

Attachment 1

PROJECT DOCUMENT

PROJECT FORMAT – UNITED NATIONS IN SURINAME

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| Project title | Strengthening Small-Scale Rural Enterprises towards Improving Environmental Sustainability in Coastal Communities in the Districts of Nickerie and Coronie, Suriname. |
| Implementing partner | Inter-American Institute for Cooperation on Agriculture-IICA Delegation in Suriname |
| Contact person | Curt D. Delice |
| Other partners | Ministry of Agriculture, Animal Husbandry and Fisheries (LVV); |
| Project Duration | 18 months |
| Estimated budget | Total budget: USD 137,739.00 Divided in: Grant contribution: USD 109,720.00 Own contribution: USD 19,069.00 Other contribution: USD 8,950.00 |

Executive Summary (in English)

Climate change and its associated negative impacts are becoming more and more evident, particularly in low lying coastal areas. More than 90% of Suriname's population, infrastructure and economic activity occupy a narrow coastal belt of the country, large swaths of which are near or below sea level. This means that one of the main effects of climate change, sea level rise, is negatively impacting the country and remains a major threat to growth and expansion of coastal settlements as well as to the country's development plans. Anthropogenic activities in these coastal zones, means there is a constant resource use conflict, where the natural coastal protection properties of coastal mangrove forests have to be weighed against the need for increased space for residential, industrial and recreational uses of coastal residents. Additionally, pollution from industrial and household effluents and solid waste, as well as indiscriminate clearing of mangrove forest for timber and other uses further compromise these coastal ecosystems, exacerbating the hardships faced by many coastal residents who rely on these natural resources for their livelihoods. Destruction of the mangrove forest removes the natural protective barrier to sea level rise and storm surges and causes more frequent disastrous consequences during high tides and storm conditions. Therefore, considering the important role that coastal zones are playing in the Suriname economy, their ecosystems must be prioritized to ensure their sustainability and conservation. At the same time, the trade of sustaining the economic livelihoods of coastal residents so they are not excluded from these efforts is of critical importance. It therefore important to find strategies to promote the continued production of goods and services in these coastal communities but through environmentally sound and climate smart approaches which will benefit the socioeconomic development of the country as a whole. This project seeks to build resilience into coastal small-scale enterprises, as well as to demonstrate and promote alternative sustainable enterprises which while ensuring economic benefit to coastal residents, also ensures the sustainability of the coastal ecosystems.

To be completed by resource person from the IP or the UN

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| UNDAF Outcome(s) | |
| Expected Outcome(s) | <p>Increased efficiency and productivity of small-scale coastal enterprises through the adoption of environmentally sustainable production and manufacturing processes and practices;</p> <p>Reduced pollution rates of coastal ecosystems through adoption of good agricultural and good manufacturing processes, practices and standards;</p> <p>Knowledge and skills of coastal small-scale entrepreneurs increased in environmentally sustainable operations and management of their enterprises;</p> <p>Increased sensitization and awareness of coastal residents on monetization of the green and blue economies and the value of coastal natural resources to the resilience of their communities.</p> |

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| Expected Output(s) | <p>250 small-scale entrepreneurs in areas of crop and livestock rearing, beekeeping, agroprocessors, fish vendors and processors, and youth entrepreneurs trained in Good Agricultural Practices (GAP), Good Manufacturing Practices (GMP); 20 agroprocessors trained in food safety standards and quality management; 250 small-scale entrepreneurs benefitting from semi-industrial equipment, small tool and implements, supplies and inputs to improve business operations; 3 small-scale enterprises benefitting from direct small grants; 5 new products tested for quality metrics for market penetration; 10 small-scale enterprises benefitting from new labels and packaging for products to facilitate market expansion; 50 potential small local entrepreneurs trained in sustainable income alternatives; 10 innovative small businesses developed based on sustainable income alternatives (50% women led); 100 coastal residents sensitized on blue and green economic opportunities, environmental protection, and climate change adaptation.</p> |
| Programme Title | |
| Allocated resources: <ul style="list-style-type: none"> - UN agencies - Government - Other Donors | GCCA+ resources, output 1.1. |

