUTE
FOR COOPERATION ON AGRICULTURE**

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EXECUTIVE COMMITTEE OF THE INTER-AMERICAN INSTITUTE
FOR COOPERATION ON AGRICULTURE**

**San Jose, Costa Rica
29 July – 2 August 1985**

The Fifth Regular Meeting of the Executive Committee of the Inter-American Institute for Cooperation on Agriculture (IICA) was held in compliance with the provisions of the Rules of Procedure of the Executive Committee and by agreement of the Second Regular Meeting of the Inter-American Board of Agriculture, which met in October, 1983 in Kingston, Jamaica and the Fourth Regular Meeting of the Executive Committee, held in San Jose, Costa Rica in December 1984.

PARTICIPANTS

In accordance with Chapter II of the Rules of Procedure of the Executive Committee, the following Delegates and Observers participated in the meeting:

Delegates

Edgardo R. Moscardi, Argentina (Regular)
Luis María Elizalde, Argentina (Alternate)
Felipe Ortíz Rojas, Chile (Regular)
Ricardo Puelma Claro, Chile (Alternate)
Jorge Bustamante Roldán, Colombia (Regular)
Carlos Manuel Rojas López, Costa Rica (Regular)
Eduardo Zumbado, Costa Rica (Alternate)
Virginia Sancho Alpízar, Costa Rica (Alternate)
Ana Cecilia Armijo, Costa Rica (Alternate)
José E. Lois Malkun, Dominican Republic (Regular)
Ricardo Dávila Espinel, Ecuador (Regular)
O. Marie Strachan, Jamaica (Regular)
Carlos Vidali, Mexico (Regular)
Reyna Henaine de Larriva, Mexico (Alternate)
Guadalupe Belloc, Mexico (Alternate)
Víctor Hugo Ramírez L., Mexico (Alternate)
Cayo Julio Rodríguez, Panama (Regular)
Alexis Calderón Peñaloza, Panama (Alternate)
John B. Henry, Saint Lucia (Regular)

Max Witcher, United States of America (Regular)
Donald Stewart, United States of America (Alternate)
Roger Lewis, United States of America (Alternate)
Earl Teeter, United States of America (Alternate)
Steven Smith, United States of America (Alternate)

Observers

Mario Assis Menezes, Brazil
Fausto Orlando Campello Coelho, Brazil
Percy Abols, Canada
Roberto Muñoz, Guatemala
Ramiro Asturias Zamora, Guatemala
Celio Gilberto Ossorio, Honduras
Bayardo Serrano, Nicaragua
Rafael Guevara Ocoñ, Nicaragua
Alcira Lichi de Bejarano, Paraguay
George Soerjoesing, Suriname
Pedro Olmos, Uruguay
Susana Dansilio Pozzi, Uruguay
Martín Ramírez Blanco, Venezuela
Aida Núñez Rausseo, Venezuela

Permanent Observer Countries

In Seh Myung, Korea
Michel Ribard, France
Adolfo Scozzarella, Italy
Gonzalo Fernández de Córdova, Spain

Observers from the Inter-American System

Fernando Bravo Gómez, OAS
Hugo Villegas, PAHO/WHO

Observers from Agencies

Rodrigo Tarté Ponce, CATIE
Francisco Javier Reyes, CREFAL
Rodrigo Santacruz, FAO
Manuel Asuero, ILO
Manuel Martínez y Martínez, SIECA

IICA Personnel included: the Director General, the Deputy Director General, the Assistant Deputy Directors General for Operations, Program Development and External Affairs, the Director of the Cabinet, the Legal Advisors and other Institute officers.

INAUGURAL SESSION

The Inaugural Session of the Fifth Regular Meeting of the Executive Committee of IICA was called to order at 09:40 hours on July 29, 1985, in the Sala Magna of the Institute's Central Office, in San Isidro de Coronado, Costa Rica.

The Representative from Ecuador and Chairman of the Fourth Regular Meeting of the Executive Committee, Mr. Ricardo Dávila, presided over the inaugural ceremony, which began with the welcoming address from the Director General, Dr. Francisco Morillo Andrade, who elaborated on the development of the actions carried out by the General Directorate, in compliance with its work programs and with the resolutions and mandates issued at the Second Regular Meeting of the Inter-American Board of Agriculture and the Fourth Regular Meeting of the Executive Committee. The Director General underscored the necessity of reexamining the 1983-1987 Medium-Term Plan, as well as analyzing the 1986-1987 Program-Budget and defining the priorities of IICA's actions, in accordance with the needs of the Member States.

The Director General proceeded to evoke the memory of Mr. Earl N. Bressman, first Director General of IICA, who passed away in January of this year, commending Mr. Bressman's laudable efforts at organizing and administering the Inter-American Institute of Agricultural Science between 1942 and 1946, at a time of world crisis marked by a need for the development of scientific research. The Committee observed one minute of silence in his memory.

The Representative of the Government of Costa Rica, Mr. Carlos Manuel Rojas, Minister of Agriculture and Livestock, welcomed the Delegates to the Meeting, urging them to complete their extensive agenda and wishing them success in their endeavour.

The Chairman of the Executive Committee highlighted the commendable work carried out by the General Directorate and its collaborators since the conclusion of the Fourth Regular Meeting to the present, particularly with reference to the preparation of numerous technical documents, and emphasized the great amount of work which still remained to be done between this Fifth Regular Meeting of the Executive Committee and the Third Regular Meeting of the Inter-American Board of Agriculture, scheduled for October, 1985 in Montevideo, Uruguay.

The Chair officially called to order the Fifth Regular Meeting of the Executive Committee.

The Inaugural Session came to a close at 10:40 hours.

PREPARATORY SESSION

The Preparatory Session of the Fifth Regular Meeting of the Executive Committee was called to order at 11:10 hours on July 29, 1985 in the Sala Magna of the Institute's Central Office. The Session was chaired by the Representative from Ecuador, Mr. Ricardo Dávila.

The Committee adopted agreements concerning the following items on the Order of Business:

a. Election of the Chair

The Representative from the United States of America nominated the Representative from Jamaica, Ms. O. Marie Strachan, as Chairperson of the Fifth Regular Meeting of the Executive Committee. The nomination was seconded by the Representatives from Argentina and Colombia. Ms. Strachan was elected unanimously.

b. Election of the Rapporteur

The Representative from Colombia nominated the Representative from Panama as Rapporteur of the Meeting. The nomination was seconded by the Representative from Costa Rica, and subsequently approved by acclamation. Mr. Alexis Calderón was thus designated by his delegation as Rapporteur of the Meeting.

c. Provisional Agenda

The Provisional Agenda was submitted for the due consideration of the Delegates, who approved it without changes thereto.

The Director General clarified that technical matters concerning multi-national or regional projects to be financed with external resources may be included under "Other Business" of the Provisional Agenda.

d. Membership of the Credentials Committee and of the Style Committee

The Chairman proposed that the Credentials Committee be comprised of the Representatives from Argentina, Costa Rica, the Dominican Republic and Colombia. Said proposal was approved.

The Chairman further proposed that the Style Committee be comprised of the Representatives from Chile, Mexico and Ecuador, for the Spanish language, and of the Representative from the United States of America, for the English language. Said proposal was likewise approved.

- e. **Working Groups to be established and the topics, proposals and reports to be assigned to them**

It was agreed to form Working Groups during the course of the discussions, if this proved necessary.

- f. **Deadline for submitting proposals**

The Chairman proposed Tuesday, July 30, at 18:00 hours, as the deadline for submitting proposals. He indicated that this deadline would not apply to proposals from the Working Groups.

The Representative from Argentina requested that the deadline be extended to Wednesday, July 31, at 18:00 hours. The Director General indicated that said extension would affect the work of the Secretariat. It was agreed that the deadline for the submission of proposals would be Wednesday, July 31, at 12:00 hours.

- g. **Approximate duration of the meeting**

The Committee agreed to conclude the Fifth Regular Meeting of the Executive Committee on Friday, August 2, in accordance with the Provisional Agenda.

- h. **Drawing of lots for the Order of Precedence of the Member States**

The Chairman invited the Representative from Mexico to draw lots.

Prior to the drawing of lots, the Director General conveyed the regrets of the Commonwealth of Dominica for not having been able to attend the Fifth Regular Meeting of the Executive Committee.

The Order of Precedence was as follows:

Saint Lucia
Argentina
United States of America
Dominican Republic
Colombia
Chile
Mexico
Costa Rica
Panama
Ecuador

i. Other Business

There being no new items introduced, the Preparatory Session came to a close at 12:00 hours.

FIRST PLENARY SESSION

The First Plenary Session of the Fifth Regular Meeting of the Executive Committee was called to order on July 29, 1985, in the Sala Magna of IICA's Central Office. The Session was presided over by Mr. Ricardo Dávila, the Representative from Ecuador.

Endorsement of the agreements adopted in the Preparatory Session

a. Election of the Chair.

The Committee, by acclamation, ratified the agreement adopted in the Preparatory Session to elect the Representative from Jamaica, Ms. O. Marie Strachan, as Chairperson of the Fifth Regular Meeting of the Executive Committee. Ms. Strachan expressed her sincere gratitude for the honor bestowed upon her and her country.

b. Election of the Rapporteur

With the Representative from Jamaica acting as Chairperson, the Committee approved, by acclamation, the designation of Mr. Alexis Calderón, Panama's Alternate Representative, as Rapporteur.

The Committee also ratified the agreements adopted at the Preparatory Session regarding:

- c. Approval of the Provisional Agenda**
- d. Membership of the Credentials Committee and of the Style Committee**
- e. Membership of the Working Groups and the topics, proposals and reports to be assigned to them**
- f. Deadline for submitting proposals**
- g. Approximate duration of the meeting**
- h. Order of Precedence of the Member States**

Presentation and discussion of items on the Agenda

Once the agreements adopted in the Preparatory Session had been ratified, the Agenda was presented and discussed in the following order:

Item 1. Provisional Work Schedule

The Chair submitted the Provisional Work Schedule IICA/CE/Doc.103 (85)rev. for the due consideration of the Committee and it was subsequently approved.

Item 2. 1984 Annual Report

The Director General presented the 1984 Annual Report to the Committee and briefly explained its content and major features.

The session was adjourned at 12:30 hours.

SECOND PLENARY SESSION

The Second Plenary Session of the Fifth Regular Meeting of the Executive Committee was called to order at 14:10 hours on July 29, 1985. It was presided over by the Representative from Jamaica.

Item 2. 1984 Annual Report (continued)

The Director General began the presentation of Chapter I of the "1984 Annual Report" entitled "Agriculture in the Americas: Current Status and Future Trends", highlighting the current status of the gross domestic product, balance of payments, the economically active population engaged in agriculture, production indices, the foreign debt and the continent's agricultural potential.

The Director General also referred to the vital role to be played by agriculture in the accelerated, self-sustained development of the economies of Latin America and the Caribbean.

The Chair temporarily suspended the presentation on the "1984 Annual Report". due to a power failure at the Central Office.

The Creation of Working Groups

The session was reconvened at 15:32 hours. The Chair submitted to the consideration of the Representatives the possibility of forming two working groups to discuss financial and personnel matters.

The Director General explained that the Item: "Report of the Director General on the Results of the Implementation of the Financial Rules and Proposals for Changes in the Financial Rules and the Rules of Procedure of the General Directorate" (Item 9) was closely related to other documents referring

to the financial status of the Institute, amongst which are: "Report from the Director General on the Need for and Operation of Revolving Funds" (Item 10), "Report of the Director General on the Level and Use of Indirect Administrative and Technical Costs (CATIs)" (Item 11), "Report of the Director General on Background Information Concerning Overdue Doubtful Accounts" (Item 12), "Report of the Director General on Rate of Exchange Differentials" (Item 13), "Report of the Director General on the Costs of Meetings of the Governing Bodies of the Inter-American Institute for Cooperation on Agriculture" (Item 14) and "Report of the Director General on the IX Inter-American Conference on Agriculture" (Item 23).

The Director General pointed out the interrelatedness of these items with the "Report of the Director General on Modifications to the Rules of Procedure of the General Directorate and Proposals with Respect Thereto" (Item 19).

He subsequently proposed that these documents be submitted to a working group in order to facilitate the discussion.

The Chair called for volunteers to form the working groups, as per the proposal of the Director General. Representatives from the following countries volunteered: the United States of America, Chile, Argentina, Mexico, Brazil and Canada.

The Committee also considered whether it would be appropriate to form a second working group to study the documents dealing with personnel matters.

The question of whether the working groups should meet simultaneously or sequentially was discussed at length. It was decided that the two groups would meet at the same time. The second working group was made up of Representatives from Jamaica, the United States of America, Argentina, Chile, Canada, Costa Rica, Colombia, Panama, Mexico, the Dominican Republic and Brazil. This group will study the "Report of the Director General on the Implementation of the Proposed Staff Rules" (Item 15), "Report of the Director General on the Standards for IICA Personnel Classification and Classification of Positions" (Item 16), "Report of the Director General on the System for the Determination of Remuneration for IICA Personnel" (Item 17), and the "Report of the Director General on the Definition of Positions of Trust" (Item 18).

The session was adjourned at 16:25 hours.

THIRD PLENARY SESSION

The Third Plenary Session of the Fifth Regular Meeting of the Executive Committee was called to order at 15:20 hours on July 30, 1985. The session was presided over by the Representative from Jamaica.

Proceedings of the Inaugural, Preparatory and First and Second Plenary Sessions

The Chairperson requested that the Rapporteur read the Proceedings. The Representative from the United States of America moved that to save time the Representatives read and submit the changes to the consideration of the Plenary the following day. The motion was approved.

Report of the Credentials Committee

The Representative from Argentina, as Chairperson of the Credentials Committee, presented the report and said that the Credentials were found to be in order. The Executive Committee officially approved the Report.

Item 2. 1984 Annual Report (continued)

At the request of the Director General, the Deputy Director General provided a summary of Chapter II of the Annual Report describing the administrative organization of the Institute, and highlighted the progress made in implementing the 1982-1987 Medium-Term Plan in the areas of technical and administrative action, finances, external affairs and human resources.

At the request of the Director General, the Assistant Deputy Director General for External Affairs provided a summary of IICA actions in external affairs and progress made during 1984, with respect to the Resolutions of the Fourth Regular Meeting of the Executive Committee (item 6 of the Agenda) and to the Resolutions issued at the Second Regular Meeting of the Inter-American Board of Agriculture (item 5 of the Agenda), which are not regarded as specific items of the Agenda for this Meeting.

The Director General then had the Director of Action Analysis and Evaluation summarize the technical cooperation activities carried out by the Institute and amply described in the "1984 Annual Report."

The Director of Action Analysis and Evaluation summarized the activities of the Specialized Centers - CEPI, CIDIA, CATIE - as well as the ten Programs and 172 Projects carried out by IICA in 1984. He also elaborated on the mechanisms for reaching agreement on and concentrating actions implemented by the General Directorate, and stressed that IICA developed 706 activities, trained 27,500 persons and published 680 documents during 1984.

The Director General pointed out that the "1984 Annual Report" emphasized the identification of projects achieved during the year.

The Coordinator of International Relations continued the session with a presentation of the Chapter "International Relations" of the 1984 Annual Report, highlighting the signature of 128 legal instruments (conventions, agree-

ments, contracts and letters of understanding), and the relations of the Institute with agencies of the Inter-American System, the United Nations System, Regional and Subregional Organizations and other entities.

Continuing the presentation of the 1984 Annual Report, the Director of Human Resources provided a detailed review of IICA actions concerning classification and evaluation of positions and revisions of the remuneration system, pay scale and personnel evaluation. He also indicated that the instruments for Personnel Classification and Classification of Positions and the System for the Determination of Remuneration of Personnel were tested. He ended by stating that the experience gained had served as a basis for developing the 1986-1987 Program-Budget.

The Director General asked the Director of Financial Resources and Management to discuss the 1984 Financial Statement contained in the "1984 Annual Report" and then address matters relating to item 3 of the Agenda -Financial Report and Report of the External Auditors - and item 4 of the Agenda -Comments by the Director General on the Financial Statements for the Period Ending 31 December 1984-- submitted by the External Auditors.

The Director of Financial Resources and Management reported on the collection of CATIs in 1984, the collection of quotas contributed by the Member States and the reprogramming and reduction of costs that had to be carried out during the year due to delays in the receipt of quotas, and described the situation of assets and liabilities of the Institute in 1984. He ended by explaining to the Committee the measures that had been adopted to up date the inventory of IICA's assets.

The Representative from Colombia enquired about the operations executed by IICA in short-term preinvestments. The Director General explained that IICA deposits its funds in banks, and when expenditure commitments so permit, it makes short-term investments.

The Head of the Budget Division then compared the income from quotas, external resources and CATIs to the institution's expenditures for 1984. He also described the different levels of execution of the Programs for the year, and pointed out that the mean level of execution had been 79 percent.

The Director General noted that although the Institute had not received all of the contributions, it had observed 100 percent of CATIE mandatory disbursements. He indicated that in 1985 such disbursements are made according to income percentage.

The Chairperson thanked the Director General for the presentation of the Annual Report and gave the floor to the Representatives of the countries.

The Representative from Mexico stated that the presentation of the Annual Report provided a clear overall picture of the Institute's current status. She nevertheless pointed to the importance of the technical content that this kind of meeting should have, further expressing her concern to learn about the policies, criteria and priorities involved in the selection and evaluation of projects.

She questioned IICA's actions and their overlapping with the work of other international, regional and subregional organizations in the field of Food Security, Animal Health and Plant Protection.

The Representative then referred to the technical actions carried out by the Institute in Mexico, characterizing them as poor and of little significance. She also expressed concern regarding the scarcity of resources destined to training and technical support. Lastly, the Representative offered technical expertise and facilities currently available in Mexico in order to carry out horizontal technical cooperation programs with the countries.

The Director General responded to the questions posed by the Representative from Mexico by referring to the 1983-1987 Medium-Term Plan which contained the objectives established by the Member States and served as the basis for the development of a technical framework for cooperation.

He pointed out that the technical details of the activities implemented were reflected in the 1984 Annual Report, and that continuous project follow-up and evaluation systems had been developed. He further stated that IICA had become interested in cooperating with other international organizations in order to avoid a duplication of efforts, and that therefore this type of cooperation consisted of carrying out complementary tasks in those areas identified as being within its sphere of competence, such as is the case of Food Security.

Referring specifically to Mexico, the Director General stated that upon assuming IICA's General Directorate, he had become concerned about the modesty of the Institute's actions in Mexico, which prompted him to request that the country appoint a group of experts charged with determining the causes of this situation. He indicated that the Government of Mexico had favorably responded to this request, and that the IICA National Office in Mexico had not only been provided with twice the amount of resources, but also benefited from the transfer of experts to that Office, in accordance with those needs that had been identified.

The Director General also mentioned that, in the process of reaching agreement, IICA together with the Government of Mexico identified the need for action in agricultural training.

The Representative from Mexico thanked the Director General for his explanation, and recommended that at least fifty percent of the agenda for future meetings address technical matters.

The Representative from the Dominican Republic noted that, although quantification of technical results was not an easy task either for IICA or the countries, he wished to support the suggestion of the Representative from Mexico as to the technical matters addressed at the meetings of the Committee. He also enquired as to whether the differences in the implementation of Programs were due to an internal system of priorities or to problems related to the availability of resources and the widespread nature of the actions. If the latter were true, he suggested IICA should define alternatives to regroup the Programs.

The Director General explained that the differences in implementation were the result of varied circumstances, such as the availability of external resources for specific actions or for new projects (Food Security and Numerical Information); the launching of actions after initiation of the fiscal period; changes in the order of priorities resulting from changes in government, which have resulted in short-term actions; and the financial limitations resulting from real income. Lastly, he pointed out that these timely observations were being noted for discussion by the Board and the countries.

The Representative from Argentina stated that he shared the concerns expressed by the Representatives from Mexico and the Dominican Republic. He pointed out that he detected adequate internal program follow-up, but suggested that an external evaluation be conducted to determine the impact of said projects in the countries.

The Director General commented on the statement issued by the Representative from Argentina, in the sense that a systematic external evaluation of the Institute's actions would serve as an excellent basis for the preparation of the next Medium-Term Plan.

The Representative from the United States of America supported the position of the Representative from Mexico concerning the technical content at the meetings, and recalled that this same concern had been voiced by the Representative from Jamaica at the Fourth Regular Meeting of the Executive Committee. He lauded the efforts of the Institute to organize its financial and human resources.

The Representative from Chile expressed his interest in the observations made by the Representatives from Mexico and the Dominican Republic regarding the evaluation of technical actions, and noted that the presentation of the 1984 Annual Report was mainly descriptive and lacked any evaluation system that would permit the present approach to be rectified and thus produce better results.

The Representative from Nicaragua also identified with the concerns of the Representative from Mexico, and insisted that IICA link its actions to those of subregional organizations. He added that Mexico's offer for collaboration should be accepted.

The Director General provided examples of the Institute's reciprocal and horizontal actions for technical cooperation that are underway in different countries and announced the recent signing of an agreement of this type with OIRSA.

The Representative from Brazil shared the concern expressed over the evaluation of IICA's technical actions. He indicated that the Institute had become more political than technical since previous administrations, a fact which in the past had not encouraged the participation of Representatives in the meetings. He reiterated the importance of including technical matters on the agenda.

The Director General expressed his satisfaction at the countries' interest in the existence of IICA as a technical cooperation organization in the agricultural field, in respect whereof he urged the Representatives to take part in the field trip and witness IICA action *in situ*.

The session was adjourned at 19:30 hours.

FOURTH PLENARY SESSION

The Fourth Plenary Session of the Fifth Regular Meeting of the Executive Committee was called to order at 10:20 hours on July 31, 1985. The session was presided over by the Representative from Jamaica.

