

RESOLUTION No. 525

**DEADLINE FOR DISTRIBUTION OF THE WORKING DOCUMENTS
FOR THE MEETINGS OF THE EXECUTIVE COMMITTEE
AND THE INTER-AMERICAN BOARD OF AGRICULTURE**

The EXECUTIVE COMMITTEE, at its Thirtieth Regular Meeting,

CONSIDERING:

That Article 29 of the Rules of Procedure of the Executive Committee establishes the deadline for distributing the working documents for the regular meetings of that governing body of the Institute, stating that: “The Director General shall send the working documentation to the Member States and IICA Associates 45 days prior to the opening date of the meeting;” and that Article 22 of the Rules of Procedure of the Inter-American Board of Agriculture (IABA) contains a similar provision;

That the Special Advisory Committee on Management Issues (SACMI) accepted the Director General’s proposal that the Executive Committee be asked to reduce the deadline for distributing the working documents for the regular meetings of the Executive Committee among the countries via electronic media from 45 days to 30 days, to afford the Secretariat more time to prepare, study, and translate said documents;

That it is also advisable to recommend that the IABA make a similar amendment to Article 22 of its Rules of Procedure on the deadline for distributing the working documents among the Member States prior to the meetings of the IABA; and

That the Director General has recommended that the working and informational documents for the meetings of the Institute’s governing bodies that are not confidential be made freely available on the IICA website in an electronic format that ensures they cannot be modified by third parties,

RESOLVES:

1. To amend the last sentence of Article 29 of the Rules of Procedure of the Executive Committee, so as to read:

“The Director General shall send the working documentation to the Member States and IICA Associates for their consideration and review, via electronic media, 30 days prior to the opening date of the meeting.”

2. To task the Director General with presenting for consideration by the Sixteenth Regular Meeting of the IABA a draft resolution amending Article 22 of the Rules of Procedure of the IABA in the same way that Article 29 of the Rules of Procedure of the Executive Committee has been amended by this resolution.
3. To accept the proposal put forth by the Director General, so that in future: (i) the working and informational documents for the meetings of IICA’s governing bodies that are not confidential be made freely available, for review and consultation, on the IICA website; and, (ii) those documents shall be stored on the IICA website in a format that ensures they cannot be modified by third parties.