Project proposal form UNDP Suriname

| I. REQUESTING ENTITY | | | | |
|--|--|-------------|----------|--|
| Date of submission: | | | | |
| Project title | Strengthening Small-Scale Rural Enterprises towards Improving Environmental Sustainability in Coastal Communities in the Districts of Nickerie and Coronie, Suriname. | | | |
| Project number | | | | |
| Country | Suriname | | | |
| Information of the requester | | | | |
| Name of the organization | Inter-American Institute for Cooperation on Agriculture (IICA) | | | |
| Date of establishment | 1942 | | | |
| Address | Vásquez de Coronado, San Isidro 11101 – Costa Rica | | | |
| City | San José, Costa Rica | | | |
| E-mail | iicahq@iica.int | | | |
| Telephone 1 | (+506) 2216 0222 | Telephone 2 | | |
| Contact person | | | | |
| Position | | | | |
| E-mail | | | | |
| Telephone 1 | (+506) 2216 0222 | Telephone 2 | | |
| Information implementing organization | | | | |
| (Complete only if the project is requested by another organization than the implementing organization) | | | | |
| Name of the organization | Inter-American Institute for Cooperation on Agriculture (IICA) –Delegation in Suriname | | | |
| Date of establishment | 1982 | | | |
| Mission of the organization | To encourage, promote and support our Member States in their efforts to achieve agricultural development and rural well-being through international technical cooperation of excellence. | | | |
| Members | | | | |
| City | | | | |
| Address | | | | |
| E-mail | | | | |
| Telephone 1 | (597) 478-187 | Telephone 2 | | |
| Contact person | Dr. Curt D. Delice | | | |
| Position | Representative | | | |
| E-mail | curt.delice@iica.int | | | |
| Telephone 1 | (597) 478-187 | Telephone 2 | | |
| Project coordinator | | | | |
| Last Name | | | | |
| First Name | | | | |
| E-mail | | | | |
| Address | | | | |
| Experience with similar projects | | | | |
| List these | | | | |
| No. | Name | Period | Donor(s) | Brief description |
| 1 | Reducing Farmer Vulnerability to Climate Change Impacts through the Promotion of Climate Smart Agricultural Technologies in Suriname | 23 months | EU-GCCA+ | The project was aimed at strengthening the knowledge and skills of farmers, agricultural technicians and tertiary level agricultural students increased in the use of protected agriculture, water harvesting and micro-irrigation systems in response to climate change risks |

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| 2 | Promoting permapiculture Technologies for Productivity Enhancement and Sustainability of the Apiculture Industry in Suriname | 4 months | Australian High Commission-Direct Aid Programme (DAP) | The project sought to introduce and promote permapiculture in Suriname through the transfer of knowledge and skills in the manufacture, installation and management Perone Hive technology for increased high quality honey production from black mangrove species, increased bee pollinator services to mangrove forest and sensitization and awareness of youth on the importance of bees, their pollinator services and the relationship with rehabilitation and maintenance of healthy mangrove forest for coastal protection in Suriname. |
| 3 | Promoting Sustainable Livelihoods through the Utilization of Permapiculture for Mangrove Rehabilitation in Coastal Communities in Suriname. | 7 months | EU-GCCA+ | The project sought to promote permapiculture as a viable economic activity in coastal zones of Suriname through the transfer of knowledge and skills in the manufacture, installation and management Perone Hive technology, and linking hive location to coastal mangrove forest with the objective of achieving increased bee pollinator services to mangrove forest for increased seed production, while mangroves provide an abundant food source for bees. The location of Bee farms in coastal mangrove forest meant that Beekeepers assumed greater responsibility for protecting mangrove forest from indiscriminate clearing. It also permitted sensitization and awareness of coastal communities on the importance of bees, their pollinator services and the relationship with rehabilitation and maintenance of healthy mangrove forest for coastal protection in Suriname, as well as the economic value that healthy mangrove forests can provide to coastal communities. |