Proceedings of the Inaugural, Preparatory, First and Second Plenary Sessions

The Chairperson submitted the Proceedings of the Inaugural Session for the consideration of the Plenary. They were approved without changes.

The Chairperson submitted the Proceedings of the Preparatory Session for the consideration of the Plenary. They were approved without changes.

The Chairperson submitted the Proceedings of the First Plenary Session for the consideration of the Plenary. They were approved without changes.

The Chairperson submitted the Proceedings of the Second Plenary Session for the consideration of the Plenary. They were approved without changes.

Item 8. Report of the Director General on the Second Meeting of the Inter-American Commission on Animal Health (COINSA)

The Director General reported on the Second Meeting of COINSA, which was held in Brasilia, Brazil during the last week of April 1985, and detailed the recommendations adopted concerning more active participation of the livestock sector in the planning of Animal Health Programs, International Technical Co-

operation on Animal Health, the Inter-American Information and Epidemiological Surveillance System, and the "Animal Health Plan for the Americas by the Year 2000 -PLASA 2000-," etc. The Director General instructed that the document PLASA 2000 be distributed to the Representatives. The Committee acknowledged receipt of the Report.

Report of the Working Group which studied the documents concerning personnel

- Report of the Director General on the Implementation of the Proposed Staff Rules (Item 15).
- Report of the Director General on the Standards for IICA Personnel Classification and Classification of Positions (Item 16).
- Report of the Director General on the System for the Determination of Remuneration for IICA Personnel (Item 17).
- Report of the Director General on the Definition of Positions of Trust (Item 18).

The Representative from Argentina, who presided over the the Working Group which analyzed the documents concerning personnel, acknowledged the usefulness of the reports submitted by the Director General and lauded the active participation of the members of the Group and the unconditional collaboration provided by IICA staff.

The Representative from Chile, as Rapporteur of the Group, proceeded to present the Report, a copy of which is attached as an appendix to the Report of the Meeting.

During the presentation of this Report, the Chairperson informed those present that the Staff Association had requested authorization from the Director General for its President to attend the discussion of the Report.

The Director General and the Representative from Ecuador made it clear that the President of the Staff Association would be welcome to attend the Meeting as an auditor. The President of the Staff Association was then invited to enter the room in such capacity.

The Representative from Colombia, Vice-chairperson of the Working Group, expressly stated that the Vice-chair had not been consulted with regard to the latest formal changes made by the Group to the Report.

As member of the Working Group, the Representative from the United States of America expressed his concern over the number of existing positions

of trust and added that the Draft Resolution submitted by this Working Group intended to request the Director General to present to the Inter-American Board of Agriculture a list of International Professional Personnel currently occupying permanent positions and of those holding positions of trust in accordance with the proposed Program-Budget. This, the Representative commented, would allow the Board to establish a maximum of available permanent and trust positions.

The Chairperson granted a recess in order to study the Draft Resolutions presented by the Working Group.

The session was adjourned at 12:05 hours.

FIFTH PLENARY SESSION

The Fifth Plenary Session of the Fifth Regular Meeting of the Executive Committee was called to order at 15:00 hours on July 31, 1985. It was presided over by the Representative from Jamaica.

Report of the Working Group which studied the documents concerning personnel (continued)

At the request of the Chairperson, the Rapporteur of the Executive Committee read the Draft Resolution entitled "Modifications to the Proposed Staff Rules," which was approved without changes.

The Rapporteur read the Draft Resolution entitled "Staff Rules," which is to be submitted for the due consideration of the Inter-American Board of Agriculture. It was adopted without changes.

The Director General explained the concepts of "positions" and "appointments" which appear in the documents, and stressed that "appointments" may either be regular or temporary, but not positions.

The Rapporteur read the Draft Resolution entitled "Standards for Personnel Classification," which is to be submitted for the consideration of the Inter-American Board of Agriculture. It was adopted without changes.

The Delegate from Mexico introduced changes to the Report of the Working Group which analyzed the documents concerning personnel, as regards the consensus reached about the Group's conclusions on the Standards for Personnel Classification. They were accepted and introduced into the final document.

The Rapporteur read the Draft Resolution entitled "Remuneration

System,” which is to be submitted for the consideration of the Inter-American Board of Agriculture. It was adopted without changes.

The Delegate from Mexico requested that the Report prepared by the Working Group which analyzed the documents concerning personnel include certain modifications as regards the impact of this System on the countries' quotas. The modifications were accepted and incorporated into the final document.

The Representative from the United States of America enquired whether the observations he made at the Fourth Regular Meeting of the Executive Committee –items 8.7, and 8.13 of the Proceedings of the Eighth Plenary Session– had been incorporated into the Proposed Remuneration System.

The Director General replied that the observation made by the Representative of the United States of America, to the effect that the merit bonus not apply to trust personnel, had been included, and that the observation concerning limiting the subsidies for functionaries on mission to no more than 25 percent of their base salary would be confirmed at a later date.

The Rapporteur proceeded to read the Draft Resolution entitled “Positions of Trust and Regular Appointments,” of the Executive Committee. It was approved with the changes proposed by the Representative of Mexico and the Director General.

Report of the Working Group which analyzed the financial documents

- Report of the Director General on the Results of the Implementation of the Financial Rules and Proposals for Changes in the Financial Rules and the Rules of Procedure of the General Directorate (Item 9).
- Report from the Director General on the Need for and Operation of Revolving Funds (Item 10).
- Report of the Director General on the Level and Use of Indirect Administrative and Technical Costs (CATIs) (Item 11).
- Report of the Director General on Background Information Concerning Overdue Doubtful Accounts (Item 12).
- Report of the Director General on Rate of Exchange Differentials (Item 13).
- Report of the Director General on the Costs of Meetings of the Governing Bodies of the Inter-American Institute for Cooperation on Agriculture (Item 14).

Report of the Director General on the IX Inter-American Conference on Agriculture (Item 23).

The Representative from Argentina, Chairman of the Working Group which analyzed the financial documents, praised the quality of the Reports submitted by the Director General and thanked IICA staff for their support to the Group.

The Representative of the United States of America, serving as Rapporteur of the Group, read the Report, which is attached to the Report of the Meeting.

The Rapporteur of the Executive Committee then read the Executive Committee Draft Resolution entitled "Modification to the Rules of Procedure of the General Directorate and to the Proposed Financial Rules". It was approved with changes.

The Committee thoroughly discussed the matter of the existing Revolving Funds, and examined the possible consequences of their elimination. The Director General, in turn, requested the Executive Committee to define the fiscal period as of which the Revolving Funds would be eliminated. After due deliberation, the Committee resolved that the Revolving Funds be eliminated as soon as possible, and no later than the beginning of the 1987 fiscal year. These changes were included in the Executive Committee Draft Resolution on "Revolving Funds", which was subsequently approved with the addition of a third resolatory point.

The Rapporteur read the Draft Resolution entitled "Level and Use of Reimbursements for CATIs" which is to be submitted for the consideration of the Inter-American Board of Agriculture. The Representative from Canada stated that, as Representative from a Member State not sitting on the Committee, he wished his dissatisfaction with the level of CATIs collections be recorded in the Proceedings, since IICA has expended more than it has received in terms of CATIs.

The Rapporteur read the Executive Committee Draft Resolution entitled "Overdue Doubtful Accounts". It was approved without changes.

The Chairperson submitted the Report of the Director General on the Costs of Meetings of the Governing Bodies of the Inter-American Institute for Cooperation on Agriculture for the consideration of the Committee. The Representative from Chile suggested that inasmuch as possible, because of their lower cost, these meetings be held at the Central Office, except in those cases where a host country absorbs the cost differential when the latter is higher than in the Central Office.

The Representative from the Dominican Republic requested that not only financial aspects be taken into account, but also that the fact that learning about the agricultural experience of the other countries can prove extremely enriching. The Representative from Panama further recommended that the availability of infrastructure in the countries also be borne in mind.

The Representative from Mexico asked for an explanation as to why the costs related to the holding of the Inter-American Conference on Agriculture had not been budgeted.

The Technical Secretary replied that the OAS had not budgeted the respective funds, and that IICA did not have funds available for this purpose.

The Rapporteur read the Draft Resolution on the IX Inter-American Conference on Agriculture.

The Committee held ample discussion on the appropriateness of continuing to hold the Inter-American Conferences on Agriculture, and requested that the Delegates meet again and prepare, with due consideration of the Representatives' observations, if any, a new Draft Resolution in that regard.

The Committee acknowledged receipt of the Report of the Working Group.

Item 19 Report of the Director General on Modifications to the Rules of Procedure of the General Directorate and Proposals with Respect Thereto

The Director General explained that a Draft Resolution would be submitted to the Plenary in order for changes to be considered with respect to Article 12, paragraph a., subparagraph i, "Regular Personnel," and to Article 11.B of the Rules of Procedure of the General Directorate. The Chairperson proposed that the discussion of this subject be postponed until the last Plenary Session.

Item 20 Proposal of the Director General Regarding the 1988-1992 Medium-Term Plan

The Director General explained to the Committee the need for establishing the guidelines and the criteria for designing the 1988-1992 Medium-Term Plan. The foregoing must then be studied by the Executive Committee and submitted for the consideration of the Board in 1987. In this context, he referred to the Draft Resolution entitled "Medium-Term Plan."

After extensively discussing the subject, the Representatives reached a consensus regarding the urgency of formulating a new Medium-Term Plan for

IICA It was also agreed, however, that beforehand it was imperative to conduct a careful evaluation of the 1982-1987 Medium-Term Plan, and that with the criteria emanating from such an evaluation, conclusions be drawn with respect to the viability of regrouping the Institute's Programs.

The Representatives further expressed their interest in having this evaluation conducted by a group of experts not connected with the Institute and in seeing that the resulting 1988-1992 Medium-Term Plan be attuned to the new conditions and problems facing the countries during the present and the following decade.

The Representative from Nicaragua submitted the Draft Resolution entitled "Evaluation of Programs, Projects and Technical Personnel of IICA," for the consideration of the Committee. After reading this Draft Resolution, and on the basis of the Representatives' observations, the Chairperson suggested to the Technical Secretary that he meet with those Representatives expressing an interest in this matter, in order to harmonize that Draft Resolutions submitted by the Director General and the Representative from Nicaragua. The Committee accepted the Chair's proposal.

Item 21. 1986-1987 Proposed Program-Budget

The Director General submitted the "1986-1987 Proposed Program-Budget" to the Committee and stressed that it had been prepared in accordance with the guidelines provided by the Executive Committee, the new Financial Rules, the 1982-1987 Medium-Term Plan, and the process of reaching agreement with the countries according to their needs and demands for technical cooperation.

The Director General explained that the 1986-1987 Proposed Program-Budget did not call for an increase over the previous year. This, however, would not affect IICA action in the countries, since it was prepared on the basis of better internal organization, improved distribution of expenditures and savings, and an increase in CATIs, which have been incorporated into the regular funds. He also underlined that the proposed Program-Budget submitted to the Committee showed a reduction in the costs of the General Directorate and an increase in Direct Technical Cooperation Services.

The Representatives from Argentina, Brazil, Canada, Chile, Ecuador, Mexico and the United States of America congratulated the Director General for his presentation of a proposed Program-Budget calling for no increases, for the technical quality of the document and for the effort made in increasing technical cooperation services for the countries.

The Representatives from Mexico, the United States of America, Chile, and Brazil also expressed their concern at the high proportion of resources

allocated to cover personnel costs. The Director General explained that the Institute's Technical Cooperation Services consist mainly of human resources. He also spoke of the rationalization of expenditures under this item. The Representative from the United States of America stressed the importance of adjusting the use of resources, as long as this does not affect personnel currently employed by the Institute.

The Representative from Panama requested an explanation regarding the method used to calculate the funds assigned by IICA to CATIE. The Director General replied that this was done in accordance with the Contract with the Government of Costa Rica, which establishes that the contribution be of up to 5 percent of IICA's budget.

At the request of the Chairperson, the Rapporteur proceeded to read the Draft Resolution entitled "Quota Scale", which is to be submitted for the consideration of the Inter-American Board of Agriculture. It was approved without changes.

The Rapporteur read the Draft Resolution entitled "1986-1987 Proposed Program-Budget," which is to be submitted for the consideration of the Inter-American Board of Agriculture. The Representative from the United States of America requested that operative point 6 of the "Resolves" be eliminated, since it had been taken up earlier. The Draft Resolution was then approved with this modification.

The Rapporteur read the Draft Resolution entitled "Agreements, Contracts and Letters of Understanding," which is to be submitted for the due consideration of the Inter-American Board of Agriculture. It was approved without changes.

The session was adjourned at 22:25 hours.

SIXTH PLENARY SESSION

The Sixth Plenary Session of the Fifth Regular Meeting of the Executive Committee was called to order at 09:55 hours on August 2, 1985. The session was presided over by the Representative from Jamaica.

Reading of the Proceedings of the Third, Fourth and Fifth Plenary Sessions

The Chairperson suggested that this point be passed to the Order of Business of the Seventh Plenary Session. The motion was approved.

Draft Resolution: Modification to the Rules of Procedure of the General Directorate

The Rapporteur read the Draft Resolution "Modification to the Rules of Procedure of the General Directorate." The Resolution was approved without changes.

Item 22. Preliminary Report of the Director General on the Organization of a Special Fund for Agricultural Development

The Director General presented the Report and stated that it was in response to Resolution IICA/JIA/Res.55(II-0/83). The presentation continued with the Directors of Studies, Policy and Projections and External Finance supplying additional information on the document.

At the request of the Representative from Ecuador, the Director General detailed the financial characteristics of the Special Fund for Agricultural Development. The Committee acknowledged receipt of the Report and requested that it be presented as such to the Inter-American Board of Agriculture.

Item 24. Financial Report of CATIE and Report of the External Auditors 1984

The Director General presented the Report. The Committee acknowledged receipt of the Report and requested that it be submitted to the Inter-American Board of Agriculture.

Item 25. Report of the Director General on the Contractual Status of the Tropical Agriculture Research and Training Center (CATIE)

The Director General presented the Report.

The Rapporteur read "IICA's Financial Contributions to CATIE's Basic Budget for the 1986-1987 Biennium", presented to the Committee, for its due consideration, by the Representative from Costa Rica.

The Representative from Nicaragua requested that the document containing the comments of the Directorate of CATIE regarding the Report be distributed. The request was approved and the document was distributed.

The Draft Resolution was approved without changes.

The Rapporteur read the Draft Resolution "Modifications to the Contract of the Tropical Agriculture Research and Training Center (CATIE)", presented to the Committee for its consideration by the Representative from Costa Rica.

The Representative from Honduras requested support for this Draft Resolution, so that the Council of Directors of CATIE could later present it for the consideration of the Inter-American Board of Agriculture.

The Representative from Costa Rica thanked IICA for its efforts to strengthen CATIE, explaining that the modifications presented in the Draft Resolution are not radical, but rather in keeping with the need to improve said Contract. He introduced an addendum to the Draft Resolution to the effect that the modifications proposed by the Council of Directors of CATIE, with respect to the IICA/ Government of Costa Rica Contract concerning the Tropical Agriculture Research and Training Center (CATIE), be submitted by the Director General for the consideration of the Costa Rican Foreign Office, so as to seek the official legal opinion of the Government, prior to the Third Regular Meeting of the Inter-American Board of Agriculture.

The Representative from the United States of America expressed, in principle, his support of the proposed changes, and recommended that pertinent legal counsel be sought so as to understand the implications of the proposal.

The Representative from Canada said that he would reserve his comments concerning the Draft Resolution until the matter was discussed at the JIA Meeting, given its legal implications.

The Chairperson requested the Representative from Costa Rica to present the proposed addendum in writing, so that it can be studied at a later date.

Draft Resolution: Pension for Director Emeritus of IICA, Mr. Earl N. Bressman

The Rapporteur read the Draft Resolution entitled "Pension for Director Emeritus of IICA, Mr. Earl N. Bressman."

The Representative from the United States of America stated that he was most appreciative that this distinction had been granted to a fellow citizen.

The Representative from Mexico requested the General Directorate to consider the desirability of having this type of distinction become a part of the Institute's regulatory procedures, thereby waiving the requirement of submitting them for the consideration of the Executive Committee or the Inter-American Board of Agriculture. He further proposed that the Director General submit a Draft Resolution on this subject for consideration at the Third Regular Meeting of the Inter-American Board of Agriculture.

The Draft Resolution was approved without changes.

Item 26. Report of the Director General on the Calculation of the Pension Coverage for IICA Director Emeritus, Dr. Ralph H. Allee

The Rapporteur read the Draft Resolution entitled "Pension Coverage for IICA Director Emeritus, Dr. Ralph H. Allee." It was approved without changes.

Draft Resolution: IX Inter-American Conference on Agriculture

The Rapporteur read the Draft Resolution entitled "IX Inter-American Conference on Agriculture." with the changes proposed by the Plenary. It was then approved without changes.

Item 29. Other Business

Symposium "The Agricultural Sector in Latin America and the Caribbean and the International Financial Crisis".

The Director General provided information on the Symposium "The Agricultural Sector in Latin America and the Caribbean and the International Financial Crisis."

At the request of the Director General, IICA's Director of Studies, Policy and Projections furnished information on the Symposium's objectives and subjects for discussion, as well as participating organizations.

After thorough discussion of this subject, the Chairperson summarized the Committee's consensus as to the desirability of inviting representatives from the IDB, SELA, IMF, the private banking sector, JUNAC, ALADI, and GATT, among other international organizations, to participate at the Symposium, and developing a specific and well-delimited agenda therefor. The Committee likewise considered it relevant to highlight the technical nature of this event and benefit from its conclusions for the preparation of the 1988-1992 Medium-Term Plan.

Draft Resolution to Grant Emeritus Status to Mr. Julio A. Ringuet, Mr. Enrique Blair, and Ms. María Dolores Malugani.

The Rapporteur read the respective Draft Resolutions, which were approved without changes.

Draft Resolution: Introduction of Level PL-4 in the Standards for IICA Personnel Classification

The Rapporteur read the Draft Resolution. It was approved without changes.

Item 29. Other Business (continued)

At the request of the Representative from Colombia, the Director General reported on the progress and the contacts made to establish, with the support of Spain and other European countries, a Fund for Agricultural Development, on the occasion of the V Centennial of the Discovery of America. He added that

the conversations initiated with Spain, Portugal, the European Council and the European Economic Community were promising. He indicated that Spain would be making a special presentation in that regard before the Inter-American Board of Agriculture.

Draft Resolution: Medium-Term Plan

The Rapporteur read the Draft Resolution. It was approved without changes.

Draft Resolution: Ratification of Emeritus Status

The Representative from Costa Rica submitted for the consideration of the Committee a Draft Resolution entitled "Ratification of Emeritus Status," to be submitted for the consideration of the Inter-American Board of Agriculture.

The Rapporteur read the Draft Resolution and it was approved without changes.

Draft Resolution: Changes to the Contract of the Tropical Agriculture Research and Training Center (CATIE)

The Rapporteur read the Draft Resolution entitled "Changes to the Contract of the Tropical Agriculture Research and Training Center (CATIE)," with the addendum presented by the Representative from Costa Rica. It was approved.

Item 28. Site and Date of the Sixth Regular Meeting of the Executive Committee

The Representative from the United States of America recommended the week of July 14 to 18, 1986, as the date for the Sixth Regular Meeting of the Executive Committee. He also recommended to propose to the Inter-American Board of Agriculture a modification to Article 23 of the Rules of Procedure of the Executive Committee, to the effect that the dates for the meetings of the Executive Committee be determined by the Committee itself.

The Chairperson submitted this motion of the Representative from the United States of America for the consideration of the Committee, upon which it was approved. Incorporation of this proposal into the provisional agenda of the Third Regular Meeting of the Inter-American Board of Agriculture was requested, as was preparation of the respective document.

The Representative from Brazil requested that the matter concerning the

Project for the Development of the Tropics be included in the Provisional Agenda of the Third Regular Meeting of the Inter-American Board of Agriculture.

Draft Resolution: Staffing of IICA Personnel

The Rapporteur read the Draft Resolution entitled "Staffing of IICA Personnel," submitted by the Representative from the United States of America, which was approved without changes.

The session was adjourned at 13:05 hours.

SEVENTH PLENARY SESSION

The Seventh Plenary Session of the Fifth Regular Meeting of the Executive Committee was called to order at 15:30 hours on August 2, 1985. It was presided over by the Representative from Jamaica.

Proceedings of the Third, Fourth and Fifth Plenary Sessions

The Representative from Mexico requested that these Proceedings be approved without their being read by the Rapporteur. He also requested that the respective Proceedings include the decision made, upon the suggestion of the Representative from the United States of America, to hold the Sixth Regular Meeting of the Executive Committee in July 1986 at IICA's Central Office, on which occasion the Director General shall submit the pertinent documents as requested by the Executive Committee. He added that it was not necessary to modify Article 23¹ of the Rules of Procedure of the Executive Committee, since Chapter IV, Article 27, paragraph h, of said Rules of Procedure establishes that the Committee may set the date for future meetings.

The Chairperson submitted the Proceedings of the Third, Fourth and Fifth Plenary Sessions for the consideration of the Plenary. They were approved without changes.

Item 27. Provisional Agenda of the Third Regular Meeting of the Inter-American Board of Agriculture

At the request of the Chairperson, the Director General explained that the proposed Provisional Agenda had been prepared in accordance with the pertinent Resolutions and mandates. The Chair requested that the convocation for the Special Meeting of the Inter-American Board of Agriculture in 1986 be added to the Provisional Agenda, to reflect what was concluded as per the Resolution entitled "Medium-Term Plan" approved by this Committee, as well as the Draft Resolution entitled "Ratification of Emeritus Status," likewise approved by the Committee.

The Director General informed that the Third Regular Meeting of the Board shall be held in Montevideo, Uruguay, beginning Monday, October 21, 1985, and provided information on the tentative work schedule therefor.

The Representative from Mexico recommended that in preparing the Provisional Agenda the Director General gather the subjects by affinity, for example personnel together with financial matters, for the purpose of permitting the formation of working groups which shall allow the Board to concentrate on other substantial items. The Representative from the United States of America recommended that the Provisional Agenda be reorganized in four basic sections: personnel and administrative matters, financial matters, contractual and legal matters, and Annual Report and other reports.

The Representative from Mexico recalled that the Draft Resolution submitted by his Delegation with regard to the revision of the Executive Committee's Agenda was still pending. He requested the consideration thereof, since its contents should be construed as appropriate for the Agenda of the Inter-American Board of Agriculture.

Item 28. Site and Date of the Sixth Regular Meeting of the Executive Committee

The Committee approved that the Sixth Regular Meeting of the Executive Committee be held at IICA's Central Office, in Costa Rica, from July 14 to 18, 1986.

Item 29. Other Business

The Representative from Uruguay ratified the extremely cooperative spirit maintained by his Government for the Third Regular Meeting of the Inter-American Board of Agriculture. He also indicated that in order to reduce the costs for such a meeting, the Government of his country had decided to assume the pertinent support personnel costs in the necessary administrative and technical areas.

Multinational Project Profiles

The Director General reported on the recommendations from several countries for IICA to support proposals for multinational projects to be financed through external resources. He also underlined that at present the promotion, negotiation and procurement of financial resources to implement such projects were underway, and urged the Representatives to take advantage of this opportunity to point out their needs to the General Directorate with respect to projects of this nature.

The Representative from Mexico expressed that both his country and

Central America would be interested in the development of projects involving the Africanized bee, screwworm eradication and the elimination of black sigatoka. The Director General clarified that IICA already had documents on the last two subjects, and was currently preparing the terms of reference for a study of the Africanized bee.

Draft Resolution: Vote of Thanks to the Government and People of Costa Rica

The Representative from Panama submitted and read the above-mentioned Draft Resolution, which was approved by acclamation.

The Representative from Mexico congratulated IICA Personnel for its proficiency in providing secretarial, translation, and cafeteria services, as well as the Chairperson of the Meeting, for the impartial and business-like fashion in which she guided the discussions.

The session was adjourned at 16:25 hours.

CLOSING SESSION

The Closing Session of the Fifth Regular Meeting of the Executive Committee was called to order at 19:35 hours on August 2, 1985. The Session was chaired by the Representative from Jamaica.

Approval of the Proceedings of the Sixth and Seventh Plenary Sessions of the Executive Committee

The Chair submitted the Proceedings of the Sixth Plenary Session for the due consideration thereof. The Director General introduced a modification thereto to clarify the procedure to be followed with respect to the addendum to the Resolution "Modifications to the Contract of the Tropical Agriculture Research and Training Center (CATIE)", proposed by the Representative from Costa Rica. The Proceedings were approved as amended.

The Chair submitted the Proceedings of the Seventh Plenary Session, and they were approved without changes.

Signing of the Final Report of the Fifth Regular Meeting of the Executive Committee (IICA/CE/INF. 5(V-0/85))

In compliance with Article 91 of the Rules of Procedure of the Executive Committee, the Director General and the Chairperson signed the Final Report of the Fifth Regular Meeting of the Executive Committee.

Words from the Deputy Minister of Foreign Affairs of Costa Rica, Mr. Gerardo Trejos

The Deputy Minister of Foreign Affairs of Costa Rica reiterated the support of his Government to IICA, a model institution for agricultural development in the Americas, and expressed his country's sincere hopes that Central America would soon become a peaceful and prosperous region.

Words from a Regular Representative of a Member State

The Regular Representative from Chile, Mr. Felipe Ortíz, on behalf of the Representatives from the Member States, took the floor and indicated that the deliberations of this Committee marked the conclusion of an institutional phase within IICA and the beginning of an equally important period which would seek to evaluate the achievements reached to date and determine the areas of technical cooperation in which IICA would concentrate its actions as of 1987. He furthermore expressed his sincere gratitude to the Government and the people of Costa Rica, particularly the Minister of Agriculture and Livestock, for their hospitality. He also congratulated the Director General on the quality of the documents presented, the Technical Secretariat and its team of Editors and Translators, for the efficient organization of the Meeting, the Secretarial and Support Staff, and the Representatives for a job well done.

Official Closing of the Meeting

The Chair congratulated the Representatives for having completed a most ambitious undertaking in such a short time, the Government and people of Costa Rica for their warm welcome, the Director General of IICA, the Rapporteur of the Committee and the Personnel of the Institute for their support and cooperation. She then declared the Fifth Regular Meeting of the Executive Committee officially closed.

The session came to a close at 20:00 hours.

**EXECUTIVE COMMITTEE RESOLUTIONS AND DRAFT
RESOLUTIONS OF THE INTER-AMERICAN BOARD
OF AGRICULTURE**

RESOLUTION No. 38

MODIFICATIONS TO THE PROPOSED STAFF RULES

The EXECUTIVE COMMITTEE, at its Fifth Regular Meeting,

HAVING SEEN:

The Report of the Director General on the Implementation of the Proposed Staff Rules (IICA/CE/Doc.116(85)).

CONSIDERING:

That in compliance with the request of the Executive Committee as expressed in Resolution IICA/CE/Res.28(IV-0/85) of the Fourth Regular Meeting, the Director General, as per Executive Order 2/85 of March 1, 1985, implemented, on a trial basis, the Proposed Staff Rules and requested the comments of IICA's Operating Units on the results of such implementation, and their proposals for changes deemed pertinent.

RESOLVES:

1. To welcome the modifications to the Proposed Staff Rules submitted by the Director General at the Fifth Regular Meeting of the Executive Committee, together with changes introduced during this Fifth Regular Meeting of the Committee by the working group which was formed for the revision thereof.
2. To recommend to the Inter-American Board of Agriculture at its next Regular Meeting that it approve the Staff Rules, as was agreed upon by the Executive Committee at its Fourth Regular Meeting, together with the changes introduced at this Fifth Regular Meeting of the Executive Committee, in order for them to become effective January 1, 1986.

RESOLUTION No. 39

POSITIONS OF TRUST AND REGULAR APPOINTMENTS

The EXECUTIVE COMMITTEE, at its Fifth Regular Meeting,

HAVING SEEN:

Resolution IICA/CE/Res.31(IV-0/84), whereby the Fourth Regular Meeting of the Executive Committee recommended that the Director General carefully review and define the concept of "Trust Personnel."

The Director General's report on the definition of "Positions of Trust" (IICA/CE/Doc.119(85)).

CONSIDERING:

That IICA is a technical organization whose main objectives are to encourage, promote and support the efforts of the Member States in order to achieve their agricultural development and rural well-being, for which purpose it requires the services of high-level professional personnel hired on the basis of impersonal, straightforward and competitive standards;

That the provisions of Article 31 of the Rules of Procedure of the General Directorate are currently defined in such a way as to permit a significant number of personnel to occupy these positions;

That the current number of positions of trust are high in relation to the number of international professional personnel;

That the Director General's Report, cited above, marks an important step toward the revision and definition of positions of trust;

That the recruitment of regular personnel can have a long-range impact on budgetary requirements, which are the purview of the Inter-American Board of Agriculture;

That no rationale has been developed as to which IICA positions should be filled as regular appointments and which should be filled on a temporary basis.

RESOLVES:

1. To request the Director General to present an enumeration of all international professional and non-professional positions, and of positions of trust (including non-professional), concurrent with this budget submission, to enable the establishment by the Board of the maximum 1) regular appointments and 2) appointments of trust available to the Director General during the subsequent biennium. The Director General's presentation shall also provide his rationale for the proposed distribution between regular and temporary appointments and positions of trust.
2. To request the General Directorate to recommend, on the basis of the foregoing study, the necessary changes to be made in the Rules of Procedure of the General Directorate and in the Staff Rules.

RESOLUTION No. 40

**MODIFICATIONS TO THE RULES OF PROCEDURE OF THE
GENERAL DIRECTORATE, AND TO THE
PROPOSED FINANCIAL RULES**

The EXECUTIVE COMMITTEE, at its Fifth Regular Meeting,

HAVING SEEN:

The Report of the Director General on the Results of the Implementation of the Financial Rules and Proposals for Changes in the Financial Rules and the Rules of Procedure of the General Directorate (IICA/CE/Doc.110(85)).

The Report of the Director General on Rate of Exchange Differentials (IICA/CE/Doc.114(85)).

The Report of the Director General on Modifications to the Rules of Procedure of the General Directorate and Proposals with Respect Thereto (IICA/CE/Doc.120(85)).

CONSIDERING:

That during the course of IICA's activities the Director General issued Executive Order 03/85 of February 28, 1985, whereby he requested the different IICA Offices to apply the Financial Rules which had already been modified by the Executive Committee, and make recommendations as to changes that were required therein;

That the Executive Committee, at its Fourth Regular Meeting, requested the Director General to introduce corrective accounting procedures to avoid losses due to exchange differentials;

That during the present Meeting of the Committee a working group was formed to examine the financial documents included in the Agenda and submit its pertinent comments to the Plenary.

RESOLVES:

1. To recommend to the Inter-American Board of Agriculture that the Rules of Procedure of the General Directorate be changed

as per the agreements reached at the Fourth Regular Meeting of the Committee, with respect to Articles 68, 82 e., 101, 103 and 105 (Resolutions IICA/CE/Res.19(IV-0/84), and IICA/CE/Res.21(IV-0/84), and during this meeting of the Committee as regards the following Articles:

a. **ARTICLE 70.e.ii:**

The term "General Working Subfund" is used in Chapter IV, Article 70.e.ii of the Rules of Procedure of the General Directorate. The term should be "Working Subfund of the Regular Fund."

b. **ARTICLE 74:** This Article should be modified to read as follows:

"Appropriations shall be available to meet all obligations incurred during the fiscal year for which they were approved."

"Appropriations must likewise be available to cover such obligations approved before the closing of the fiscal year and carried forward for payment to the following year or years. Said appropriations must remain available for these purposes as long as two years after the closing of the fiscal year in which the obligation was incurred and approved. At the end of this period, all appropriations must expire, and all remaining obligations must be nullified, whereupon the respective funds shall be transferred to the Working Subfund of the Regular Fund as uncommitted."

c. **ARTICLE 81:**

The General Directorate shall receive all resources for the Institute and shall be responsible for taking the necessary steps to see that contributions are received on schedule. A portion of the voluntary contributions for special funds may be made in the local currency of the pertinent Member State, as agreed upon between the Institute and the donor, taking into account the needs of the programs.

d. **ARTICLE 83.a:** after "...contracts with other Institutions," delete the following:

"...if they are not intended specifically for other purposes, ..."

2. To recommend to the Inter-American Board of Agriculture that the Financial Rules of IICA be approved as per agreement reached by the Executive Committee at its Fourth Regular Meeting, and the changes introduced at this meeting of the Committee, to wit:
 - a. Rules 2.7. In third paragraph of this Rule replace the entire sentence which begins as follows: "A portion of the voluntary contributions. . ." with a new sentence reading as follows:

"A portion of the voluntary contributions **for special funds** may be made in the local currency of the **pertinent Member State, as agreed upon between the Institute and the donor, taking into account the needs of the programs (Article 81).**"
 - b. Rule 2.12.1: The following should be added after point "b."
 - "c. U.S. dollars being held by an IICA Office shall be converted into local currency only when the expenditure to be made in that currency is imminent.
 - "d. An effort must be made in order for expenditures and major commitments to be made at the beginning of the month in countries with severe devaluation processes, so as to avoid possible losses."
 - c. Rule 2.13: Replace the sentence which begins as follows: Member States shall be advised. . .," and ends as follows: ". . .that IICA is committed to execute," with the following text:

"Member States shall be advised of such losses and **informed** of such modifications whenever the contribution is destined for some specific purpose which IICA is committed to execute."
 - d. Rule 3.6.2: Add a paragraph which reads:
 - "a. The system for submission of accounts and collection of reimbursements, as negotiated in extra-quota agreements and contracts, should require reimbursements to be calculated and paid to IICA, not at an average rate for the month in which the accounts were submitted, but rather at the rate used by IICA in submitting accounts.
 - e. Rule 3.15: Add the following sentence after the period:

"In any event, every attempt shall be made to limit local currency investments, especially in countries subject to continuous devaluation processes."

RESOLUTION No. 41
REVOLVING FUNDS

The EXECUTIVE COMMITTEE, at its Fifth Regular Meeting,

HAVING SEEN:

Official Document IICA/CE/Doc.111(85)rev., entitled "Report from the Director General on the Study of the Need for and Operation of Revolving Funds."

CONSIDERING:

That the new financial structure of IICA adequately provides for the control and recording of program-budget funds that are used for IICA's internal purposes;

That the financial structure, as well as accounting requirements and procedures of IICA, have changed considerably since the creation of the Revolving Funds by the Board of Directors of the Inter-American Institute for Agricultural Sciences;

That the special purposes which required the creation of some of the funds are no longer valid, or have become a routine part of the program-budget;

That in light of prevailing needs it would appear that revolving funds could only be justified for personnel matters associated with legal indemnities or pensions.

RESOLVES:

1. To recommend to the Inter-American Board of Agriculture that at its Third Regular Meeting it rescind the following resolutions for revolving funds:
 - Personnel Moving Fund - IICA/JD-634-14
 - Revolving Fund for Granting Scholarships - IICA/JD-740-16

- Revolving Fund for the Payment of Legal Indemnities to National Personnel – IICA/JD-810/72-13 and IICA/RAJD/Res.1(12/73)
 - Revolving Fund for Equipment Replacement IICA/J/-634-16, and IICA/JD-658-15
 - Revolving Fund for the Publication of Educational Texts and Materials – IICA/J/-658-13
2. To recommend to the Inter-American Board of Agriculture that it request from the Director General a study on the possibility of establishing, in accordance with IICA's new financial structure, a revolving fund for Legal Indemnities and Pensions of Local Personnel, indicating what legal and financial repercussions the establishment of such a fund may cause.
 3. To establish that the termination of the revolving funds should be effected as soon as possible, but in any event, no later than the beginning of the 1987 fiscal year.

RESOLUTION No. 42

DOUBTFUL ACCOUNTS OVERDUE

The EXECUTIVE COMMITTEE, at its Fifth Regular Meeting,

HAVING SEEN:

The Director General's Report on Overdue Doubtful Accounts (IICA/CE/Doc.113(85)).

CONSIDERING:

That for many years accounts receivable carried over from one period to another have been classified as possibly being collectable, even though, because of their nature or the time elapsed, efforts to collect these monies could be considered fruitless;

That the Executive Committee, in Resolution IICA/CE/Res.25 (IV-0/84) requested that the Director General submit an extensive report with background information concerning these overdue accounts, and that subject to the outcome of the study requested, these accounts be totally or partially written off.

RESOLVES:

1. To recommend that the Inter-American Board of Agriculture, at its Third Regular Meeting, authorize the Director General to totally eliminate from the Financial Statements the overdue doubtful accounts identified in the report presented by the Director General (IICA/CE/Doc.113(85)).
2. To recommend that at the close of each fiscal year the Annual Financial Report identify all overdue accounts of previous fiscal years which appear to be irrecoverable, so that the Board may reach a final decision on the matter.
3. To recommend that the Inter-American Board of Agriculture instruct the Director General to request the External Auditors to include in their Report an analysis and an opinion on the overdue doubtful accounts referred to as such by the Director General in his Financial Report.

RESOLUTION No. 43

WORK SCHEDULE OF THE EXECUTIVE COMMITTEE

The EXECUTIVE COMMITTEE, at its Fifth Regular Meeting,

CONSIDERING:

That the agendas for the meetings of the Executive Committee are generally very extensive;

That accordingly the work schedule of the Committee should give the Member States as much time as possible to discuss the different items on the agenda.

RESOLVES:

1. To request the Director General that the Inaugural and the Preparatory Sessions of the Executive Committee be held the night before the First Plenary Session.
2. To request the Director General that the field trip, which is always included in the work schedule, be optional, to allow those Representatives from the Member States, who so wish, to conduct informal working sessions which are conducive to open dialogue.

RESOLUTION No. 44

**MODIFICATIONS TO THE RULES OF PROCEDURE
OF THE GENERAL DIRECTORATE**

The EXECUTIVE COMMITTEE, at its Fifth Regular Meeting,

HAVING SEEN:

The Report of the Director General on Modifications to the Rules of Procedure of the General Directorate and Proposals with Respect Thereto (IICA/CE/Doc.120(85))rev.

CONSIDERING:

That through Resolutions IICA/CE/Res.19(IV-0/84) and IICA/CE/Res. 21(IV-0/84), the Executive Committee at its Fourth Regular Meeting agreed to recommend to the Inter-American Board of Agriculture that it approve the proposals to modify various articles of the Rules of Procedure of the General Directorate, presented at its next Regular Meeting;

That the Executive Committee analyzed the proposed modifications to Articles 11.B and 12 paragraph a. clause i. of the Rules of Procedure of the General Directorate, which the Director General submitted for its consideration during the Fifth Regular Meeting.

RESOLVES:

To recommend to the Inter-American Board of Agriculture that at its next Regular Meeting it accept the proposal of the Director General to modify Articles 11.B and 12. paragraph a. clause i. of the Rules of Procedure of the General Directorate, so that they are included with those already approved by the Executive Committee at its Fourth Regular Meeting and read as follows:

Article 11.B: The Director General, when he/she deems necessary, may hire persons, internationally or locally, with high academic qualifications and broad professional experience, as consultants for periods of up to one year, to provide special or technical services. These persons shall not be considered Institute staff, and therefore their rights and obligations, as well as the terms of reference for the activities they are to perform, shall be as specified in the re-

spective contract.

Article 12: modification to clause i of paragraph a.:

- a. i. **REGULAR PERSONNEL**— Appointed for an indefinite period of time and subject to review every two years, based on the precepts contained in Articles 14 and 36 of the present Rules of Procedure and in accordance with the Staff Rules, to perform specialized functions of a permanent nature in the Institute.

The rest of the Article remains as approved by the Executive Committee at its Fourth Regular Meeting.

RESOLUTION No. 45

**IICA'S FINANCIAL CONTRIBUTIONS TO CATIE'S BASIC
BUDGET FOR THE 1986-1987 BIENNIUM**

The EXECUTIVE COMMITTEE, at its Fifth Regular Meeting,

CONSIDERING:

That in accordance with Clause TWENTY-FIVE of the Contract for the Creation of CATIE, presently in effect, IICA undertakes to include in its biennial Program-Budget a request from CATIE's Council of Directors regarding financial contributions in order to contribute to the Center's basic budget;

That the Inter-American Board of Agriculture should address IICA's biennial Program-Budget for the 1986-1987 period during its next Meeting, scheduled for October, 1985;

That the estimated amount of said contribution has already been jointly analyzed by CATIE's Department of Administration and Finance and IICA's Directorate of Finance and Budget to ensure that it is in keeping with IICA's Quota Budget and the percentage of quotas that can be allotted to CATIE, in accordance with the Contract for the Creation of CATIE.

RESOLVES:

To request the Inter-American Board of Agriculture (JIA), that it include within IICA's biennial Program-Budget for the 1986-1987 period, a financial contribution for CATIE on the order of US\$ 1 004 400 (one million four thousand four hundred United States dollars) for each year, to be incorporated in the basic budget of the Center.

RESOLUTION No. 46

**PENSION COVERAGE FOR IICA DIRECTOR
MR. EARL N. BRESSMAN**

The EXECUTIVE COMMITTEE, at its Fifth Regular Meeting,

CONSIDERING:

That Resolution IICA/CE/Res.27(IV-0/84) of 6 December 1984 resolved to recommend to the Inter-American Board of Agriculture that, at its next meeting, it grant pension coverage to Dr. Ralph H. Allee, as of January 1984, in accordance with Resolution IICA/JIA/Res.7(I-0/81);

That in accordance with the Resolutions of the Inter-American Board of Agriculture IICA/JIA/Res.7(I-0/81) and IICA/JIA/Res.40(II-0/83) and the procedures established by the General Secretariat of the OAS in Resolution AG/Res.328(VIII-0/78), whose paragraph e) reads as follows:

“e) The surviving spouse of the Secretary General shall receive, as long as he or she does not contract marriage, a pension equal to one-half of that accruing to his or her spouse while still alive, as long as the widow/er is at least 60 years of age. Upon the death of the spouse, if the widow/er is less than 60 years of age, his/her pension shall be calculated as provided in paragraph b) above, and using as a basis the tables indicated therein, but reducing them by one-half and using the age of 60 as a base;”

That Mr. Earl N. Bressman was Director of the Institute for a period of four years, from 7 October 1942 until 8 January 1946, and was Director Emeritus until his death on 3 January 1985;

That Mr. Earl N. Bressman has passed away, but that his spouse survives him.

RESOLVES:

1. To recommend that the Inter-American Board of Agriculture, at its next meeting, issue a resolution granting Pension Coverage to Mr. Earl N. Bressman, as of January 1985, in accordance with Resolution IICA/JIA/Res.7(I-0/81), based on the

calculations used to determine the Pension Coverage for Dr. Ralph H. Allee, presented in IICA/CE/Doc.127(85), which established an annual pension of US\$ 11 149.94, corresponding to a monthly pension of US\$ 929.16.