| II. PROJECT DESCRIPTION | | |
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| Project title <i>(max 10 words)</i> | Strengthening Small-Scale Rural Enterprises towards Improving Environmental Sustainability in Coastal Communities of Western Suriname. | |
| District: | Coronie and Nickerie | |
| Ressort/Village/Community | Coronie and Nickerie | |
| Program Focus area <i>(input by the Country Office)</i> | Climate Change | |
| | Sustainable agriculture | |
| | Environmental protection | |
| | Green & blue economy | |
| Related UNDP full Project: GCCA+ Phase 2 | | |
| GCCA+ output(s) if applicable | <input type="checkbox"/> Output 1.1 <input type="checkbox"/> Output 1.2 <input type="checkbox"/> Output 1.3 <input type="checkbox"/> Output 2.1 <input type="checkbox"/> Output 2.2 <input type="checkbox"/> Output 2.3 | |
| Project duration (months) | 18 months | |
| Financing | Total resources required | US\$ 137,739.00 |
| | Total allocated resources | Grant GCCA+ project: USD 109,720.00 Co- Financing: USD 19,069.00 In Kind Contributions: USD \$8,950.00 |
| Pilot location(s) | Coronie and Nickerie | |
| Brief description <i>(200 words max)</i> | <p>In recent times, the negative impacts of climate change phenomena on communities and business activities have forced a rethinking of traditional and/or conventional ways of conducting business, as well as the geographical locations and physical structures which represents mainstream business sectors. Small scale cottage enterprises have been particularly hard hit because many are ill prepared to quickly adapt to the demands of entrepreneurship in a rapidly changing environment. This is particularly true for Suriname which has at least 90% of its population and major settlements occupying a narrow coastal strip in the country, much of which is below sea level. Rising sea levels have not only caused severe coastal erosion, but also flooding and saltwater intrusion which has rendered several square miles of once arable coastal land, unusable for traditional agricultural production. Many coastal communities in Suriname derive their economic activities from the natural environment. Most rely on common pool resources which are unregulated, and where indiscriminate extraction of natural resources is practiced. In addition, poor and outdated manufacturing and extractive processes, limited knowledge in the use of modern innovation and sustainable processes, leads to depletion and endangerment of flora and fauna along the coast such as mangrove forests, fish stock, rare forests species and riverine, swamp, sea and ground water sources. Some of the key entrepreneurial activities which take place in these coastal communities are agricultural production (mostly vegetables), fishing vending and fish processing, beekeeping for honey production, livestock farming, mainly pig and cattle rearing, coconut production and range of agro-processing enterprises such as coconuts and fruits. This project seeks to strengthen the management and operational capacities of small coastal enterprises towards more efficient and sustainable ways of conducting business, where they can capitalize on existing opportunities in the blue and green economy, expanding income generating opportunities, while ensuring greater environmental protection and sustainability. The project will also focus on public sensitization, awareness and education of existing and potential entrepreneurs on the opportunities of sustainable income generating opportunities in the green and blue economy. If coastal communities can be taught to adequately and effectively manage their natural resources, they would be better positioned to become self- sufficient reduce dependence on external funding sources and emigration of their human resource base, which many times eventually leads to social dislocation and poverty.</p> | |
| Project type | <input checked="" type="checkbox"/> Sustainable management and use of mangroves and coastal ecosystems <input checked="" type="checkbox"/> Gender responsive climate actions <input type="checkbox"/> Disaster Risk Reduction (DRR) <input type="checkbox"/> Integrated Water Resource Management (IWRM) <input checked="" type="checkbox"/> Integrated Coastal Zone Management (ICZM) | |