2. That the sum of the pension for Mr. Earl N. Bressman's surviving spouse be the same as the sum for Dr. Ralph H. Allee's surviving spouse, in accordance with the calculations presented in IICA/CE/Doc.127(85), in accordance with paragraph e) of AG/Res.328(VIII-0/78), whose paragraph e) reads as follows:

“e) The surviving spouse of the Secretary General shall receive, as long as he or she does not contract marriage, a pension equal to one-half of that accruing to his or her spouse while still alive, as long as the widow/er is at least 60 years of age. Upon the death of the spouse, if the widow/er is less than 60 years of age, his/her pension shall be calculated as provided in paragraph b) above and using as a basis the tables indicated therein, but reducing them by one-half and using the age of 60 as a base;”

Consequently, the pension for Mr. Earl N. Bressman's surviving spouse would be as follows:

50 percent of Mr. Earl N. Bressman's annual pension.

$US\$ 11\ 149.94 \times 50\% + US\$ 5\ 574.97$

Monthly pension: US\$ 464.58

RESOLUTION No. 47

**INCLUSION OF LEVEL PL-4 IN THE STANDARDS FOR
IICA PERSONNEL CLASSIFICATION**

The EXECUTIVE COMMITTEE, at its Fifth Regular Meeting,

HAVING SEEN:

Resolution "Standards for IICA Personnel Classification and Classification of Positions;" IICA/CE/Res.29(IV-0/84), issued by the Executive Committee at its Fourth Regular Meeting;

The Report of the Director General on Standards for IICA Personnel Classification and Classification of Positions (IICA/CE/Doc.117(85)).

CONSIDERING:

That as a result of a review of the positions of the Institute, carried out by the General Directorate at the request of this Committee, there is clearly a need to create Level PL-4 in the Local Professional Personnel Category.

RESOLVES:

To request that the Director General include Level PL-4 in the Standards for IICA Personnel Classification.

RESOLUTION No. 48

MEDIUM-TERM PLAN

The EXECUTIVE COMMITTEE, at its Fifth Regular Meeting,

HAVING SEEN:

The proposal of the Director General for the revision and update of the Medium-Term Plan.

CONSIDERING:

That it is desirable to conduct an ongoing revision and update and continual evaluation of the Medium-Term Plan currently in force, in accordance with the changing needs of the member countries, so that the results of said evaluations serve as a basis for the formulation of new strategies for the 1990's.

That the present Medium-Term Plan approved by the JIA in IICA/JIA/Res.14(II-E/82) ceases to be in effect in 1987 and that to date it has constituted a valuable instrument which serves as a regulatory framework to orient IICA's actions;

That it is advisable and urgent to proceed with the analysis and evaluation of the Medium-Term Plan paying special attention to the results of its application and the evolution of technological, economic, social and political problems in the Member States and acquired institutional experience;

That it is in the interest of the Member States and of the General Directorate of IICA to continually achieve a higher level of professional excellence in the Institute;

That it is necessary to have the active participation of the Member States and of experts in order to enrich the process of analysis and evaluation of the General Policies and Medium-Term Plan currently in force;

That this process incurs costs that should be covered with resources from the 1986-1987 Proposed Program-Budget.

RESOLVES:

1. To recommend to the Inter-American Board of Agriculture that it authorize the Director General to allocate resources in the 1986-1987 Budget for contracting a group of experts outside of IICA and of recognized prestige, who, together with the Institute and Member States, would proceed to analyze and evaluate the Medium-Term Plan, as well as the Programs and Projects currently being carried out within this framework.
2. To request that the Director General, in the Sixth Regular Meeting of the Executive Committee, formulate proposals for a new Medium-Term Plan for the Institute, based on the results obtained from the analysis and evaluation, including recommendations to implement changes in the programs or eliminate program areas should the latter no longer meet the needs of the member countries.
3. To request that the Director General at the Sixth Regular Meeting of the Executive Committee, based on the above-mentioned results, submit proposals for the new general policies for the 1990's.
4. To recommend to the Inter-American Board of Agriculture that it convoke a special JIA meeting in 1986 in IICA Headquarters for the purpose of studying and approving the proposals for a new Medium-Term Plan, and to request the Director General to make the necessary budgetary provisions in the 1986-1987 Proposed Program-Budget.

RESOLUTION No. 49

**MODIFICATIONS TO THE CONTRACT OF THE TROPICAL
AGRICULTURE RESEARCH AND TRAINING CENTER (CATIE)**

The EXECUTIVE COMMITTEE, at its Fifth Regular Meeting,

CONSIDERING:

That the Council of Directors of CATIE, at its Fourth Special Meeting, analyzed possible modifications to the Contract for the Creation of CATIE, thus complying with the provisions of Resolution 3/85-3RODC of the Council of Directors issued at its Third Regular Meeting, held in January 1985;

That said analysis led to the conclusion that it was necessary to modify the Contract for the Creation of CATIE currently in force, in order to facilitate CATIE's action for the benefit of the countries of the region;

That as per the provisions of Chapter VIII, Clause THIRTY of the Contract for the Creation of CATIE signed by and between IICA and the Government of Costa Rica in February 1983, which is currently in force, any modifications to said Contract "shall require approval by a two-thirds majority of the Council of Directors and a two-thirds majority of the Inter-American Board of Agriculture, serving as the Assembly of CATIE in a special session called for that purpose."

RESOLVES:

1. To request the Inter-American Board of Agriculture, in its capacity as CATIE's Assembly, to reserve a special session of its next meeting, which is scheduled for October 1985 in Mon-

tevideo, Uruguay, for the consideration and approval of the modifications approved at the Fourth Special meeting of the Council of Directors of CATIE, as per Clause THIRTY of the Contract for the Creation of CATIE which is currently in force.

2. To request the General Directorate of IICA to submit to the Costa Rican Foreign Office the modifications proposed by the Council of Directors of CATIE in Resolution No. 3/85-RECD4, with respect to the IICA/Government of Costa Rica Contract concerning the Tropical Agriculture Research and Training Center (CATIE), so as to seek the official legal opinion of this Government, prior to the Third Regular Meeting of the Inter-American Board of Agriculture.

ANNEX

The Council of Directors of CATIE, at its Fourth Special Meeting, held in March 1985, resolved:

1. To approve, as per Clause THIRTY of the Contract for the Creation of CATIE, signed in February 1983 by and between IICA and the Government of Costa Rica, the following modifications to certain clauses of said Contract as indicated below:

- a) **THREE:** Should read as follows:

“Its domicile shall be the city of Turrialba, Province of Cartago, Costa Rica, and it may establish special domiciles for special activities in and outside the country, within its sphere of competence.”

- b) **TEN:** Should read as follows:

“The Council of Directors shall be the Executive Body of CATIE. It shall be comprised of the Minister of Agriculture and Livestock of Costa Rica or his representative, who shall serve as its Chair; the Director

General of IICA, who shall serve as Executive Vice-chairperson; four directors representing CATIE's Regular Members other than Costa Rica, and a director representing the Inter-American Board of Agriculture. One representative of each of the Regular Members not currently sitting on the Council of Directors, and one representative of the Acceding Members, may attend the sessions of the Council of Directors as observers without the right to vote."

c) ELEVEN: Should read as follows:

"The Chairperson of the Council of Directors of CATIE shall convoke the regular and special meetings of the Council, preside over its sessions, and direct the deliberations. On behalf of CATIE, he/she shall sign those documents for which he/she has been duly empowered by the Council of Directors.

The Executive Vice-chairperson shall be entrusted with the task of permanent follow-up at CATIE, in addition to all others specified in Clauses SEVENTEEN and EIGHTEEN.

The Council of Directors shall be permanently entrusted with the supervision and control of CATIE."

d) SIXTEEN: Should read as follows:

"The Directorate of CATIE shall be comprised of the Director General and the Deputy Director General. The Director General must be a citizen of one of CATIE's Regular Member States. The Deputy Director General must be a citizen of one of IICA's Member States. The Director General shall be elected for a four-year term at a session especially convened for that purpose, by a two-thirds majority of the Council of Directors, upon the motion of one of CATIE's Regular Member Countries, and he/she may be reelected only once. The Director General may not be succeeded by a person of the same nationality.

The Deputy Director General shall be designated by the Director General, subject to the approval of a two-thirds majority of the members

of the Council of Directors present. The Deputy Director General shall assume the responsibility of the Director General in the absence of the latter.”

e) EIGHTEEN: Should read as follows:

“The Director General, under the supervision of the Council of Directors, shall be the judicial and extrajudicial representative of the Center, with general power of attorney. Whenever the financial resources of the Center are committed, the Director General’s power shall be limited to sums equivalent to 10 percent of the Center’s last total annual budget approved by the Council of Directors.

The Director General of CATIE, together with the Chairperson or Executive Vice-chairperson of the Council, shall be the judicial and extrajudicial representatives of the Association, with power of attorney for unlimited sums. Every six months, or whenever so requested by the Council of Directors, the Director General of CATIE shall submit to this body an account of its operations. The Director General shall be the *ex-officio* Secretary of the Council of Directors, and shall participate in its meetings without the right to vote.”

f) TWENTY-FIVE: Should read as follows:

“IICA pledges to include in its Biennial Program-Budget a petition by CATIE’s Council of Directors, relative to financial contributions to the Center’s basic budget. These amounts shall not exceed five percent of the real amount of its quota budget.

Regular Members of CATIE pledge to include in their respective budgets, during the term of this Contract, an annual sum of no less than fifty thousand U.S. dollars (US\$ 50 000), or its equivalent in local currency, at the highest prevailing rate of exchange, in order to help meet CATIE’s expenditures; this amount may be revised by resolution of the Council of Directors. These contributions shall be used to cover CATIE’s basic expenditures for maintenance and operations, and shall not be regarded as capital contributions to CATIE.

Likewise, contributions that Acceding Members may make to CATIE shall not be considered capital contributions.”

g) TWENTY-SEVEN: Should read as follows:

“CATIE shall hire its Internal Auditors. It shall be the responsibility of the Center’s Internal Audit to assume financial and administrative control of CATIE. CATIE, in accordance with the decisions of the Council of Directors, shall contract its own External Auditors.”

h. TWENTY-NINE: This is a new clause which shall be inserted following Clause TWENTY-EIGHT of the Contract currently in force, and shall read as follows:

“CATIE’s Regular Member States shall grant CATIE and its International Professional Personnel privileges and immunities at least similar to those granted to IICA and its international professional personnel.”

i. TWENTY-NINE: (currently in force) through Clause THIRTY-SEVEN (currently in force) shall not be modified in terms of content; their numbers, however, shall be modified as follows:

THIRTY-ONE shall become THIRTY-TWO;
THIRTY-TWO shall become THIRTY-THREE;
THIRTY-THREE shall become THIRTY-FOUR;
THIRTY-FOUR shall become THIRTY-FIVE;
THIRTY-FIVE shall become THIRTY-SIX;
THIRTY-SIX shall become THIRTY-SEVEN;
THIRTY-SEVEN shall become THIRTY-EIGHT.

j. THIRTY-EIGHT: (currently in force) shall become THIRTY-NINE, and shall read as follows:

“The General Directorate of CATIE shall be the depository of this Contract. It shall certify any copies thereof, and any additions or accessions that the CATIE Contract may undergo.”

k. THIRTY-NINE: (currently in force) shall become FORTY, without any modification.

l. FORTY: (currently in force) is eliminated from the modified Contract.

m. Wherever reference is made in the Contract to the Director and Deputy Director of CATIE, such titles must be modified to read: "Director General" and "Deputy Director General," respectively.

RESOLUTION No. 50

STAFFING OF IICA PERSONNEL

The EXECUTIVE COMMITTEE, at its Fifth Regular Meeting,

CONSIDERING:

The current budget for the biennium 1986-1987 allocations for staff related costs are estimated to represent 65 percent of the total budget, and given the limited resources of the Institute in the execution of its mandate to assist in the improvement of agricultural production, and in the reduction of hunger and malnutrition in the region.

RESOLVES:

1. That the Inter-American Board of Agriculture instruct the Director General to take immediate steps to reduce the proportion of staff costs from 65 to 50 percent, over the next medium-term period.
2. That reductions of the proportion of staff costs to the total budget be accomplished through natural attrition, with due regard for the morale and well-being of IICA's staff, without the imposition of a reduction-in-force.
3. That the structure of personnel contracted by IICA be revised so as to rationalize and render more efficient the utilization of human resources. This restructuring will avoid the maintenance of technical personnel on a permanent basis in those cases where contracting could be accomplished on a per project or on a specific task basis. This will be able to be achieved through a system of contracting by objective, as well as by freezing positions that are vacant and by suspending the creation of new positions to achieve, on a medium-term basis, the revision and reorganization of the personnel roles and the general overall structure of positions.

RESOLUTION No. 51

**RECOMMENDATION FROM THE EXECUTIVE COMMITTEE
TO THE INTER-AMERICAN BOARD OF AGRICULTURE
TO INSTRUCT THE DIRECTOR GENERAL TO INCLUDE
HIGH-PRIORITY TECHNICAL MATTERS IN THE AGENDA
OF THE WORKING MEETING OF THE EXECUTIVE COMMITTEE**

The EXECUTIVE COMMITTEE, at its Fifth Regular Meeting,

CONSIDERING:

That the objectives of the Inter-American Institute for Cooperation on Agriculture center on the promotion and support of cooperation with the Member States to formulate and implement programs and projects in the agricultural sector, to ensure agricultural development and rural well-being.

RESOLVES:

1. That the Agenda of the Meetings of the Executive Committee be revised, taking into account the issues related to technical programs which the Institute is developing, as well as those which it intends to develop.
2. That the base documents, as well as the annual reports, contain information on programs currently underway, their development, their goals and the partial or total evaluation of same.
3. That a schedule of activities for the next year be submitted for due consideration on a yearly basis, for the purpose of revising the priorities, objectives, goals and scope of the scheduled projects, as well as the monies allocated in the budget therefor.
4. That IICA's technical programs currently underway be revised so as to avoid the duplication of efforts with regard to those activities which fall within the sphere of competence of other international organizations.

RESOLUTION No. 52

**VOTE OF THANKS TO THE GOVERNMENT AND THE
PEOPLE OF COSTA RICA**

The EXECUTIVE COMMITTEE, at its Fifth Regular Meeting,

CONSIDERING:

That the Government and people of Costa Rica have provided immigration and security services and extended hospitality to all of the members of the Delegations of IICA's Member States and to the Observers attending the Fifth Regular Meeting of the Executive Committee; and

That the Honourable Minister of Agriculture and Livestock of Costa Rica has made his utmost efforts to support the Meeting.

RESOLVES:

1. To thank the Government and the people of Costa Rica for services rendered and for the hospitality extended to all of the participants in the Fifth Regular Meeting of the Executive Committee.
2. To express special thanks to the Honourable Minister of Agriculture and Livestock of Costa Rica, for having participated in and supported the Meeting.

DRAFT RESOLUTION No. 1

STAFF RULES

The INTER-AMERICAN BOARD OF AGRICULTURE, at its Third Regular Meeting,

HAVING SEEN:

The Proposed Staff Rules IICA/CE/Doc.89(84)rev.

CONSIDERING:

That at the Fourth Regular Meeting, the Executive Committee in Resolution IICA/CE/Res.28(IV-0/84) requested that the Director General issue Executive Orders for the purposes of implementing, on a trial basis, those Proposed Staff Rules which did not imply new rights or benefits for staff members or have budgetary implications, and inform the Fifth Regular Meeting of this governing body of the results of the implementation thereof, on a trial basis, and of the recommendations for modifications to the Proposed Staff Rules which he deemed necessary;

That on 1 March 1985 the Director General complied with said Resolution and submitted his report to the Executive Committee, proposing modifications which the Executive Committee analyzed and submitted for the due consideration of the Inter-American Board of Agriculture.

RESOLVES:

1. To approve the Proposed Staff Rules submitted by the Director General, with the modifications introduced by the Executive Committee.
2. To request that the Director General implement the new Staff Rules as of 1 January 1986.

DRAFT RESOLUTION No. 2

STANDARDS FOR IICA PERSONNEL CLASSIFICATION

The INTER-AMERICAN BOARD OF AGRICULTURE, at its Third Regular Meeting,

HAVING SEEN:

The Proposed Standards for IICA Personnel Classification.

CONSIDERING:

That at its Fourth Regular Meeting the Executive Committee approved **ad referendum** the Proposed Standards for IICA Personnel Classification submitted by the Director General, with modifications introduced by the Executive Committee;

That the Director General applied said system in the preparation of the 1986-1987 Program-Budget, drafting job descriptions for all the positions in the Institute and conducting the pertinent revision in accordance with the aforementioned guidelines.

RESOLVES:

1. To approve the Proposed Standards for IICA Personnel Classification submitted by the Director General with the modifications introduced by the Executive Committee.
2. To request the Director General to apply said system as of 1 January 1986.

DRAFT RESOLUTION No. 3
REMUNERATION SYSTEM

The INTER-AMERICAN BOARD OF AGRICULTURE, at its Third Regular Meeting,

HAVING SEEN:

The proposed system for the Determination of Remuneration for IICA Personnel (IICA/CE/Res.30(IV-0/84)).

CONSIDERING:

That during the Fourth Regular Meeting, the Executive Committee approved **ad referendum** the Proposed System for Determination of Remuneration for IICA Personnel, presented by the Director General, with modifications introduced by the Executive Committee;

That the Director General formed a Joint Staff-Management Commission to design a new performance appraisal system which will facilitate objectivity in the granting of within-class increases and merit increases provided for in the new Remuneration System.

RESOLVES:

1. To ratify the **ad referendum** approval of the System for the Determination of Remuneration for IICA Personnel, issued by the Executive Committee in its Fourth Regular Meeting.
2. To request the Director General to complete the task of designing the new performance appraisal system so that it can be implemented as of January 1, 1986, the same date as the new Remuneration System becomes effective.

DRAFT RESOLUTION No. 4

LEVEL AND USE OF REIMBURSEMENTS FOR CATIs

The INTER-AMERICAN BOARD OF AGRICULTURE, at its Third Regular Meeting,

HAVING SEEN:

The Report of the Director General on the Level and Use of Indirect Administrative and Technical Costs (CATIs).

CONSIDERING:

That the Board is practicing a policy of encouraging the procurement of external resources to finance projects of interest to the Member States;

That, in conformity with this policy, external resources have been substantially increased since 1977, presently totalling almost the equivalent of the regular quotas;

That the acquisition of this considerable sum of external resources enhances the Institute's financial health, making it possible to expand and intensify the technical cooperation to member countries;

That, in operating terms, these resources help produce a multiplier effect of the work of IICA's regular team of specialists who perform actions for orientation, technical support and coordination of projects funded with these resources, thus increasing the financial coverage of operating costs;

That external resources are provided for specific purposes established in Agreements, which relate them expressly to the funding of projects on which agreement has been reached between the contracting parties;

That, through agreement reached with the governments, IICA has charged an average overhead rate on the order of less than ten percent of the cost of projects funded with external resources, which has permitted the reinforcement of administrative services, coordination and technical support for these projects;

That the level of funds charged as overhead is directly related to extra-quota resources provided by the governments of the Member States to finance specific actions in their countries, and these resources should therefore

be applied to these countries with a particular sum allocated to cover real overhead costs generated by the different projects in IICA's General Directorate;

That Resolution IICA/JIA/Res.33(II-E/82) requested the Director General to establish a reasonable level of overhead, through agreement with the authorities of national institutions so that these projects would carry a fair share of their direction, supervision and support costs;

That in the same Resolution, the Board stipulated that a distinction should be made between grants given to IICA for its own institutional reinforcement, and the performance of technical cooperation services, authorizing the Director General not to charge overhead in the case of these donations;

That IICA is an Inter-American organization, established with the purpose of providing technical cooperation services to its Member States, and as a non-profit organization, its technical support to projects is inherent to its nature and its purpose;

That Resolution IICA/JIA/Res.30(II-0/83) which established the minimum level to be charged for CATIs and the use of the resources thus obtained, shall cease to be in force at the Third Regular Meeting of the Inter-American Board of Agriculture.

RESOLVES:

1. That a specific level of CATIs must be agreed upon for any agreement or contract which implies financing through external resources. Said level may in no instance be less than 8 percent of the amount of financial resources provided by the contracting party.
2. The amount resulting from the level agreed upon shall be included in the budgets for the projects, establishing a difference between the amounts pertaining to indirect, administrative and technical costs incurred in the country, and those incurred at the General Directorate.
3. To instruct the Director General that the sums to cover CATIs in the country be used, by common agreement between IICA and the Member State, to cover administrative costs in the IICA National Office and for reinvestment in projects underway or in new projects, under the General Subfund of IICA.
4. To authorize the Director General not to charge these costs, in the case of donations granted to IICA for institutional reinforcement.

DRAFT RESOLUTION No. 5

QUOTA SCALE

The INTER-AMERICAN BOARD OF AGRICULTURE, at its Second Regular Meeting,

CONSIDERING:

That the Board of Directors of the Inter-American Institute of Agricultural Sciences has established the method for calculating the quotas of Member States in a series of resolutions and decisions as follows:

That in accordance with Resolution IICA/JD-282 of 18 May 1962, the annual quotas of IICA shall be calculated on the basis of the percentage quota scale of the Organization of American States;

That Resolution IICA/JD-652, rev. 2, of 28 March 1969 established a maximum limit of 66 percent as the contribution of any Member State to the IICA budget, and that only Member States shall be included in its scale of contributions;

That in Resolution IICA/JD-658-7 of 23 April 1969, the procedure for arriving at the IICA percentage quota scale was approved, taking the provisions of the above-mentioned Resolution IICA/JD-652, rev. 2 into account;

That Canada and Guyana are not Member States of the Organization of American States, and therefore the corresponding quotas must be added to the total amount of quotas from the other IICA Member States; and

That Article 23 of the Convention of the Inter-American Institute for Cooperation on Agriculture indicates that the Member States shall contribute to the maintenance of the Institute through annual quotas established by the Board.

RESOLVES:

1. To establish the quotas for the Member States of IICA for fiscal years 1986 and 1987 as follows:

MEMBER STATES	% OAS	% IICA	1986-1987
Antigua and Barbuda	0.02	—	—
Argentina	7.45	7.48	1,417,279
Bahamas	0.07	—	—
Barbados	0.08	0.08	15,158
Bolivia	0.18	0.18	34,106
Brazil	9.34	9.37	1,775,389
Chile	0.81	0.81	153,475
Colombia	0.99	0.99	187,581
Costa Rica	0.18	0.18	34,106
Dominica	0.02	0.02	3,790
Dominican Republic	0.18	0.18	34,106
Ecuador	0.18	0.18	34,106
El Salvador	0.18	0.18	34,106
Grenada	0.03	0.03	5,684
Guatemala	0.18	0.18	34,106
Haiti	0.18	0.18	34,106
Honduras	0.18	0.18	34,106
Jamaica	0.18	0.18	34,106
Mexico	7.00	7.03	1,332,015
Nicaragua	0.18	0.18	34,106
Panama	0.18	0.18	34,106
Paraguay	0.18	0.18	34,106
Peru	0.54	0.54	102,317
Saint Vincent and the Grenadines	0.03	—	—
Saint Lucia	0.03	0.03	5,684
Suriname	0.13	0.13	24,631
Trinidad and Tobago	0.18	0.18	34,106
United States of America	66.00	66.00	12,505,410
Uruguay	0.36	0.36	68,211
Venezuela	3.59	3.61	684,008
SUB-TOTAL	98.83	98.82	18,724,010
Cuba*	1.17	1.18	223,582
SUB-TOTAL	100.00	100.00	18,947,592
Other Member Governments:			
Canada	—	6.94	1,314,963
Guyana	—	0.14	26,527
TOTAL	100.00	107.08	20,289,082

* Appears solely for purposes of the total distribution of quotas.

2. To authorize the Director General to make short term use of the line of credit opened with the Bank whenever delays in quota payments from the Member States create the need for available funds, duly reporting these actions to the Inter-American Board of Agriculture.
3. That any amount received in excess of the amount approved will be transferred to the Working Subfund of the Regular Fund. In the same manner, any unexpended, uncommitted balance will also be transferred to the Working Subfund of the Regular Fund.

DRAFT RESOLUTION No. 6

PROPOSED 1986-1987 PROGRAM-BUDGET

The INTER-AMERICAN BOARD OF AGRICULTURE, at its Third Regular Meeting,

HAVING SEEN:

The Report of the Executive Committee Regarding the 1986-1987 Proposed Program Budget.

CONSIDERING:

That Article 8.b of the Convention on the Inter-American Institute for Cooperation on Agriculture (IICA) establishes that the Inter-American Board of Agriculture will have the following function: "To approve the biennial Program-Budget and to determine the annual quotas of the Member States. . .";

That income from quotas from the Member States will be US\$ 20,289,082 for 1986 and the same for 1987;

That the income anticipated for Indirect Administrative and Technical Costs will be US\$ 1,336,500 in 1986 and US\$ 1,337,900 in 1987;

That the Proposed Program-Budget for regular resources for 1986 and 1987, submitted by the Director General to the Inter-American Board of Agriculture, totals US\$ 20,289,082 for each year, and it identifies and separates quota resources and Indirect Administrative and Technical Costs; and

That the budget presented by the Director General indicates the budgetary items of Direct Technical Cooperation Services, General Directorate Costs and General Costs and Provisions, funded with quotas from the Member States.

RESOLVES:

1. To approve IICA's biennial Program-Budget, financed with Member State quotas, for the fiscal year from January 1 to December 31, 1986, for the amount of US\$ 20,289,082, and the fiscal year from January 1 to December 31, 1987, for the amount of US\$ 20,289,082.

2. That IICA's Program-Budget for 1986 and 1987, financed with the 1986 and 1987 quotas of the Member States, shall be distributed as follows for each fiscal year:

		Thousands of dollars	
		1986	1987
CHAPTER I – DIRECT TECHNICAL CO-OPERATION SERVICES		13 796.5	13 959.7
A. Programs		11 281.4	11 466.1
	1. Formal Agricultural Education	641.4	650.3
	2. Support of National Institutions for the Generation and Transfer of Agricultural Technology	2 041.0	2 093.5
	3. Conservation and Management of Renewable Natural Resources	938.4	967.7
	4. Animal Health	940.7	955.5
	5. Plant Protection	819.9	829.2
	6. Stimulus for Agricultural and Forest Production	1 489.2	1 522.7
	7. Agricultural Marketing and Agro-industry	893.4	891.2
	8. Integrated Rural Development	1 607.3	1 635.0

		Thousands of dollars	
		1986	1987
	9. Planning and Management for Agricultural Development and Rural Well-being	1 447.3	1 447.9
	10. Information for Agricultural Development and Rural Well-being	462.8	473.1
B.	Centers	1 872.2	1 897.0
	1. Tropical Agriculture Research and Training Center (CATIE)	1 004.4	1 004.4
	2. Inter-American Documentation and Information Center (CIDIA)	588.7	608.5
	3. Investment Projects Center (CEPI)	279.1	284.1
C.	Technical Support Services	442.9	446.6
D.	Unanticipated short-term technical cooperation and pre-investment costs	200.0	150.0
 CHAPTER II – GENERAL DIRECTORATE COSTS			
		5 971.7	5 589.2
A.	Office of the Director General	1 810.9	1 686.2

	Thousands of dollars	
	1986	1987
B. Office of the Assistant Deputy Director General (ADDG) for Operations	2 870.0	2 689.1
C. ADDG for External Affairs	814.4	764.6
D. ADDG for Program Development	476.4	449.3
CHAPTER III – GENERAL COSTS AND PROVISIONS	520.9	740.2
A. Working Subfund of the Regular Fund	303.6	223.6
B. Meeting of the Executive Committee	100.0	103.5
C. Meeting of the Inter-American Board of Agriculture	–	245.6
D. Meeting of the Inter-American Conference on Agriculture	–	50.2
E. OAS Administrative Tribunal	6.0	6.0
F. IICA Insurance Assets	35.5	35.5
G. Pension, Former IICA Directors General	40.8	40.8
H. External Audit	35.0	35.0
TOTAL	20 289.1*	20 289.1*

* The reimbursement made by the United States Government for income tax paid by U.S. citizens working at the Institute is not included in these figures.

3. To authorize the Director General to make transfers between Chapters, except for entries B.1 of Chapter I, and B of Chapter III, as long as total transfers neither increase nor reduce the affected chapters by more than 10 percent.
4. To authorize the Director General to make expenditures not included in item 2 of this Resolution, on the basis of income received for Indirect Administrative and Technical Costs, in accordance with contracts and agreements carried out in the program framework established in the Proposed Program-Budget submitted by the Director General.
5. To authorize the Director General to use the surplus of income over expenditures from the operations of the Inter-American Agricultural Documentation and Information Center, the Investment Projects Center, the Automated Information System and the IICA Editorial Service for strengthening IICA's activities.
6. To authorize the Director General to make necessary adjustments in the expenditures authorized in this Resolution, should income from each of the fiscal years fall below estimated levels, duly informing the Inter-American Board of Agriculture.
7. To establish that the quotas corresponding to the Cuban government be transferred to the Working Subfund of IICA's Regular Fund and that its later use should be approved by the Inter-American Board of Agriculture. For this purpose, the Director General shall submit a budget in accordance with the amount received.

IICA/JIA/PR-7(III-0/85)
31 July 1985
Original: Spanish

DRAFT RESOLUTION No. 7

AGREEMENTS, CONTRACTS AND LETTERS OF UNDERSTANDING

The INTER-AMERICAN BOARD OF AGRICULTURE, at its Third Regular Meeting,

HAVING SEEN:

The Report of the Executive Committee on Agreements, Contracts and Letters of Understanding.

RESOLVES:

1. To authorize the Director General to utilize funds obtained through the following Agreements, Contracts and Letters of Understanding, during the 1986 and 1987 calendar years, for the specific purposes agreed upon.

Name	Source	Country	Project Name	Thousands of US\$ Dollars	
				Amount 1986	Amount 1987
Consulting Service Contract between the Costa Rican Ministry of Education and IICA (MIDEPLAN)*	MIDEPLAN	Costa Rica	Cooperation to support the consolidation of the agricultural development and renewable natural resources sector in the field of zoning	21.6	21.6
Letter of Understanding between the National Cooperative Union (UNACCOOP) and IICA	UNACCOOP	Costa Rica	Institutional support to the National Program of Youth and Student Cooperatives	7.0	—
Technical Cooperation Agreement between IICA and the Costa Rican Ministry of Agriculture (MAG)*	MAG	Costa Rica	Cooperation in support to the Consolidation of the agricultural development and renewable natural resources sector, in the field of zoning	114.0	114.0
Operating Agreement within the Program for the Protection and Modernization of Coffee Cultivation in Mexico, Central America and Panama in regional cooperative action (PROMECAFE)	COUNTRIES	Central America, Panama, Dominican Republic	Cooperation Program for the Protection and Modernization of Coffee Cultivation in Mexico, Central America, Panama and the Caribbean	160.0	160.0

Grant agreement between the United States and IICA through the Regional Office for Central American Programs (ROCAP), on behalf of AID	ROCAP	Central Amer- ica and Pana- ma Cooperative Program for the Protection and Modernization of Coffee Cultivation in Mexico, Central America, Panama and the Caribbean	956.9	0.0
Financial Agreement between the European Economic Community (EEC), France and IICA (FORGE)*	EEC	Central Amer- ica and Pana- ma Strengthening the administrative capacity of Associative Enterprises for Agricultural Production (FORGE)	450.0	365.0
Agreement between the W.K. Kellogg Foundation and IICA*	W.K. Kellogg	Countries of the Inter- American System Strengthening the directive capacity for agricultural and rural development at the level of institutions, programs and projects (PROPLAN)	213.7	222.2
Renewal of the Agreement for Technical Cooperation among the Ministries of Agriculture of Central America, Panama and the Dominican Republic, and IICA	COUNTRIES	Costa Rica Support for operations in the Secretariat for Coordination of the Regional Council for Cooperation on Agriculture in Central America, Panama and the Dominican Republic (CORECA)	159.9	160.0

* Estimated figure

Name	Source	Country	Project Name	Thousands of US\$ Dollars	
				Amount 1986	Amount 1987
Agreement between the United States and IICA through the Regional Office for Central American Programs (ROCAP) of the AID	ROCAP	Costa Rica	Support for the operation of the Secretariat for Coordination of the Regional Council for Cooperation on Agriculture in Central America, Panama and the Dominican Republic (CORECA)	750.0	750.0
Administrative Contract between the Guatemalan Ministry of Agriculture, Livestock and Nutrition (MAG) and IICA	IDB	Guatemala	Technical cooperation to institutionally strengthen Animal Health Programs	681.1	162.9
Memorandum of donations between the International Development Research Center (IDRC) and IICA	IDRC	Guatemala	Improvement of double purpose cattle production systems	74.0	69.7
Letter of Understanding between IICA and the School of Agronomy of the University of San Carlos (FAUSAC) of Guatemala	IDRC/Canada	Guatemala	Support to the National AGRINTER Center of the School of Agronomy of the University of San Carlos (FAUSAC) of Guatemala	10.9	0.0

Letter of Understanding between the Ministry of Agriculture, Livestock and Nutrition of Guatemala (MAGA) and IICA	MAGA	Guatemala	Support for the Agricultural Public Sector in controlled technology transfer through production modules	12.0	0.0
Operating Agreement between the National Agricultural Development Bank of Honduras (BANADESA) and IICA	BANADESA/ CONSUPLANE	Honduras	Training of personnel from agricultural public sector	25.3	23.0
Agreement between the Secretariat for Natural Resources in Honduras (SRN) and IICA	IDB/SRN	Honduras	Support for the program to promote livestock and animal health	275.0	275.0
Operating Agreement for the Program for Training and Study of Land Reform and Rural Development in the Central American Isthmus and the Dominican Republic	COUNTRIES	Honduras	The Program for Training and Study of Land Reform and Rural Development in the Central American Isthmus and the Dominican Republic (PRACA)	140.0	140.0
Agreement between the Secretariat for Agriculture and Hydraulic Resources in Mexico (SARH) and IICA	SARH	Mexico	SARH-IICA technical cooperation in strengthening planning activities in the States	44.8	44.8

* Estimated figure

Name	Source	Country	Project Name	Thousands of US\$ Dollars	
				Amount 1986	Amount 1987
Agreement between the Secretariat for Agriculture and Hydraulic Resources in Mexico (SARH) and IICA (Animal Health)*	SARH	Mexico	Strengthening of animal health actions	1 158.1	1 389.7
Technical Cooperation Agreement between the National Institute for Hydraulic Resources of the Dominican Republic (INDHRI) and IICA	INDHRI	Dominican Republic	Strengthening the system for conservation and management of renewable natural resources	24.0	24.0
Letter of understanding and technical cooperation between IICA and the Dominican Electric Co. (CDE)	CDE	Dominican Republic	Protection plan for the Rio Blanco Watershed Hydroelectric Project	58.0	58.4
Operating Agreement between the National Institute for Hydraulic Resources of the Dominican Republic (INDHRI) and IICA	IBRD	Dominican Republic	Operating Study of Hydraulic Watershed Resources of the Rio Nizao Valdesia Reservoir System	46.5	0.0

Agreement between the National Institute for Hydraulic Resources of the Dominican Republic (INDHRI) and IICA*	IDB	Dominican Republic	Pilot Project for administration, operation and maintenance of a large irrigation project in Yaque del Norte	206.5	153.5
Agreement between the State Secretariat of Agriculture of the Dominican Republic (SEA) and IICA	SEA	Dominican Republic	Consolidation of the planning and implementation system of SEA policies and services	16.0	17.0
Amendment No. 3 to the Agreement for Cooperation between AID, IICA and the Ministry of Agriculture, Natural Resources and Rural Development in Haiti	AID	Haiti	Disease Watch/Animal Health	165.4	0.0
Cooperation agreement among AID, IICA and the Ministry of Agriculture, Natural Resources and Rural Development in Haiti	AID	Haiti	Swine Repopulation Inter-phase	390.2	0.0
Agreement between the Ministry of Agriculture in Jamaica (MINAG) and IICA	IDRC	Jamaica	Direct technical cooperation services for growth systems	70.1	60.8

* Estimated figure

Name	Source	Country	Project Name	Thousands of US\$ Dollars	
				Amount 1986	Amount 1987
Agreement between the Ministry of Agriculture in Colombia and IICA for Operating the Program for Agricultural Training	Institutions from Agricultural Sector	Colombia	Training in high priority areas of the organizations of the agricultural sector (National Agricultural Training Program-PNCA)	135.3	140.7
Technical Cooperation Agreement between IICA and the Colombian Institute for Agriculture (ICA)*	ICA	Colombia	Support for the Colombian Agricultural Institute	75.9	76.7
Agreement between the Research Center of the Sugar Bureau of Colombia (CENICAÑA) and IICA*	CENICAÑA	Colombia	Support for the Institutional CENICAÑA model	66.7	67.3
Letter of Understanding for Technical Cooperation between the Integrated Program for Rural Development in Colombia (DRI-PAN) and IICA*	DRI-PAN-IBRD	Colombia	Support for the DRI-PAN Program in marketing	115.0	118.0
Operating Agreement between the Ministry of Agriculture of the Republic of Colombia and IICA	Ministry of Agriculture	Colombia	Strengthening the Colombian Agricultural Public Sector in planning and management for agricultural and rural development	35.0	35.0

Technical Cooperation Agreement between the Ministry of Agriculture of Colombia and IICA	OPSA	Colombia	Strengthening the Colombian Agricultural Public Sector in planning and management for agricultural and rural development	258.1	259.3
Technical Cooperation Agreement between the Secretariat for Integrated Rural Development of the Presidency of the Republic of Ecuador (SEDRI) and IICA	AID	Ecuador	Technical cooperation for the Integrated Rural Development Program	194.6	0.0
Technical Cooperation Agreement between Ecuador and IICA	IBRD	Ecuador	Technical cooperation for the Integrated Rural Development Program	147.4	162.0
Memorandum of donations between IICA and IDRC	IDRC (Canada)	Ecuador	Support for the project to evaluate tropical pastures	23.0	17.3
Operating agreement between the Ministry of Agriculture and Livestock of Ecuador (MAC) and IICA	MAG	Ecuador	Support for MAG in Office operations	11.5	10.0
Memorandum of donations between the International Development Research Center (IDRC) and IICA	IDRC	Peru	Processing of Andean crops in Peru	53.7	0.0

* Estimated figure

Name	Source	Country	Project Name	Thousands of US\$ Dollars	
				Amount 1986	Amount 1987
Agreement between the Republic of Venezuela represented by its Ministry of Agriculture and Animal Husbandry (MAC) and IICA	MAC	Venezuela	Reinforcement for the Program on Animal Health of the Sectoral General Directorate for Livestock Development -MAC	202.1	244.4
General Agreement between Venezuela's Agricultural Credit Fund (FCA) and IICA	FCA	Venezuela	Support for the Agricultural Credit Fund in its operating plans and to establish the national credit program for agricultural marketing and agro-industrial development	38.4	41.5
Operating Agreement between the Ministry of Agriculture and Animal Husbandry of Venezuela (MAC) and IICA	Ministry of Agriculture	Venezuela	Guidance activities for the Office	36.7	36.7
Technical Cooperation Agreement Between the Secretariat for Education of the State of Pernambuco and IICA (Education)*	Secretariat for Education	Brazil	Cooperation with the Brazilian Secretariat for Education for the State of Pernambuco in the evaluation and participative planning of rural education programs	64.9	67.0

Technical Cooperation Agreement between the Secretariat for Education of the State of Piaui and IICA (Education)	Secretariat for Education	Brazil	Cooperation with the Secretariat for Education of the State of Piaui to implement Rural Development Program	73.7	74.4
Technical Cooperation Agreement between the Ministry of Education of Brazil and IICA (Education)*	Ministry of Education	Brazil	Cooperation with the Ministry of Education to redefine and implement the new formal and non formal Educational Policies in Rural Areas	180.3	180.0
Technical Cooperation Agreement between the Brazilian Agricultural Research Institution (EMBRAPA) and IICA	IBRD and others	Brazil	Technical cooperation to strengthen agricultural research (IICA-EMBRAPA)	2.721.3	1.581.4
Cooperation Agreement between EMBRAPA and IICA*	IDB/EMBRAPA	Brazil	Development of Agricultural research for the Central Southern region (PROCENSUL II)	1.402.0	1.780.7
Technical Cooperation Agreement between EMBRAPA and IICA*	IBRD	Brazil	Technical cooperation to strengthen agricultural research and technology transfer (IBRD III)	1.072.0	4.474.6

* Estimated figure

Name	Source	Country	Project Name	Thousands of US\$ Dollars	
				Amount 1986	Amount 1987
Agreement between the Ministry of the Interior of Brazil and IICA, with the participation of SUDENE, SERSE, CODEVASF, DNOCS y DNOS*	MINTER/ SERSE	Brazil	Cooperation with MINTER and organizations involved in the definition, development and implementation of plans, programs and irrigation.	62.4	63.9
Agreement between the Ministry of the Interior of Brazil and IICA, with the participation of SUDENE, SERSE, CODEVASF, DNOCS y DNOS*	CODEVASF	Brazil	Technical cooperation to CODEVASF in operating and maintaining irrigation districts	91.3	98.0
Agreement between the Ministry of the Interior of Brazil and IICA, with the participation of SUDENE, SERSE, CODEVASF, DNOCS y DNOS*	DNOCS	Brazil	Technical cooperation for the National Department on Drought Control (DNCS) in operating and maintaining permanent irrigation districts	73.9	86.0
Technical Cooperation Agreement between the Ministry of Agriculture of the Federal Republic of Brazil and IICA*	PROVAR- ZEAS	Brazil	Technical cooperation to PROVARZEAS National of MINAGRI in projects for irrigation agriculture	148.5	150.1

Agreement between the Zoobotanical Foundation of Brazil's Federal District (FZDF) and IICA*	FZDF	Brazil	Technical cooperation to the Secretariat for Agriculture and Production of the Federal District in irrigation districts	26.4	0.0
Agreement between the Secretariat for Planning, Science and Technology of the State of Bahia and IICA	SEPLANTEC	Brazil	Technical Cooperation in the area of natural resources and irrigation in the State of Bahia	317.3	331.2
Agreement between the Ministry of Agriculture of Brazil and IICA (Animal Health)*	LANARA	Brazil	Technical cooperation for the prevention, control and eradication of diseases and pests affecting animals in Brazil	45.0	45.0
Technical Cooperation Agreement between the Ministry of Agriculture of the Federal Republic of Brazil and IICA	MINAGRI	Brazil	Cooperation with the agroenergy program of the Ministry of Agriculture	161.0	167.7
Agreement between the Coordinating Bureau for Agroenergy of the Ministry of Agriculture and IICA*	MINAGRI	Brazil	Cooperation for agroenergy in the countries	20.0	20.0
Agreement between the State of Bahia and IICA*	SEPLANTEC /CAR	Brazil	Technical cooperation to prepare, implement, and evaluate programs for Rural Development in Bahia	273.7	278.0

* Estimated figure

Name	Source	Country	Project Name	Thousands of US\$ Dollars	
				Amount 1986	Amount 1987
Agreement between the Superintendency for Northwest development (SUDENE) and IICA*	SUDENE IBRD	Brazil	Cooperation with the Government of Brazil for the implementation of the NORDESTE Program to support the small rural growers	1 050.0	840.0
Memorandum of Understanding for cooperation between the Ministry of Agriculture of Brazil and IICA	Ministry of Agriculture	Brazil	Support for IICA's general operations in Brazil	20.0	20.0
Agreement between the Superintendency for Development of Fisheries in Brazil (SUDEPE) and IICA*	SUDEPE	Brazil	Support for the creation of a Documentation and Information System in SUDEPE	75.3	75.5
Agreement between the Ministry of Agriculture of Brazil and IICA*	Ministry of Agriculture	Brazil	Support for the actions of the National Information Center for Agricultural Information and Documentation (CENAGRI) of the Ministry of Agriculture	16.4	16.4

Letter of Understanding between the Office for Agricultural Planning (ODEPA) of the Ministry of Agriculture in Chile and IICA	ODEPA	Chile	Strengthening the Process of Agrarian planning of the Ministry of Agriculture	53.2	56.3
Technical Cooperation Agreement between the Ministry of Agriculture and Fisheries in Uruguay (MAP) and IICA	AID	Uruguay	Technical cooperation for the Development of a strategy and institutional mechanisms for the generation and transfer of agricultural technology	81.0	81.0
Technical Cooperation Agreement between the Calagua Cooperatives and Calpica and IICA	IDB	Uruguay	Regional Agricultural Development in Uruguay	224.0	224.0
Agreement on non refundable Technical Cooperation between Argentina, Bolivia, Brazil, Chile, Paraguay, Uruguay and IICA, on the one hand, and IDB on the other	COUNTRIES- IDB	Uruguay	Cooperative program for Agricultural research in the Sourthern Cone (IICA/IDB-PROCISUR)	729.6	707.6

* Estimated figure

Name	Source	Country	Project Name	Thousands of US\$ Dollars	
				Amount 1986	Amount 1987
Agreement between the Inter-American Development Bank (IDB) and IICA	IDB	CEPI	Unit for project development (UPP)	550.0	500.0
Agreement between the Institute for Economic Development (IDE) of the World Bank and IICA, through the Center for Investment Projects (CEPI)	IDE	CEPI	Training Courses	137.0	137.0
Memorandum of Donations between IDRC and IICA	IDRC	CIDIA	Cooperative Project IICA/IDRC for the Utilization of the AGRINTER/AGRIS data bases	94.9	37.7
TOTAL				17 389.5	17 514.0

2. That the Director General be authorized to receive contributions and grants and to sign agreements not expressly authorized by this Resolution, as long as they are in keeping with the objectives of IICA's Programs, first reporting to the Executive Committee whenever such agreements exceed US\$ 250,000 annually. These contracts must contain provisions for the amounts involved to cover IICA's indirect administrative and technical costs, in accordance with Resolution IICA/JIA/Res.30(II-0/83), approved at the Meeting of the Inter-American Board of Agriculture in October 1983.
3. That any unused balance from contributions, agreements, contracts and grants during 1986 and 1987 be maintained separately in an IICA Trust Fund and be used in accordance with the conditions of the contributions.
4. That the Director General be authorized to adjust the operating programs prepared on the basis of estimated figures, to the extent that resources are actually confirmed by participating institutions.