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| Summary of expected results | <ul style="list-style-type: none"> • Increased income generating opportunities for small-scale enterprises through the introduction and adoption of more efficient technologies in the conduct of their business activities; • Increased networking and organization among small-scale entrepreneurs to increase their lobbying potential to address issues of common interests to their various business endeavours and to promote more environmentally sustainable policies which benefit their business activities in coastally vulnerable zones. • Ten innovative small businesses established based on sustainable income alternatives in coastal communities; • Fifty percent increase of new enterprises innovative small businesses established and existing small enterprise supported under this project towards increased income generation and increased productivity will be women led. |
| Target Area(s) | Agriculture; Small-Scale Entrepreneurs; Environmental protection |

2.1 Summary of the project (max 250 words)

Many coastal residents rely on their immediate environment within a narrow radius of their actual dwelling or community to extract the natural resources they require to generate income to sustain their livelihoods and their households. Many utilize traditional and/or outdated technologies to conduct their business operations which sometimes do not meet the required efficiency parameters or environmental standards. In addition, many small-scale entrepreneurs lack the requisite skills and knowledge to increase the efficiency of their operations or to recognize their contribution to the damage in their immediate vicinity. In the case of Suriname, since 90% of the population reside in a narrow low lying, coastal strip in Suriname, they face significant threats from the negative effects of climate change such as sea level rise, which in turn causes, coastal erosion and saltwater intrusion, the latter, contaminates and renders agricultural land unproductive due to salt deposits. This project seeks to strengthen the managerial and operational capacities of small-scale business enterprises who are dependent either directly or indirectly on the blue and green economies in the western coastal districts of Coronie and Nickerie. It will endeavor to increase knowledge capacities in good agricultural and manufacturing practices and to introduce environmentally sustainable processes, and innovations with a view to expanding potential income generating opportunities for entrepreneurs in these coastal communities, while reducing the negative impacts of their activities on the environment. The project will target small-scale entrepreneurs in beekeeping, fishing, fish-sale and fish processing, vegetable and tree crop production, livestock, and agroprocessing. It will seek to introduce good agricultural practices, good manufacturing practices, improved quality and standardization of agroprocessing to meet international standards, and to insert products into mainstream marketing and distribution channels. It will also improve the knowledge and skills of small entrepreneur to adopt climate smart innovations in their business operations and to increase awareness and activism for environmental protection. It will also seek to sensitize entrepreneurs and coastal residents on their broader role in mitigating the negative impacts of climate change and the need to strengthen their own resilience to climate change if they are to sustain their own economic activities and their livelihoods. The project will also seek to promote small scale enterprises who adopt innovative environmentally sustainable solutions in their business operations via a one-time small grant facility to foster growth and expansion. It will strengthen the capacity of small entrepreneurs to foster greater networking among entrepreneurs to promote their common interests.