DRAFT RESOLUTION No. 8

**PENSION FOR IICA DIRECTOR EMERITUS
DR. RALPH H. ALLEE**

The INTER-AMERICAN BOARD OF AGRICULTURE, at its Third Regular Meeting,

HAVING SEEN:

Resolución IICA/CE/Res.27(IV-0/84) of 6 December 1984, which recommends that the Third Regular Meeting of the Inter-American Board of Agriculture grant pension coverage to Dr. Ralph H. Allee, as of January 1984, in accordance with Resolution IICA/JIA/Res.7(I-0/81).

CONSIDERING:

That in order to do so, the Board entrusted the Director General to prepare a report on the amount of said pension for the Fifth Regular Meeting of the Committee, and later for the Inter-American Board of Agriculture;

That in compliance with the aforementioned and in accordance with said regulations, as well as those contained in Resolution IICA/JIA/Res.40(II-0/83) of 26 October 1983, the Director General has prepared a report on the amount of Dr. Ralph H. Allee's pension, in accordance with the contents of document IICA/CE/Doc.78(83)rev.1;

That the salary level has been established on the basis of the salary of the ex-Director General at the time of his retirement from the Institute plus the corresponding cost of living increases since that date. Cost of living increases have been calculated on the basis of salary increases for IICA personnel, and not on cost of living indices, such as the real rate of inflation in the country, currency devaluations and the impact of these factors on purchasing power;

That the OAS procedure for establishing pensions was used to determine the life expectancy of persons under 65 years of age and to calculate monthly payments;

RESOLVES:

To grant pension coverage to Dr. Allee in accordance with the following formula:

FORMULA:

$$45\% \text{ of basic annual salary} \times \frac{\text{life expectancy at 65 years}}{\text{employee's life expectancy}}$$

Basic salary adjusted as of 12/31/83:	US\$ 40,146.00
45% of US\$ 40,146.00:	US\$ 18,066.00
Age at retirement:	55 years
Life expectancy at 65 years:	13.4 years*
Life expectancy of employee:	20.1 years*

Adjustment for age, in accordance with formula

$$\text{US\$ } 18,066.00 \times \frac{13.4}{20.1} = \text{US\$ } 12,044.$$

Annual pension for
Ralph H. Allee

Considering point 3 of JIA Resolution No. 7:

Institutional contribution to Retirement Fund:	US\$ 17,970.73
Life expectancy:	20.1 years
Annual amount to be refunded:	US\$ 894.06

It is hereby established that the foregoing deduction be made during the next 20.1 years (see point 3 of said Resolution).

Final calculation of annual pension

Foreseen amount:	US\$ 12,044.00
Annual amount accruing to IICA:	(US\$ 894.06)
Annual pension to be received:	US\$ 11,149.94
Monthly pension:	US\$ 929.16

* Table of the United States Vital Statistics Bureau – “Information Please Almanac”, 1977, p. 732.

Calculation of pension for surviving spouse

In accordance with paragraph e) of Resolution AG/Res.328, which states: "The surviving spouse of the Secretary General shall receive, as long as he or she does not contract marriage, a pension equal to one-half of that accruing to his or her spouse while still alive, as long as the widow/er is at least 60 years of age. Upon the death of the spouse, if the widow/er is less than 60 years of age, his or her pension shall be calculated as provided in paragraph b) above, using as a basis the tables indicated therein, but reducing them by one-half and using the age of 60 as a base."

Pension for Dr. Ralph H. Allee's widow

50% of Dr. Ralph H. Allee's
annual pension:

US\$ 11,149.94 x 50% = US\$ 5,574.97

Monthly pension:

US\$ 464.58

DRAFT RESOLUTION No. 9

IX INTER-AMERICAN CONFERENCE ON AGRICULTURE

The INTER-AMERICAN BOARD OF AGRICULTURE, at its Third Regular Meeting,

HAVING SEEN:

The Report of the Director General on the Inter-American Conference on Agriculture, IICA/CE/Doc.98(84);

The Report and Resolution IICA/CE/Res.18(IV-0/84), adopted by the Executive Committee at its Fourth Regular Meeting.

CONSIDERING:

That the Inter-American Conferences on Agriculture are made up of Ministers of Agriculture of the Member States of the OAS and IICA, and their purpose is to discuss special technical matters in their areas of concern;

That the Inter-American Board of Agriculture, at its Second Regular Meeting, held in Kingston, Jamaica, from October 24 to 28, 1983, in approving the Institute's 1984-1985 Program Budget by means of Resolution IICA/JIA/Res.33(II-0/83), earmarked no resources for holding the IX Inter-American Conference on Agriculture;

That at the last meeting of the General Assembly of the Organization of American States, held from November 12 to 17, 1984 in Brasilia, Brazil, no funds were allocated for the IX Inter-American Conference on Agriculture;

That at said Conferences and in the Meetings of the Board the countries of the Inter-American System participate with the same level representation.

RESOLVES:

1. To recommend that the Inter-American Conference on Agriculture be held on the same occasion as the Fourth Regular Meeting of the Inter-American Board of Agriculture in 1987.
2. To request that the OAS convoke the IX Inter-American Conference on Agriculture and that IICA be responsible for its organization and

the preparation of the agenda.

3. To request that the Secretary General of the OAS collaborate in every way possible in organizing and conducting the Conference.
4. To authorize IICA's Director General to use up to US\$ 50 200 to hold the Conference, to be charged to the 1986-1987 Program Budget.
5. To authorize the Director General to begin the necessary preparations and actions required to hold the Conference.
6. To authorize the Director General to sign an agreement with the host country government when the Conference takes place outside IICA headquarters which establishes the cooperation provided by that government, and its contribution to the Conference, including the services, equipment and installations offered.
7. To recommend that the agenda, rules of procedure and base documents for the Conference be distributed to the Member States 60 days prior to the scheduled date thereof.
8. To request that the Director General inform the next meeting of the Executive Committee of the progress made on the preparations for the Conference.
9. To request the Director General to include an item on the agenda of the Fourth Regular Meeting of the Inter-American Board of Agriculture which will allow for analysis of the purposes and objectives of the Inter-American Conferences on Agriculture in relation to the Meetings of the Inter-American Board of Agriculture.

DRAFT RESOLUTION No. 10

EMERITUS STATUS FOR MR. JULIO A. RINGUELET

The INTER-AMERICAN BOARD OF AGRICULTURE, at its Third Regular Meeting,

CONSIDERING:

That Mr. Julio A. Ringuelet has devoted much of his professional life to the service of the Inter-American Institute for Cooperation on Agriculture, where he has occupied important positions and has discharged them successfully, capably and with great dedication; and

That Mr. Julio A. Ringuelet fulfills all the requirements established in Article 13 of the Rules of Procedure of the General Directorate, for achieving the status of "Emeritus."

RESOLVES:

1. To grant Mr. Julio A. Ringuelet the title of IICA "Emeritus," with all the rights and privileges it entails.
2. To have this appointment go into effect as of the date of this Resolution.

Curriculum Vitae

Name: Julio A. Ringuelet

Nationality: Argentine

Specialty: Agricultural Finance

Studies and degrees earned:

1941 Agricultural Engineer, Department of Agronomy, Universidad Nacional de la Plata, Argentina

Positions held before entering IICA:

1956/1964 Consultant for the Institute for Regional and Urban Planning (IPRU), Buenos Aires, Argentina

1946/1964 Administrator-Head of Field Work, Assistant Professor, Interim Chairman, Department of Agrarian Legislation, Department of Agriculture, Universidad de la Plata, Argentina.

1940/1946 Technical Advisor to the Directorate of Rural Renting and Sharecropping and Directorate of Farms.
Ministry of Agriculture, Buenos Aires, Argentina.

Positions held within IICA:

3-3-64/6-30-67 Specialist in Agricultural Credit

10-20-80/10-31-81 Director, IICA Office El Salvador

9-1-78/10-19-80 Specialist in Credit, Mexico, D.F.

1-1-72/8-31-78 Director, IICA Office El Salvador

7-1-67/12-31-71 Head of Regional Office, Dominican Republic

3-3-64/6-30-67 Head of the Inter-American Center for Agricultural Credit and Director of the Fifth International Course, Project 201, PCT – Mexico

DRAFT RESOLUTION No. 11

EMERITUS STATUS FOR MR. ENRIQUE BLAIR

The INTER-AMERICAN BOARD OF AGRICULTURE, at its Third Regular Meeting,

CONSIDERING:

That Mr. Enrique Blair has devoted much of his professional life to the service of the Inter-American Institute for Cooperation on Agriculture, where he has occupied important positions and has discharged them successfully, capably and with great dedication; and

That Mr. Enrique Blair fulfills all the requirements established in Article 13 of the Rules of Procedure of the General Directorate, for achieving the status of "Emeritus."

RESOLVES:

1. To grant Mr. Enrique Blair the title of IICA "Emeritus", with all the rights and privileges it entails.
2. To have this appointment go into effect as of the date of this resolution.

Curriculum Vitae

Name: Enrique Blair

Nationality: Colombian

Specialty: Agricultural Institutions – Utilization of lands and waters

Studies and degrees earned:

1948 B.S. in Agricultural Engineering – University of California, U.S.A.

1944 Agricultural Engineer – Universidad Nacional de Colombia, Medellín

Positions held before entering IICA:

1944/1945 Agricultural Advisor, Caja de Crédito Agrario Industrial y Minero, Bogota, Colombia

1947/1949 Assistant Professor of Agricultural Engineering, Agronomy Department, Medellin, Colombia

1948/1949 Professor of Agricultural Engineering and Chairman of the Agronomy Department, Medellin, Colombia

1949/1950 Chief Engineer of the Plant Protection Campaign against “Sigatoka”, Industrial y Frutera Colombiana, S.A., Bogota, Colombia

1950/1952 Manager of “Casa del Agricultor” of G. Pradilla and Col. Monteria, Colombia. Also Manager of Algodoneria Belen, Ltda.

1967/1968 Minister of Agriculture in Colombia

1969/1970 Extraordinary and Plenipotentiary Ambassador of the Republic of Colombia in Belgium

Positions held at IICA:

1-7-52/9-30-61 Agricultural Extension Agent

10-1-61/11-8-66 Regional Director for the Andean Region

11-1-65/9-5-68 On leave to work for the Colombian Government

9-6-68/6-16-69 Special Advisor to the Director General

6-17-69/10-22-70 Authorized to act as Extraordinary and Plenipotentiary Ambassador of the Republic of Colombia in Belgium

10-23-70/7-31-73 Director of Project 206 of P.C.T. Inter-American Program for Rural Development and Agrarian Reform

8-1-73/9-19-76 Director of Institutional Relations and Representative to the Governments of the United States and Canada

8-20-76/10-25-77 Advisor for External Coordination

10-26-77/12-31-79 Assistant Deputy Director General for External Coordination

1-9-80/1-24-82 Assistant Deputy Director General for Planning

1-25-82/7-1-84 Assistant Deputy Director General for External Affairs

Major Publications:

BLAIR, E. Plan General de Riegos del Departamento del Atlántico. Secretaría de Agricultura del Atlántico. Barranquilla, Colombia, 1960.

_____ Manual de riegos y avenamiento. Bogotá, INCORA. Serie de Estudios No. 8. 1965. 365 p.

_____ Reestructuración del Sector Agropecuario de Colombia, Ministerio de Agricultura, Bogotá, Colombia. 1968.

_____ Memoria Anual del Ministerio de Agricultura de Colombia. Ministerio de Agricultura, Bogotá, Colombia. 1968.

DRAFT RESOLUTION No. 12

RATIFICATION OF EMERITUS STATUS

The INTER-AMERICAN BOARD OF AGRICULTURE, at its Third Regular Meeting,

CONSIDERING:

That the category of "Emeritus" status was adopted by the Rules of Procedure of the General Directorate, before the Inter-American Board of Agriculture was established;

That during this interval the General Director granted "Emeritus" status to the following persons: Dr. Paulo de Tarso Alvim; Mr. Alfonso Castronovo; Mr. Rogelio Coto; Mr. Manuel Elgueta; Mr. Adalberto Gorbitz; Dr. José D. Marull; Mr. Jorge Ramsay; Mr. Jefferson Firth Rangel and Dr. Pierre G. Sylvain;

That at a later date the Inter-American Board of Agriculture, at its First and Second Regular Meetings, held in Buenos Aires in 1981 and in Jamaica in 1983, respectively, granted "Emeritus" status to the following persons: Dr. Ernesto H. Cásseres; Dr. Malcolm H. MacDonald; Mr. Alejandro Mac Lean; Dr. Norberto Ras; Mr. Manuel Rodríguez; Dr. Humberto Rosado E. and Mr. Don L. Shurtleff;

That to ensure fairness in the institution, it is essential that all persons granted "Emeritus" status be awarded said appointment by the same maximum authority.

RESOLVES:

1. To ratify the "Emeritus" status awarded by the Director General to the following persons: Dr. Paulo de Tarso Alvim; Mr. Alfonso Castronovo; Mr. Rogelio Coto; Mr. Manuel Elgueta; Mr. Adalberto Gorbitz; Dr. José D. Marull; Mr. Jorge Ramsay; Mr. Jefferson Firth Rangel and Dr. Pierre G. Sylvain.
2. That ratification is effected with all the rights and privileges which this status implies.

DRAFT RESOLUTION No. 13

EMERITUS STATUS FOR MISS MARIA DOLORES MALUGANI

The INTER-AMERICAN BOARD OF AGRICULTURE, at its Third Regular Meeting,

CONSIDERING:

That Miss María Dolores Malugani has devoted much of her professional life to the service of Inter-American Institute for Cooperation on Agriculture, where she has occupied important positions and has discharged them successfully, capably and with great dedication; and

That Miss María Dolores Malugani fulfills all the requirements established in Article 13 of the Rules of Procedure of the General Directorate, for achieving the status of "Emeritus".

RESOLVES:

1. To grant Miss María Dolores Malugani the title of IICA "Emeritus", with all the rights and privileges it entails.
2. To have this appointment go into effect as of the date of this resolution.

Curriculum Vitae

Name: María Dolores Malugani
Nationality: Uruguayan
Specialty: Documentation and Information

Studies and degrees earned:

1959/1960 Librarian – Universidad de la Republica – Uruguay
1964/1965 B.A. – Southern Illinois University – U.S.A.
1965/1966 M.L.Sc. – University of Illinois – U.S.A.

Positions held before entering IICA:

1954/1961 Editing Secretary of Scientific books and other publications
Professorial Publications of the Department of Medicine and Universidad de la República. Montevideo, Uruguay.
1961 Librarian – Organization of the Specialized Architectural Library – Prof. Garcia Pardo

Positions held within IICA:

7-1-61/8-31-62 Library Aide
9-1-62/6-30-63 Interim Head of Library and Documentation Services
7-1-63/8-16-64 Head and Assistant Librarian
8-17-64/8-29-66 On leave to earn a Master's in Library Science Degree at the University of Illinois, U.S.A.
8-29-66/6-30-68 Assistant Librarian
7-1-69/1-3-71 Head of the Library and Assistant Librarian
4-1-71/6-30-78 Director of CIDIA
7-1-78/11-30-81 Head of Users Service Division

Major Publications:

- MALUGANI, M.D.** – Acceso regional a la información en las ciencias agrícolas; la experiencia de América Latina, Reunión de Expertos en Documentación Científica COLCIENCIAS/OEA, Bogotá, 1970, 36 p.
-
- IICA – an instrument for the development of agricultural information in Latin American World Congress, IAALD, Paris, 1970, 33 p.
-
- Integración de la formación agrícola en América Latina. Potencialidad de acción del IICA-CIDIA. III Reunión Interamericana de Bibliotecarios y Documentalistas Agrícolas. Buenos Aires, 1972. pp. III-B-III-B-38.
-
- Regional Cooperation in agricultural information in Latin America and the Caribbean Workshop/Seminar on Regional Cooperation in Agricultural Information, College, Laguna, Philippines, 1975. pp. 81-96.
-
- AGRINTER, The Latin American and the Caribbean Information Network, Eighth AGRIS Panel of Experts on an International Information System for the Agricultural Sciences and Technology, Rome, 1976, 16 p.

**SIGNING OF THE FINAL REPORT
OF THE FIFTH REGULAR MEETING OF THE EXECUTIVE
COMMITTEE OF THE INTER-AMERICAN INSTITUTE
FOR COOPERATION ON AGRICULTURE**

In compliance with the provisions of Article 91 of the Rules of Procedure of the Executive Committee, the Final Report of the Fifth Regular Meeting of the Executive Committee is hereby signed at 19:00 o'clock on the second day of August of the year nineteen hundred eighty-five, in the Central Office of the General Directorate of the Inter-American Institute for Cooperation on Agriculture.

This Final Report is submitted in English and Spanish with both versions being of authenticity and equal validity.

The Secretary shall file the original texts in the archives of the Inter-American Institute for Cooperation on Agriculture, and the General Directorate shall send copies of the official version of this Report to the Governments of the Member States, the Permanent Observers of the Institute and other participants in the meeting.

San Isidro de Coronado, Province of San Jose, Costa Rica.

O. Marie Strachan
Chairperson of the Fifth
Regular Meeting of the
Executive Committee

Francisco Morillo Andrade
Director General and ex-officio
Secretary of the
Executive Committee

**REPORT OF THE CREDENTIALS COMMITTEE OF THE
FIFTH REGULAR MEETING OF THE EXECUTIVE COMMITTEE**

**REPORT OF THE CREDENTIALS COMMITTEE OF THE FIFTH
REGULAR MEETING OF THE EXECUTIVE COMMITTEE**

In compliance with the provisions of Article 50 of the Rules of Procedure of the Executive Committee, this Committee designated a Credentials Committee for the Fifth Regular Meeting, composed of the Representatives from Argentina, Colombia, Costa Rica and Dominican Republic.

The Committee examined the credentials presented by the Representatives of the Member States on the Executive Committee: Argentina, Colombia, Costa Rica, Chile, Dominican Republic, Ecuador, Jamaica, Mexico, Panama, Saint Lucia and United States of America, and found that they were in order.

San Jose, Costa Rica, July 29, 1985.

Edgardo R. Moscardi
Representative of Argentina

Jorge Bustamante Roldán
Representative of Colombia

Virginia Sancho
Representative of Costa Rica

José E. Lois Malkun
Representative of
Dominican Republic



AGENDA



AGENDA

	Doc. No.
1. Work Schedule	IICA/CE/Doc.103(85)rev.
2. 1984 Annual Report	No number
3. Financial Report and Report of the External Auditors – 1984	IICA/CE/Doc.104(85)
4. Comments by the Director General on the Audited Financial Statements for the Period Ending 31 December 1984, Submitted by the External Auditors	IICA/CE/Doc.105(85)rev.
5. Report of the Director General Regarding Progress on the Resolutions of the Second Regular Meeting of the Inter-American Board of Agriculture	IICA/CE/Doc.107(85)
6. Report of the Director General Regarding Progress on the Resolutions of the Fourth Regular Meeting of the Executive Committee	IICA/CE/Doc.106(85)rev.
7. Report of the Director General on the Renegotiation of Basic Agreements with the Member States	IICA/CE/Doc.108(85)
8. Report of the Director General on the Second Meeting of the Inter-American Commission on Animal Health (COINSA)	IICA/CE/Doc.109(85)
9. Report of the Director General on the Results of the Implementation of the Financial Rules and Proposals for Changes in the Financial Rules and the Rules of Procedure of the General Directorate	IICA/CE/Doc.110(85)rev.
10. Report from the Director General on the Need for and Operation of Revolving	

Funds	IICA/CE/Doc.111(85)rev.
11. Report of the Director General on the Level and Use of Indirect Administrative and Technical Costs (CATIs)	IICA/CE/Doc.112(85)
12. Report of the Director General on Background Information Concerning Overdue Doubtful Accounts	IICA/CE/Doc.113(85)rev.
13. Report of the Director General on Rate of Exchange Differentials	IICA/CE/Doc.114(85)
14. Report of the Director General on the Costs of Meetings of the Governing Bodies of the Inter-American Institute for Cooperation on Agriculture	IICA/CE/Doc.115(85)
15. Report of the Director General on the Implementation of the Proposed Staff Rules	IICA/CE/Doc.116(85)
16. Report of the Director General on the Standards for IICA Personnel Classification and Classification of Positions	IICA/CE/Doc.117(85)
17. Report of the Director General on the System for the Determination of Remuneration for IICA Personnel	IICA/CE/Doc.118(85)rev.
18. Report of the Director General on the Definition of Positions of Trust	IICA/CE/Doc.119(85)
19. Report of the Director General on Modifications to the Rules of Procedure of the General Directorate and Proposals with Respect Thereto	IICA/CE/Doc.120(85)rev.
20. Proposal of the Director General Regarding the 1988-1992 Medium-Term Plan	IICA/CE/Doc.121(85)rev.
21. Proposed Program-Budget: 1986-1987	IICA/CE/Doc.122(85)rev.
22. Preliminary Report of the Director General on the Organization of a Special Fund for Agricultural Development	IICA/CE/Doc.123(85)

- | | |
|--|-------------------------|
| 23. Report of the Director General on the IX Inter-American Conference on Agriculture | IICA/CE/Doc.124(85)rev. |
| 24. Financial Report of CATIE and Report of the External Auditors-1984 | IICA/CE/Doc.125(85) |
| 25. Report of the Director General on the Contractual Status of the Tropical Agriculture Research and Training Center (CATIE) | IICA/CE/Doc.126(85) |
| 26. Report of the Director General on the Calculation of the Pension Coverage for IICA Director Emeritus, Dr. Ralph H. Allee | IICA/CE/Doc.127(85) |
| 27. Provisional Agenda of the Third Regular Meeting of the Inter-American Board of Agriculture | IICA/CE/Doc.128(85)rev. |
| 28. Site and Date of the Sixth Regular Meeting of the Executive Committee | IICA/CE/Doc.129(85) |
| 29. Other Business | |
| – Information Regarding the Symposium “The Agricultural Sector of Latin America and the Caribbean and the International Financial Crisis.” | |
| – Draft Resolutions to Grant the Status of Emeritus to Mr. Julio A. Ringuelet, Miss María Dolores Malugani and Mr. Enrique Blair | |

LIST OF PARTICIPANTS

LIST OF PARTICIPANTS

MEMBER STATES OF IICA ON THE EXECUTIVE COMMITTEE

ARGENTINA

Regular:

Edgardo R. Moscardi
Asesor del Secretario de Agricultura, Ganadería y Pesca
Secretaría de Agricultura, Ganadería y Pesca
Buenos Aires

Alternate:

Luis María Elizalde
Consejero del INTA
Decano, Facultad de Ciencias Veterinarias
Universidad de Buenos Aires
Buenos Aires

CHILE

Regular

Felipe Ortíz Rojas
Subdirector, Oficina Planificación Agrícola (ODEPA)
Ministerio de Agricultura
Calle Teatinos 40, 8° Piso
Santiago

Alternate:

Ricardo Puelma Claro
Tercer Secretario
Embajada de Chile en Costa Rica
Apartado 10.102
San José, Costa Rica

COLOMBIA

Regular:

Jorge Bustamente Roldán
Director de OPSA
Ministerio de Agricultura
Bogotá

COSTA RICA

Regular:

Carlos Manuel Rojas López
Ministro de Agricultura y Ganadería
Ministerio de Agricultura y Ganadería
San José

Alternates:

Eduardo Zumbado
Asesor
Ministerio de Agricultura y Ganadería
San José

Virginia Sancho Alpízar
Jefe, Departamento de la OEA
Ministerio de Relaciones Exteriores y Culto
San José

Ana Cecilia Armijo
Asesora
Ministerio de Agricultura y Ganadería
San José

DOMINICAN REPUBLIC

Regular:

José E. Lois Malkun
Subsecretario de Estado de Planificación Sectorial de Agropecuarias
Secretaría de Estado de Agricultura
Santo Domingo

ECUADOR

Regular:

Ricardo Dávila Espinel
Ministerio de Agricultura y Ganadería
Subsecretario de la Costa y Región Insular
Guayaquil

JAMAICA

Regular:

O. Marie Strachan
Director of Planning and Policy
Ministry of Agriculture
Kingston

MEXICO

Regular:

Carlos Vidali
Director General
Secretaría de Agricultura y Recursos Hidráulicos
Dirección General de Asuntos Internacionales
México, D.F.

Alternates:

Reyna Henaine de Larriva
Directora de Política y Asuntos Técnicos Internacionales
Secretaría de Agricultura y Recursos Hidráulicos
México, D.F.

Guadalupe Belloc
Subdirectora de Organismos Regionales y Autónomos
Secretaría de Agricultura y Recursos Hidráulicos
México, D.F.

Víctor Hugo Ramírez L.
Primer Secretario
Embajada de México en Costa Rica
San José, Costa Rica

PANAMA

Regular:

Cayo Julio Rodríguez
Asistente Ministerial
Ministerio de Desarrollo Agropecuario
Panamá

Alternate:

Alexis Calderón Peñaloza
Representante de Panamá ante el CATIE y el IICA
Consejero Agrícola
Embajada de Panamá en Costa Rica
Apartado Postal 94
San José, Costa Rica

SAINT LUCIA

Regular:

John B. Henry
Permanent Secretary
Minister of Agriculture, Lands, Fisheries and Cooperatives
Castris

UNITED STATES OF AMERICA

Regular:

Max Witcher
Director International Organization Affairs
Office of International Cooperation and Development
US Department of Agriculture
Washington, D.C., 20250

Alternates:

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Alternate Representative
US Permanent Mission to OAS
Department of State
Washington, D.C., 20520

Roger Lewis
International Organization Affairs
Office of International Cooperation and Development
US Department of Agriculture
Washington, D.C., 20250

Earl Teeter
Extension International Program
US Department of Agriculture
Washington, D.C., 20250

Steven Smith
Inspector APHIS
Embassy of the United States in Costa Rica
P. O. Box 10053
San José

MEMBER STATES OF IICA NOT ON THE EXECUTIVE COMMITTEE

BRAZIL

Regular:

Mario Assis Menezes
Asesor Técnico de Coordinación
Esplanada dos Ministerios
Brasilia

Alternate:

Fausto Orlando Campello Coelho
Primer Secretario
Ministerio de Relaciones Exteriores
Esplanada dos Ministerios
Brasilia

CANADA

Regular:

Percy Abols
First Secretary
Alternate Permanent Observer
Permanent Observer Mission of Canada to the OAS
2450 Massachussets Ave. N.W.
Washington, D.C., 20008

GUATEMALA

Regular:

Roberto Muñoz
Viceministro de Ganadería y Alimentación
Ministerio de Ganadería y Alimentación
Guatemala

Alternate:

Ramiro Asturias Zamora
Engargado de Negocios, a. i.
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Apartado Postal 328
San José, Costa Rica

HONDURAS

Regular:

Celio Gilberto Ossorio
Director General de Ganadería
Ministerio de Recursos Naturales
Tegucigalpa

NICARAGUA

Regular:

Bayardo Serrano
Director de Ciencia y Tecnología Agropecuaria
Dirección General de Educación e Investigación Agropecuaria
Ministerio de Desarrollo Agropecuario y Reforma Agraria
Apartado Postal 453
Managua

Alternate:

Rafael Guevara Ocón
Primer Secretario
Embajada de Nicaragua en Costa Rica
San José, Costa Rica

PARAGUAY

Regular:

Alcira Lichi de Bejarano
Cónsul de Paraguay en Costa Rica
Embajada de Paraguay en Costa Rica
Apartado 3536
San José, Costa Rica

SURINAME

Regular:

George Soerjoesing
Permanent Secretary
Ministry of Agriculture, Animal Husbandry and Fisheries
Paramaribo

URUGUAY

Regular:

Pedro Olmos
Subdirector General del Ministerio de Agricultura y Pesca
Ministerio de Agricultura y Pesca
Montevideo

Alternate:

Susana Dansilio Pozzi
Primer Secretario
Embajada del Uruguay en Costa Rica
Apartado Postal 3448
San José, Costa Rica

VENEZUELA

Regular:

Martín Ramírez Blanco
Director General de Planificación Agrícola
Ministerio de Agricultura y Cría
Caracas

Alternate:

Aida Núñez Rausseo
Jefe, Oficina de Relaciones Internacionales
Ministerio de Agricultura y Cría
Caracas

PERMANENT OBSERVER COUNTRIES

FRANCE

Regular:

Michel Ribard
Coordinador, Programa Cooperación Técnica América Central
Oficina Central del IICA
San José, Costa Rica

ITALY

Regular:

Adolfo Scozzarella
Agregado Cultural
Embajada de Italia en Costa Rica
San José, Costa Rica

KOREA

Regular:

In Seh Myung
Consejero
Embajada de Corea
Apartado 3150
San José, Costa Rica

SPAIN

Regular:

Gonzalo Fernández de Córdova
Embajador Extraordinario y Plenipotenciario de España en Costa Rica
Apartado 2058
San José, Costa Rica

OBSERVERS FROM THE INTER-AMERICAN SYSTEM

OAS

Regular:

Fernando Bravo Gómez
Director
Oficina de la OEA en Costa Rica
San José, Costa Rica

PAHO/WHO

Regular:

Hugo Villegas
Representante de la OPS/OMS en Costa Rica
Apartado Postal 3745
San José, Costa Rica

OBSERVERS FROM AGENCIES

CATIE

Regular:

Rodrigo Tarté Ponce
Director del CATIE
Apartado Postal 74
Turrialba, Costa Rica

CREFAL

Regular:

Francisco Javier Reyes
Especialista
Pátzcuaro, Michoacán
México 61600

FAO

Regular:

Rodrigo Santacruz
Director Oficina de la FAO
San José, Costa Rica

ILO

Regular:

Manuel Asuero
Consejero Técnico Principal
Proyecto del Programa Mundial de Alimentos
Oficina de Area para Centroamérica
Apartado 10.170
San José, Costa Rica

SIECA

Regular:

Manuel Martínez y Martínez
Director del Departamento Agrícola
Apartado 1237
Guatemala, Guatemala

MEETING STAFF

MEETING STAFF

Director General of IICA and ex-officio Secretary of the Executive Committee	Francisco Morillo Andrade
Technical Secretary	Ronald Echandi Z.
Advisor to the ex-officio Secretary and to the Technical Secretary of the Executive Committee	Luis A. Montoya A.
Coordinator of the Technical Secretariat	Henry Jova
Précis-writers	
Coordinator	Julio C. Escoto
	Ana Lorena Alvarado Emilia Amado Rosario Bogantes Jorge Caro Alberto Muñoz
Distribution of Documents and Conference Room Service	Julieta Fernández Martha Umaña
	Cristina Araya Gina Maffioli Lorena Muñoz Sonia Valverde
Registration and Credentials	Aiza Vargas Maureen Obando
Protocol and Courtesy to Delegates	Alfonso Naranjo Gonzalo Sáenz María Fernanda Vela
Public Information, Press and Audiovisual Presentation	José Mario Vilches
	Patricia Baltodano

	Guillermo Marín Mario Segura Eduardo Solano
Coordinator of Social Activities, Cafeteria and Maintenance	Roxana Montero
Recording and Sound Equipment	Víctor Sánchez Ruth Taylor
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	Adrián Sotela
General Coordination of the Secretariat	Aiza Vargas
	Guiselle Araya
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	Leda Avila María Antonieta Cordido Dinorah Corrales Patricia Jara Irma Pacheco Ana Victoria Rojas
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	Rosa María Arias Flor Loaiza Mabell Valerín María Elena Vargas Martha Vargas
English	María Rivers
	Lilliam Brown Olga Calderón Millsen Chaverri Maritza Chavarría

**Maureen Obando
Mayela Rodríguez**

Reproduction of Documents

**General Coordination of Print Shop
(Composition, Art Department,
Mechanical art, Collating,
Binding, etc.)**

**Juan Mata
José Ramón Zúñiga**

**General Coordination of Photocopying
and Collating**

**Eduardo Garnier
Carlos Mata**

Transportation

**Juan Sánchez
Edwin Morales**

Infirmary

Doris Angulo

Contract Services

Translators

**Alejandra Campbell
Orlando García
Dennis Morán
Tomás Saraví
Tereza Carvalho**

Interpreters

**Carlos Diez
Anita Kaufman
Mario Samper**

LIST OF DOCUMENTS

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In the nineteenth case, the first two terms are the same, and the third term is the same as the first term.

In the twentieth case, the first two terms are the same, and the third term is the same as the first term.

In the twenty-first case, the first two terms are the same, and the third term is the same as the first term.

In the twenty-second case, the first two terms are the same, and the third term is the same as the first term.

In the twenty-third case, the first two terms are the same, and the third term is the same as the first term.

In the twenty-fourth case, the first two terms are the same, and the third term is the same as the first term.

In the twenty-fifth case, the first two terms are the same, and the third term is the same as the first term.

In the twenty-sixth case, the first two terms are the same, and the third term is the same as the first term.

In the twenty-seventh case, the first two terms are the same, and the third term is the same as the first term.

In the twenty-eighth case, the first two terms are the same, and the third term is the same as the first term.

LIST OF DOCUMENTS

- | | |
|--------------------------|---|
| IICA/CE/Doc.102(85)rev.2 | Agenda |
| IICA/CE/Doc.103(85)rev. | Work schedule |
| No number | 1984 Annual Report |
| IICA/CE/Doc.104(85) | Financial Report and Report of the External Auditors – 1984 |
| IICA/CE/Doc.105(85)rev. | Comments by the Director General on the Audited Financial Statements for the Period Ending 31 December 1984, Submitted by the External Auditors |
| IICA/CE/Doc.106(85)rev. | Report of the Director General Regarding Progress on the Resolutions of the Fourth Regular Meeting on the Executive Committee |
| IICA/CE/Doc.107(85) | Report of the Director General Regarding Progress on the Resolutions of the Second Regular Meeting of the Inter-American Board of Agriculture |
| IICA/CE/Doc.108(85) | Report of the Director General on the Renegotiation of Basic Agreements with the Member States |
| IICA/CE/Doc.109(85) | Report of the Director General on the Second Meeting of the Inter-American Commission on Animal Health (COINSA) |
| IICA/CE/Doc.110(85)rev. | Report of the Director General on the Results of the Implementation of the Financial Rules and Proposals for Changes in the Financial Rules and the Rules of Procedure of the General Directorate |
| IICA/CE/Doc.111(85)rev. | Report from the Director General on the Need for and Operation of Revolving Funds |
| IICA/CE/Doc.112(85) | Report of the Director General on the Level and Use of Indirect Administrative and Technical Costs (CATIs) |
| IICA/CE/Doc.113(85)rev. | Report of the Director General on Background Information Concerning Overdue Doubtful Accounts |
| IICA/CE/Doc.114(85) | Report of the Director General on Rate of Exchange Differentials |

IICA/CE/Doc.115(85)	Report of the Director General on the Costs of Meetings of the Governing Bodies of the Inter-American Institute for Cooperation on Agriculture
IICA/CE/Doc.116(85)	Report of the Director General on the Implementation of the Proposed Staff Rules
IICA/CE/Doc.117(85)	Report of the Director General on the Standards for IICA Personnel Classification and Classification of Positions
IICA/CE/Doc.118(85)rev.	Report of the Director General on the System for the Determination of Remuneration for IICA Personnel
IICA/CE/Doc.119(85)	Report of the Director General on the Definition of Positions of Trust
IICA/CE/Doc.120(85)rev.	Report of the Director General on Modifications to the Rules of Procedure of the General Directorate and Proposals with Respect Thereto
IICA/CE/Doc.121(85)rev.	Proposal of the Director General Regarding the 1988-1992 Medium-Term Plan
IICA/CE/Doc.122(85)rev.	Proposed Program-Budget: 1986-1987
IICA/CE/Doc.123(85)	Preliminary Report of the Director General on the Organization of a Special Fund for Agricultural Development
IICA/CE/Doc.124(85)rev.	Report of the Director General on the IX Inter-American Conference on Agriculture
IICA/CE/Doc.125(85)	Financial Report of CATIE and Report of the External Auditors-1984
IICA/CE/Doc.126(85)	Report of the Director General on the Contractual Status of the Tropical Agriculture Research and Training Center(CATIE)
IICA/CE/Doc.127(85)	Report of the Director General on the Calculation of the Pension Coverage for IICA Director Emeritus, Dr. Ralph H. Allee
IICA/CE/Doc.128(85)rev.	Provisional Agenda of the Third Regular Meeting of the Inter-American Board of Agriculture
IICA/CE/Doc.129(85)	Site and Date of the Sixth Regular Meeting of the Executive Committee

APPENDICES

- ADDRESSES**
- REPORTS OF THE WORKING GROUPS**

**ADDRESS BY DR. FRANCISCO MORILLO ANDRADE
DIRECTOR GENERAL OF IICA, AT THE INAUGURAL SESSION
OF THE FIFTH REGULAR MEETING OF THE EXECUTIVE COMMITTEE**

Mr. Chairman;
Honorable Minister of Agriculture and Livestock of Costa Rica, Mr. Carlos Manuel Rojas;
Distinguished Representatives from IICA's Member States;
Distinguished Observers;
Ladies and Gentlemen:

We are here today to undertake the arduous task that is IICA's Executive Committee Meeting. The four previous Executive Committee Meetings set a working standard renowned for dealing with all the issues, no matter how complex, in an objective, thorough manner, which produced efficient guidelines that have helped steer the Institute on an effective and productive course, making it an exemplary international organization for cooperation working to serve its Member States. On this occasion, the task of the Executive Committee is perhaps the most extensive to date. I am certain that because of their importance, in addition to the previous analysis conducted in each of the Member States, the items will require careful study and consideration during the course of this meeting.

I would also like to take this opportunity to mention that the Fourth Regular Meeting of the Executive Committee, which was held in this Central Office last December, involved a large volume of work and extremely complex studies, the fruits of which are reflected in the Agenda for this meeting, and which required a supreme effort to complete. There were times when the Institute's facilities were overwhelmed by the volume of production resulting from the studies and the preparation of documents. But in light of the importance of the Institute's present course and the role of these documents in shaping the Institute's future, we took to the task willingly and spared no efforts. I would like to draw attention to and laud the efforts all IICA personnel, from all of the different services and units, who made this possible. The study on Human Resources, and others like it, would not have been possible without the cooperation of each and every IICA staff member, all of whom were not loath to provide their services in order to complete the task ahead of us.

We are fully aware of the significance of this moment in the Institute's forty-two year history, and of IICA's changes to incorporate new instruments needed to accomplish the mandates established by the new Convention - instruments which must be developed, tested, put into effect, evaluated and revised. In other words, we are aware of a process that involves the virtual transformation of IICA into a new Institution. We are nearing the end of the term established by the 1983-1987 Medium-term Plan, and it now becomes necessary to study this term in order to reach 1987 with guidelines for the next five-year plan. This

study should begin immediately to ensure that the JIA in 1987 will be capable of making decisions to determine the path which the Institute must follow in the future.

In the short run, this Committee would do well to examine the budget for 1986-1987, the second biennium of the Medium-Term Plan presently in effect. It is a noteworthy change to see IICA's operation reflected in its achievements and its goals. The Institute has been transformed by the implementation of a policy to concentrate its efforts. IICA's actions have been in response to these policies, and the Institute worked together with the countries, via an agreement-reaching process, to identify problems of the first order. These problems require external cooperation in the form of concrete actions to produce foreseeable results in a predetermined time frame, as established in the General Policies and the Medium-Term Plan.

We would like to demonstrate the fruits of our labor, both in terms of the product itself and the organization required to achieve said product, in accordance with the needs articulated by the countries themselves. The countries' needs have been gradually grouped into clearly identifiable areas, facilitating evaluation and analysis efforts to pave the way for future action.

While presenting this ensemble of tasks, reflections and the possibilities available to this Executive Committee Meeting, I would also like to express our willingness to provide you with any detailed information or support documents you may require. Moreover, we would like to welcome you here and assure you of our eagerness to serve you and make your stay with us more pleasant.

We welcome your guidance; you may rest assured that, as in the past, we remain receptive to your suggestions. In this process of innovation, of forging a path, where it is inevitable to run up against obstacles and commit mistakes, we must endeavor to find the humility necessary to recognize and rectify those errors. Thank you.

**ADDRESS BY THE MINISTER OF AGRICULTURE
AND LIVESTOCK OF COSTA RICA, MR. CARLOS MANUEL ROJAS L.,
AT THE INAUGURAL SESSION OF THE FIFTH REGULAR MEETING
OF THE EXECUTIVE COMMITTEE**

Mr. Chairman;
Mr. Director General;
Distinguished Delegates;
Distinguished Observers:

In my capacity as Minister of Agriculture and Livestock and as Representative of the Government of Costa Rica, it is my honor to welcome you to this country, your home for the next few days, where we have gathered for this important Fifth Regular Meeting of IICA's Executive Committee. Agriculture is clearly the most important bastion of economic development in our countries. This is especially true for Costa Rica, since we view agriculture and the production of food as the first and foremost activity of man.