2.2 Problem Statement (problem that is to be addressed) (max 500 words)

The Caribbean Region has been designated as one of the most vulnerable to climate change in the world, and the negative impacts of climate change are becoming more and more apparent in Suriname. In the last two decades, large swaths of coastal arable land have been lost to rising sea levels and saltwater intrusion, and the threat posed to coastal infrastructure means that the Government has had to increase investment on heavy coastal engineering infrastructure. The fact that more than 90% of the population and major settlements in Suriname exist along a narrow strip of coastal land, means that anthropogenic activities are a major driver to the exacerbation of the negative impact of climate change. Relocation of coastal infrastructure and settlements away from the coast is cost prohibitive and cannot be a viable option at this time. Many small-scale entrepreneurs in coastal communities rely either directly or indirectly on the natural resources in their immediate surrounding to make a living. This means that effective responses to the threat of climate must involve these residents, or it will not likely achieve any long-term positive impacts. The methods and practices utilized by small scale entrepreneurs who depend on common pool resources are largely outdated and unscientific which leads to increased harm to the environment such as loss of coastal mangrove forests, depletion of fish stocks, pollution of riverine and coastal water bodies. This in turn affects the natural ecological balances and exacerbates the impact of climate change through increased coastal flooding from sea level rise and saltwater intrusion which destroys arable land, clogging of drainage canals and overall reduction of the capacity of the immediate environment to recuperate from extended drought and extreme rainfall events. This in turn creates optimal conditions for the emergence of new pest and diseases. Small scale entrepreneurs need to be part of the solution and not the problem. To achieve this, they need to learn and adopt new knowledge, skills and innovations which are environmentally friendly, while allowing them to maximize their income earning potential from the blue and green economy. They need to also become more efficient in their business processes and maximizing the utility of the raw materials extracted from the environment and also replace to the extent possible, what is extracted either through recycling of waste materials, for example agricultural waste into compost, recycling of effluent from manufacturing operations, transplanting mangrove and other forests species, and increasing overall productivity of their operation through the adoption of more circular economic practices. Creating the requisite critical mass of sensitization and awareness among coastal communities on the threats posed to their communities from climate change and the role that they play in this process to reduce contributing to negative impacts and increase positive actions are an important component to mitigating climate change and ensuring social cohesion and sustainability. The monetizing of the natural resource base of coastal communities in a way that residents understand the intrinsic value if these resources, fosters the adoption of new positive protective attitudes towards the environment. Small scale entrepreneurs who rely on these resources have a leading role to play especially for the lobbying of policy imperatives which protect their livelihoods as well as the environment. Coronie and Nickerie are two districts in the west of Suriname which fit this description and effective and successful actions there can be replicated to other geographic areas in the country.

2.3 Number of people who are affected by the problem? (max 250 words)

Based on 2021 population data, approximately 90% of the country's population of 593,592 inhabitants (<https://www.worldometers.info/world-population/suriname-population/>) live in Paramaribo or the coast. Agriculture is also largely located in the coastal belt and represents an important 8.66% to the GDP of the country, absorbing an important component of rural employment. Any unmitigated rise in climate induced sea level rise, will lead to severe economic problems and social dislocation. The loss of protection from coastal mangrove forests and the corresponding negative consequences which occurs due to rising sea levels as a result of climate change, affects the entire country, although coastal and riverine communities are more directly impacted. The threats of loss and damage to public and private infrastructure, loss of biodiversity as a result of the loss of mangrove ecosystem, declines in fish stocks, and loss of arable agriculture land. The activities of small-scale entrepreneurs who reside in coastal communities contribute to problems of population, and environmental contamination and degradation. Therefore, the vast majority of Suriname's population are affected either directly or indirectly by this problem. The districts of Nickerie and Coronie, where the project will reside has estimated populations of 34,233 and 3,391 respectively based on the 2012 population census figures. These populations are largely coastal and are all impacted by the problems associated with climate change and habitat loss and pollution of coastal ecosystems.

2.4 Beneficiaries and partners involved and how are they involved? (max 250 words)

The project will directly target a cross section of small-scale entrepreneurs from the western coastal Districts of Coronie and Nickerie. Approximately one hundred (100) vegetable farmers from two agricultural cooperatives, Kooperatie van Groente Verbouwers (KCV) and Stichting Agrariers Wageningen, will benefit from training initiatives in Good Agricultural Practices (GAP). Coconut producers and agroprocessors will be a major target of the project for training as well as for Good Manufacturing Practices. Approximately twenty-three (23) Beekeepers from the association Cosu Imkers and Vereniging Wroko Was Wasi will also benefit from product development and quality enhancement. At least seventy-five (75) Livestock farmers, principally cattle and pigs and fifty (50) fishermen will be targeted with Good Agricultural Practices and waste management technologies. The Project will also promote agroprocessing to maximize the utilization of raw materials, but also to ensure growth and expansion through the adoption of environmentally sustainable practices and processes. Youth entrepreneurship will also be promoted under this project through direct support for youth owned small scale enterprises, in direct collaboration with the Suriname Agriculture Forum for Youth (SURAFY). Sensitization and awareness activities on climate change adaptation and monetization of the green and blue economies will target coastal residents in communities in Coronie and Nickerie. The main partners in this Project will be the Ministry of Agriculture, Animal Husbandry and Fisheries, the Ministry of Regional Development, the Ministry of Natural Resources, and the local government agencies.

2.5 Coordination/Synergy-building How does the project intend to coordinate or collaborate with other existing initiatives in the similar thematic or geographical area, in order to avoid duplication and promote synergies? (max 500 words)

This project builds upon existing interventions financed by the IICA and the Australian High Commission under its Direct Aid Programme, and the GCCA+ projects which aims to promote permaculture and facilitate mangrove rehabilitation by linking mangrove forests to permaculture systems for increased bee pollinator services and increased mangrove seed production. The project will also compliment past and existing aimed interventions focused on strengthening small -scaled women and youth enterprises, as well as strengthening cooperative processes among producer and community-based organizations as an avenue for sustainable rural development. The project will liaise with other Institutions locally and regionally with similar type initiatives to undertake its knowledge exchange activities which will focus on small scale entrepreneurs, coastal residents, farmers, and youth as to their roles in mitigating the impacts of climate change and adapting to more sustainable business practices. IICA will work with its various Delegations to establish linkages with similar type projects and activities in other territories, whereas locally, IICA will seek to coordinate the activities under this project with similar initiatives being undertaken by its Strategic Partners. Stakeholder presentations and consultations and participatory approaches will also be included before and during project implementation to ensure that beneficiary and donor expectations are fully considered and incorporated into the Project.

2.6 Are their earlier projects/activities carried out by you or by others with the same purpose and in the same area? If so, which ones, and how to connect this project thereupon to? (maximum 500 words)

There are similar type initiatives in permaculture being conducted by IICA in collaboration with the FAO and Ministry of Agriculture, Animal Husbandry and Fisheries. In Suriname, with the support of the Australian High Commission, Direct Aid Programme (DAP), efforts are ongoing to expand and strengthen black mangrove honey production and the rehabilitation of mangrove forests to boost coastal defenses from sea level rise. GCCA+ Phase 1 financed a similar project executed by IICA which incorporated the Coronie District as part of its target area. IICA has also been working with the Suriname Network of Rural Women Producers (SUNRWP) to strengthen agriculture and small-scale agroprocessing enterprises of its members.

2.7 Logical framework

Main purpose: To strengthen the operational and managerial capacities of small-scale enterprises who rely on the blue and green economy through the adoption of environmentally sustainable practices, processes, technologies and innovations in coastal communities of Coronie and Nickerie.

| <i>Project Output</i> | <i>Objectives</i> | <i>Activities</i> | <i>Indicator</i> | <i>Method of measurement</i> | <i>Target</i> |
|--|---|--|--|---|--|
| <i>Training and skills development</i> | <i>To train small business owners including vegetable & livestock Farmers, Beekeepers, Agri-processors, and youth entrepreneurs in environmentally sustainable good agricultural practices, good manufacturing practices, Agriculture health and food safety procedures</i> | <p><i>Conduct training workshops in:</i></p> <ul style="list-style-type: none"> - <i>Good Agriculture practices for vegetable and livestock production focused on climate smart and environmentally sustainable technologies and innovations</i> - <i>Good manufacturing practices for agroprocessors to include sustainable waste management</i> - <i>Food safety Standards and quality management</i> | <p><i>Number of thematic workshops hosted for Bee Keepers, Vegetable- & livestock farmers and Agro processors in good agriculture practices and good manufacturing practices</i></p> <p><i>Number of Agroprocessors trained in good manufacturing practices</i></p> <p><i>Number of farmers trained in good agriculture practices</i></p> <p><i>Number of Agro processors trained in food safety Standard and quality management</i></p> | <p><i>Receipts, Progress reports and pictures</i></p> <p><i>Invitees lists /Lists of participants</i></p> <p><i>Field trip reports</i></p> <p><i>Number of participants who have completed the training session</i></p> | <ol style="list-style-type: none"> 1. <i>At least six (6) workshops conducted in Good Agriculture practice, Good manufacturing and Food safety Standards and quality requirements by end of project;</i> 2. <i>At least two hundred and fifty (250) small enterprises crop and livestock farmers, agroprocessors, beekeepers, youth, and women agripreneurs will benefit from skills development and training by the end of the project.</i> 3. <i>At least fifty (50) potential local small entrepreneurs trained in sustainable income alternatives</i> |