Population growth in the urban areas is generally greater than in the rural areas, where farmers and campesinos must grow and provide food for themselves and for the rest of the population. Sometimes, they grow food to export to other countries. Clearly, and in spite of the ever-increasing growth of urban populations, agriculture plays an important role in providing food for everyone and, as such, is instrumental in the socio-economic development of our nations.

Historically, the Inter-American Institute for Cooperation on Agriculture, as IICA is known today, has been located in this country; and so I welcome you here, but since it is an Institute that belongs to all of the American countries, in essence we should welcome one another. We should welcome the subject of agriculture, economics and the extensive agenda before us. In an earlier conversation with the Director General on the subject of this agenda I said: "I don't know how we are going to cover this agenda, but I am going to urge the Delegates at this meeting to channel their efforts, as effectively as possible, to complete the work before us in one week, since all of the items are of major importance." Even though some items are more significant than others, all are vital to agriculture in our countries. I sincerely hope that the work carried out here will be fruitful. We are pleased and honored that IICA is located in Costa Rica, and my Government wishes the Fifth Regular Meeting of the Executive Committee every success. Welcome, once again.

**ADDRESS BY MR. RICARDO DAVILA, CHAIRMAN OF THE FOURTH
REGULAR MEETING OF THE EXECUTIVE COMMITTEE AND DELEGATE
FROM ECUADOR TO THE FIFTH REGULAR MEETING, AT THE
INAUGURAL CEREMONY OF THE FIFTH REGULAR MEETING
OF THE EXECUTIVE COMMITTEE**

Fellow Delegates; Distinguished Observers from the other member countries of IICA and other organizations; fellow colleagues of IICA;

On December 7, 1984, I had the pleasure of addressing you in this very place, to express my gratitude, on the one hand, for your having placed your trust in me by electing me as Chairman of the Fourth Regular Meeting of the Executive Committee of IICA, and on the other hand, to highlight the achievements of IICA's administration for the period, and the work done by all of us who took part in said Meeting. Just a few months have gone by, yet many things have come to pass in these particularly troubled times. It is indeed healthy and stimulating to meet again, and it is certainly a pleasure to welcome those colleagues who league together to join our continuous efforts to promote agricultural development and rural well-being in the Americas and the Caribbean.

Precisely at a time of economic crisis marked by insurmountable tension in the different regions of the globe, all eyes turn to agriculture. The land and its people are recognized anew for the function they have always performed, feeding the people and generating, through self-sufficiency or exports, the magical foreign exchange which will make a difference for the economists.

Under these conditions, our technical and political task starts to take on truly continental proportions. It is not in vain that our Costa Rican brothers call institutions such as IICA international missions. Our mission is to lay the groundwork for the Institute to produce and provide an ever-increasing level of cooperation and expertise to its Member States.

The Agenda of this Fifth Regular Meeting of IICA's Executive Committee is certainly one of the most copious I have ever seen; we may thus expect to be immersed in arduous and intense work. It is necessary to recognize that in the short time which has lapsed between this meeting and the last, the Director General and his team have exerted a formidable effort, both to comply with the tasks entrusted to them by the Committee and the Inter-American Board of Agriculture, and to prepare the materials required for this event. This very circumstance adds a special dimension to this Fifth Meeting; once more we shall undertake the responsibility of preparing for the Inter-American Board of Agriculture an agenda which is to be more profound than those discussed on previous occasions. We shall therefore be laying the foundation for all that may be of consequence to our Institute from 1986 through 1987, an action demanding our most serious efforts.

Another indication of the importance of this Fifth Regular Meeting of IICA's Executive Committee for our countries, is the level of attendance we are now witnessing; in addition to the Representatives from Argentina, Chile, Colombia, Costa Rica, Dominica, Dominican Republic, Ecuador, Jamaica, Mexico, Panama, Saint Lucia and the United States of America, who on this occasion are sitting on the Committee, a substantial number of Observers from the remaining member countries are also present. This support for IICA's action must be not go unmentioned. At this point in time, the Director General and his staff having already established direct contact with the Government of the Republic of Uruguay; we must channel our efforts into setting the stage for the work that the Inter-American Board of Agriculture must carry out in beautiful Montevideo from October 21 to 26, 1985.

I would like to extend a special welcome to Dr. Pedro Olmos, Deputy Director General of the Ministry of Agriculture and Fisheries of Uruguay, who has come here personally to represent his country, as a gesture to confirm the decision adopted in Jamaica for Uruguay to welcome us and for a few days become the center of continental agriculture during the forthcoming month of October. Your presence, Mr. Deputy Director General, shall further motivate us to complete the task which lies ahead.

Finally, I did what was in my power to honor the confidence you very kindly deposited in me as Chairman of the Committee. I am most grateful to have had this experience and I thank you personally on behalf of my people and my government. We hope we have met your expectations in our efforts to serve you. There remains but the wish to request that you dedicate your bodies and souls to the important tasks we face today; many decisions vital to agriculture in the Hemisphere shall depend on these efforts. Thank you. May your endeavor be successful and good luck to all of you.

**ADDRESS BY MR. FELIPE ORTIZ, DELEGATE FROM CHILE,
AT THE CLOSING SESSION OF THE FIFTH REGULAR MEETING
OF THE EXECUTIVE COMMITTEE**

**Madame Chairperson;
Deputy Minister of Foreign Affairs of Costa Rica;
Distinguished Delegates from the Member States;
Distinguished Observers;
IICA Officials;
Ladies and Gentlemen:**

On behalf of the Delegates of the Member States gathered here today, I am honored to deliver the closing address of the Fifth Regular Meeting of the Executive Committee.

This week has been, without a doubt, one of arduous, fruitful work, nurtured by the active participation of those working on administrative and technical items of major importance to the future of agricultural development and rural well-being for Latin America and the Caribbean.

We all feel that this Meeting marks the final stage of a process in which we have endeavored to concentrate and consolidate the administrative and financial foundation needed for the efficient and effective operation of the Institute in the near future. We are at the same time, however, beginning a new and vital phase, oriented toward the evaluation of existing programs and the identification of new areas for technical cooperation, which will guide IICA's actions as of 1987.

The task we have undertaken is symbolic of the responsibility with which the Member States are facing a future which will surely be conditioned by the difficult international crisis that today affects the world economy, and as a result, the agricultural sector.

I would also like to take this opportunity to express the Delegates' gratitude to:

The Government of Costa Rica, for its hospitality, friendship and warm reception, especially to the Minister of Agriculture and Livestock and the officials accompanying him;

IICA's General Directorate, for its efforts in the preparation of quality documents in the short time span since the last Executive Committee Meeting;

The Institute's Officials, for their support and contributions to the discussions:

The Technical Secretariat and its team of editors and translators for their efficient organization and continued efforts to make this event successful;

The secretaries and services personnel for their tireless efforts and diligence, which went beyond the call of duty.

Finally, I would like to thank the Delegates for their infinite patience and the constant, careful attention they paid during the course of the debates -which can largely be attributed to the splendid coffee produced in this country.

Thank you.

**REPORT OF THE WORKING GROUP WHICH STUDIED ITEMS
15, 16, 17, AND 18 OF THE AGENDA OF THE FIFTH REGULAR
MEETING OF IICA'S EXECUTIVE COMMITTEE**

Members of the Working Group

- | | |
|----------------------------|-----------------|
| – Argentina | (Chairman) |
| – Colombia | (Vice-chairman) |
| – Chile | (Rapporteur) |
| – Brazil | |
| – Canada | |
| – Costa Rica | |
| – Dominican Republic | |
| – Jamaica | |
| – Mexico | |
| – Panama | |
| – United States of America | |

Items Covered

15. **“Report of the Director General on the Results of the Implementation of the Proposed Staff Rules and Proposals for Changes to this Document.”** (IICA/CE/Doc.116(85)).

Following a brief exposé on the document delivered by the Directorate of Human Resources of the Institute, a specific analysis of the proposed changes to the Staff Rules was conducted.

The modifications recommended for the proposed changes are as follows:

Chapter I

- 1.3.1 The Director General shall appoint an Advisory Committee on Human Resources to advise the Director General on matters relating to the classification of positions and the selection of professional personnel to be hired. Its members shall include the Deputy Director General, the Assistant Deputy Directors General, **the Director of Financial Resources and Management** and the Director of Human Resources, who will be the Committee's Secretary. **The input of the respective Program Director will be sought.** The Committee may consult the Office Director, Legal Advisor or any other officials from the Institute.

This Report includes the modifications introduced during the Fifth Plenary Session.

- 1.7.1 a) The proposal was accepted.
- b) Any member of the Regular International Professional Personnel who is **appointed** to a position of trust, upon leaving that position, shall return to a position having the same classification as the one that was previously held with the added steps for merit that would have been earned during the tenure of the position of trust.
- c) **The appointment of all staff members from outside the Institute to positions of trust shall be subject to revision at least every two years. The two year term shall run up to, but not beyond the completion of the term of office of the Director General.**

1.7.2 Draft proposal accepted.

Chapter II

No change, draft proposal accepted.

Chapter IV

4.1.4 Draft proposal accepted.

4.2.16 No change, draft proposal accepted.

4.3.7 All Local Professional Personnel over 40 years of age **shall be eligible for a medical examination** a minimum of once every two years, in accordance with the following requirements:

- a. The medical examination shall be carried out by a physician officially designated by the Institute;
- b. **The results of the medical examination shall be submitted to the Directorate of Human Resources;** and
- c. The Institute will reimburse the employee for all expenses not covered by the country's Social Security System.

4.3.8 No change, draft proposal accepted.

4.3.9 No change, draft proposal accepted.

4.4.7 All General Services Personnel over 40 years of age **shall be eligible for a medical examination** a minimum of once every two years, in accordance with the following requirements:

- a. The medical examination shall be carried out by a physician officially designated by the Institute;
- b. **The results of the medical examination shall be submitted to the Directorate of Human Resources; and**
- c. The Institute will reimburse the employee for all expenses not covered by the country's Social Security System.

4.4.8 No change, draft proposal accepted.

4.4.9 No change, draft proposal accepted.

Some errors with respect to numbering in Chapter IV which have been corrected (4.2.16 to 4.2.15, 4.3.7 to 4.3.6, 4.3.8 to 4.3.7, and so forth until 4.4.9 which should read 4.4.8). Likewise, the paragraph concerning international professional personnel (4.2.12) should coincide with the new wording of article 4.3.6.

Chapter V

5.1.2 No change, draft proposal accepted.

Chapter VIII

8.11.1 The institute shall pay travel, transport of personal effects and installation expenses in the case of appointment, transfer or repatriation of its **International Professional staff members** in the following manner (Article 46):

- a. No change, draft proposal accepted.
- b. No change, draft proposal accepted.
- c. No change, draft proposal accepted.

8.13.4 No change, draft proposal accepted.

Chapter IX

9.3 No change, draft proposal accepted.

9.3.2 No change, draft proposal accepted.

9.5.2 Proposal for the deletion of paragraph j. accepted.

- 9.6.1 Following the proposed paragraph 8.6.1 add the following new paragraph: **In cases of misconduct associated with illness or personal hardship, before applying Article 54 of the Rules of Procedure or the provisions of these Staff Rules, the staff member must first be provided the opportunity for professional counselling.**

Chapter X

- 10.2 No change, draft proposal accepted.

In connection with the discussion of this item, it was requested that the document entitled "Personnel Standards in Effect for the Inter-American Institute for Cooperation on Agriculture" be distributed to the Delegates.

The Director General is requested to review the Proposed Remuneration System and propose the necessary changes that will make the wording congruent with the modifications to the Staff Rules being presented.

16. **"Report of the Director General on the Standards for IICA Personnel Classification and Classification of Positions"** (IICA/CE/Doc.117(85)). Following a brief exposé delivered by the Institute's Directorate of Human Resources, the Report of the Director General was received (including the proposed text for the PL-4 Qualification Standards), with the following observations:
- It is advisable that the General Directorate distribute a copy of the "Report of the Commission for the Classification of Positions" to the Member States.
 - The recommendation of the Director General regarding the creation of the PL-4 level was accepted.
 - When International Professional Personnel positions become vacant, all Member States should be informed through the Institute's Offices in the countries and through the Embassies of same in San Jose, Costa Rica.
 - The working group expressed concern over the budgetary implications of the implementation of this type of system, and of the interest displayed by the Member States to concentrate a maximum amount of the available resources on actions for technical cooperation.
 - The working group expressed concern over the number of positions of trust currently existing at the Institute.

17. **“Report of the Director General on the System for the Determination of Remuneration for IICA Personnel” (IICA/CE/Doc.118(85)rev.).** Following a brief presentation by the Institute’s Directorate of Human Resources, the following comments and/or questions were raised:

- An explanation was sought as to how –despite the cost involved in implementing the System for the Remuneration of International Professional Personnel in terms of the authorized 1984-1985 total budget for this item (US\$ 310 600)– the latter would not increase. Concern was also expressed as to the possible financial repercussions that this system could have on the Institute’s Budget, and it was specifically stated that this should have neither short nor long term repercussions on the size of the quota payments of the Member States. The issue was considered resolved, following an explanation by the General Directorate.
- One delegation expressed its concern at the Director General’s preferential decision to fill vacant posts with temporary personnel whenever possible, as a means of saving funds; however, the general desire to reduce the number of permanent international professional personnel would appear to be unjust for the permanent and temporary specialists, because of the percentage differential destined for the OAS Retirement and Pension Fund.
- Lastly, it was requested that, once completed, all the Member States receive a copy of the new performance appraisal system for their information and comments.
- The report was received with said comments.

18. **“Report of the Director General on the Definition of Positions of Trust.” (IICA/CE/Doc.119(85)).**

A Draft Resolution on this matter is attached for the consideration of the Plenary.

The Working Group presented the following draft resolutions for consideration of the Plenary:

- Positions of Trust and Regular Appointments.
- Modifications to the Proposed Staff Rules.

**REPORT OF THE WORKING GROUP WHICH STUDIED DOCUMENTS
NUMBERS 110, 111, 112, 113, 114, 115, 120 AND 124**

Members:

Luis Maria Elizalde (Argentina) Chairperson
Reyna Henaine (Mexico) Vice-chairperson
Donald Stewart (United States of America) Rapporteur

Mario Assis Menezes (Brazil)
Percy Abols (Canada)
Ricardo Puelma Clara (Chile)
Max Witcher (United States of America)

Agreements reached:

- I. **Document 110:** Report of the Director General on the Results of the Implementation of the Financial Rules and Proposals for Changes in the Financial Rules and the Rules of Procedure of the General Directorate.

Document 114: Report of the Director General on Rate of Exchange Differentials.

Document 120: Report of the Director General on Modifications to the Rules of Procedure of the General Directorate and Proposals with Respect Thereto.

The following was agreed upon, with respect to the three documents cited above:

- I. To accept the proposals of the Director General, with the following modifications:
- a. To modify Article 81 of the General Directorate, and consequently, Rule 2.7 of the Proposed Financial Rules.
 - b. To modify Rule 2.13 of the Proposed Financial Rules.

The modified texts are included in the Draft Resolution.

- II. **Document 111:** Report of the Director General on the Need for and Operation of Revolving Funds.

With respect to this document, the Group agreed:

- a. To eliminate all revolving funds created by the Board of Directors of

the Inter-American Institute of Agricultural Sciences.

- b. To propose a Draft Resolution for the Board, whereby the Director General be requested to study the possibility of setting up a fund to cover Legal Indemnities to National Personnel as dictated by current needs, indicating the financial and legal repercussions which the establishment of such a fund could have (Attached Draft Resolution).
- III. **Document 112: Report of the Director General on the Level and Use of Indirect and Administrative Technical Costs.**

With respect to this document, the Group adopted the resolution which is attached thereto.

- IV. **Document 113: Report of the Director General on Background Information Concerning Overdue Doubtful Accounts.**

With respect to this document, it was agreed to accept the Report of the Director General and the pertinent Draft Resolution, with the addition of a third paragraph which reads:

“3. To recommend that the Inter-American Board of Agriculture instruct the Director General to request the External Auditors to include in their Report an analysis and an opinion on the overdue doubtful accounts referred to as such by the Director General in his Financial Report.”

- V. **Document 115: Report of the Director General on the Costs of Meetings of the Governing Bodies of the Inter-American Institute for Cooperation on Agriculture.**

The Group took cognizance of the report and submitted it to the Plenary as an information document.

- VI. **Document 124: Report of the Director General on the IX Inter-American Conference on Agriculture.**

In this case the Group adopted the report and the resolution submitted by the Director General without changes.

- VII. In addition to the resolutions related to the documents assigned to the Group, it was agreed to submit to the consideration of the Plenary a draft resolution concerning the duration and manner in which the work schedule should be prepared for future meetings of the Committee.

The Working Group presented the following draft resolutions for consideration of the Plenary Session:

- **Modifications to the Rules of Procedure of the General Directorate, and to the Proposed Financial Rules.**
- **Revolving Funds.**
- **Level and Use of Reimbursements for CATIs.**
- **Doubtful Accounts Due.**
- **Working Program of the Executive Committee.**

OFFICIAL DOCUMENTS SERIES

**Doc.
No.**

- 1 **General Plan of IICA**
(1970 – English and Spanish)
- 2* **Advisory Committee**
(1970 – English and Spanish)
- 3* **CIES Resolutions on Rural Development**
(1971 – Spanish)
- 4 **Eleventh Annual Meeting of the Board of Directors – San Salvador, El Salvador, May 5 to 9, 1972**
(English and Spanish)
- 5 **Sixth Inter-American Conference on Agriculture – Lima, Peru, May 27 to June 2, 1971**
(Spanish)
- 6* **Twelfth Annual Meeting of the Board of Directors – Santiago, Chile, May 10 to 13, 1973**
(English and Spanish)
- 7 **Principal Resolutions of the Board of Directors – Washington, D.C. 1962 to 1972**
(English and Spanish)
- 8 **Thirteenth Annual Meeting of the Board of Directors – Caracas, Venezuela, May 16 to 18, 1974**
(English and Spanish)
- 9* **Fourteenth Annual Meeting of the Board of Directors – Ottawa, Canada, May 6 to 9, 1975**
(English and Spanish)
- 10* **Implementation of IICA's General Plan (Elements for Analysis)**
(1976 – English and Spanish)
- 11 **Fifteenth Annual Meeting of the Board of Directors – Washington, D.C., May 6 to 12, 1976**
(English and Spanish)

* Out-of-print.

- Doc.
No.**
- 12* **Simon Bolivar Fund – Rules and Regulations
(1977 -- English and Spanish)**
- 13* **Sixteenth Annual Meeting of the Board of Directors – Santo Domingo,
Dominican Republic, May 11 to 19, 1977
(English and Spanish)**
- 14* **Seventh Inter-American Conference on Agriculture – Tegucigalpa,
Honduras, September 5 to 10, 1977
(English and Spanish)**
- 15* **Medium-Term Indicative Plan. IICA: The Next Five Years
(1977 – English and Spanish)**
- 16 **Seventeenth Annual Meeting of the Board of Directors – Asuncion,
Paraguay, May 22 to 24, 1978
(English and Spanish)**
- 17* **Eighteenth Annual Meeting of the Board of Directors – La Paz, Bolivia,
May 14 to 16, 1979
(English and Spanish)**
- 18 **Nineteenth Annual Meeting of the Board of Directors – Mexico, D.F.,
September 22 to 26, 1980
(English and Spanish)**
- 19 **Principal Resolutions of the Board of Directors. Washington, D.C.
1973-1980
(English and Spanish)**
- 20 **First Special Meeting of the Inter-American Board of Agriculture – San
Jose, Costa Rica, February 17 to 19, 1981
(English and Spanish)**
- 21 **Eighth Inter-American Conference on Agriculture – Santiago, Chile,
April 6 to 11, 1981
(English and Spanish)**
- 22rev. **Base Documents: Convention on the Inter-American Institute for
Cooperation on Agriculture; Rules of Procedure of the Inter-American
Board of Agriculture, the Executive Committee and General Director-
ate
(1984 – English, Spanish, French and Portuguese)**

* Out-of-print.

**Doc.
No.**

- 23 **Resolutions adopted by the Board of Directors of the Inter-American Institute of Agricultural Sciences and Still in Force (1984 – English, Spanish, French and Portuguese)**
- 24 **First Regular Meeting of the Executive Committee and the Inter-American Board of Agriculture – San Jose, Costa Rica, June 9 to 12, 1981 and Buenos Aires, Argentina, August 7 to 13, 1981 (English and Spanish)**
- 25 **Second Regular Meeting of the Executive Committee – San Jose, Costa Rica, September 12 to 17 and October 25 to 26, 1982 (English, Spanish, French and Portuguese)**
- 26 **Second Special Meeting of the Inter-American Board of Agriculture – San Jose, Costa Rica, October 27 to 29, 1982 (English, Spanish, French and Portuguese)**
- 27 **General Policies of IICA (1982 – English, Spanish, French and Portuguese)**
- 28 **Medium-Term Plan 1983-1987 (1982 – English, Spanish, French and Portuguese)**
- 29 **(Second Regular Meeting of the Inter-American Board of Agriculture – Kingston, Jamaica, October 24 to 28, 1983 (English, Spanish, French and Portuguese)**
- 30 **Fourth Regular Meeting of the Executive Committee – San Jose, Costa Rica, December 2 to 7, 1984 (English, Spanish, French and Portuguese)**
- 31 **Fifth Regular Meeting of the Executive Committee – San Jose, Costa Rica, July 29 to August 2, 1985 (English, Spanish, French and Portuguese)**

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