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| <p><i>Productivity Enhancement through technology and Innovation adoption</i></p> | <p><i>To increase efficiency and productive capacity of small enterprises through the adoption of environmentally sustainable technologies and innovations</i></p> | <ul style="list-style-type: none"> - <i>Procurement of semi-industrial equipment to increase agroprocessing productivity;</i> - <i>Procurement of small tools and equipment and supplies/inputs to boost crop and livestock productivity and facilitate pre- and post-harvest management</i> - <i>Small direct grant facility for direct adoption of innovative environmentally sustainable technologies in select small enterprises</i> | <p><i>Member farmers, Agro-processors from Agro-cooperatives, association and Youth organization benefitting from new small scale equipment, tools, supplies/inputs and new production/manufacturing processes</i></p> <p><i>number of small enterprises benefitting from small grant facility support</i></p> | <p><i>Procurement methods and documentation receipts;</i></p> <p><i>Transfer documents for tools and supplies?</i></p> <p><i>Photographs;</i></p> <p><i>Progress and final reports</i></p> | <ol style="list-style-type: none"> 1. <i>At least two hundred and fifty (250), crop and livestock farmers, beekeepers, agroprocessors, youth and women agripreneurs benefitting from semi-industrial equipment, tools, and supplies/inputs by end of project.</i> 2. <i>At least three (3) small direct grants issued to select environmentally innovative small enterprises, at least one headed by a woman to facilitate growth and expansion.</i> 3. <i>At least ten (10) innovative small businesses developed based on sustainable income alternatives of which 50% are women-led businesses.</i> |
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| <p><i>Product development and quality enhancement</i></p> | <p><i>To expand the product offerings and improve product quality and food safety for increased income generating opportunities for small enterprises in coastal communities in Nickerie and Coronie</i></p> | <ul style="list-style-type: none"> - <i>Product testing for quality metrics</i> - <i>Design and procurement of labels and packaging for a select number of products with high value market potential from small enterprises</i> | <p><i># of label/packages designed select product offerings</i></p> <p><i># of products tested for marketing and consumption</i></p> | <p><i>Label designs;</i></p> <p><i>Selection procedures for the 5 products to be tested</i></p> <p><i>Test results</i></p> <p><i>progress reports;</i></p> | <ol style="list-style-type: none"> 1. <i>At least five (5) new products tested for quality metrics and subsequent market launch by end of project;</i> 2. <i>At least ten (10) labels and/or packages designed or improved for products a high value market potential by end of project;</i> |
| <p><i>Knowledge Management</i></p> | <p><i>To promote the value of environmentally sustainable and responsible monetization of the blue and green economy for coastal resident, and create sensitization, awareness and visibility for environmentally sustainable small-scale enterprises</i></p> | <ul style="list-style-type: none"> - <i>Sensitization and awareness program on climate change adaptation and blue and green economic opportunities for Coronie and Nickerie</i> - <i>Project promotion and visibility</i> - <i>Knowledge exchange visits by select project beneficiaries to other environmentally sustainable small enterprises in Suriname.</i> | <p><i># of project beneficiaries participating in knowledge exchange visits.</i></p> <p><i># number of radio and television interviews on the project;</i></p> <p><i># of publications On project activities and climate change adaptation related matters</i></p> | <p><i>-list of participants;</i></p> <p><i>-interview recordings;</i></p> <p><i>Copies of publications.</i></p> | <ol style="list-style-type: none"> 1. <i>At least two (2) knowledge exchange visit to successful environmentally sustainable small enterprises by end of project;</i> 2. <i>At least four(4) radio and/or television interviews conducted on project activities;</i> 3. <i>At least six (6) publications on various project activities and results published in print or social media by end of project, including two on women in agribusiness.</i> |

2.8 Description of the activities

| Activity | Description |
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| <p>1. Training and Skills and Development</p> | <p>This activity is geared towards imbuing small-scale entrepreneurs with the necessary knowledge and skills to improve the operations and management of their enterprises under environmentally sustainable practices, and in keeping with the environmental guidelines as established by the NIMOS, to enhance coastal environmental protection and conservation. The training will target farmers, bee-keepers, fishermen, fishmongers and processors, agroprocessors and youth entrepreneurs</p> |
| <p>1.1 Training workshops/practical demonstrations in good agricultural practices/good manufacturing practices</p> | <p>This activity will focus on the theoretical and practical knowledge and skills necessary for small-scale entrepreneur to improve the operations and management of their enterprises, and improve productivity, product quality and efficiency. . Poor extractive practices and business practices has accelerated environmental degradation and exacerbated the negative impacts of climate change. Improvements on small-scale operations and practice will be beneficial to the environment and the country.</p> |
| <p>1.2 Training in food safety standards and product quality management</p> | <p>Most small-scale coastal enterprises are based on food production of products made for household use from natural resources largely extracted from the surrounding environment. Small-scale enterprise many times cannot expand their operations of capitalized on emerging opportunities even with highly demanded products because they lack the knowledge in the required food safety and quality standards and metrics demanded by the market and consumers. This activity will seek to train small-scale entrepreneurs in the food safety and quality requirements needed to increase consumer demands.</p> |
| <p>2. Productivity Enhancement of Small-Scale Enterprises</p> | <p>This activity is linked to activity 1, and stems from the need to increase efficiency and productivity of small-scale enterprises as a means to reducing the rate of extraction of natural resources from the environment. If small-scale enterprises can become more efficient, they can meet their desired production volumes with less wastage and raw materials needs from the environment. To achieve this, specialized, equipment, tools and implements will be required.</p> |
| <p>2.1 Procurement of semi-industrial equipment, small tools and implements, supplies/inputs</p> | <p>This activity will seek to procure the necessary tools, equipment, and supplies/inputs required for project beneficiaries to implement environmentally sustainable processes and practices to achieve sustainable management of their enterprises. It will be closely aligned to training activities which will ensure that project beneficiaries have the required knowledge and skills to manage and utilized the equipment, tools and supplies inputs. Specific criteria will be developed and applied for the selection of beneficiaries to benefit under this activity.</p> |
| <p>2.2 Direct small grant facility</p> | <p>The direct grant facility will target 3 small-scale enterprises who are applying highly innovative environmental solutions in their business activities. The IICA will directly facilitate the planning and procurement for needed improvement of selected businesses. The main idea is to utilize these innovative solutions for demonstration purposes and to promote the replications of such models to other small-scale enterprises. The selection of candidates will target small entrepreneurs who are utilizing sustainable income generating alternative and have demonstrable capacity for replication in other similarly environmentally sensitive areas of Suriname.</p> |
| <p>3. Product Development and Quality Improvement</p> | <p>The ability of small-scale enterprises to grow and expand as well as maintain environmentally sustainable processes and practices, requires that the business be profitable. This activity seeks to assist small-scale enterprises in improving their quality, range and consumer acceptability. It will also promote environmentally sustainable product packaging and the utilization of organic sources of raw materials.</p> |

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| 3.1 Product testing | Many potentially viable product offerings only have local distribution because the specific ingredients and their relative proportions have not been determined or has not been validated by a qualified food testing facility. This severely limits market penetration and acceptability since these products do not meet consumer standards. Small-scale enterprises either do not have the knowledge or the financing on how to approach this challenge. This activity will seek to identify highly attractive and viable products for national and international markets and conduct the required nutrient testing with a view to inserting these products into mainstream marketing and distribution channels. |
| 3.2 Product Improvements | This activity is closely aligned to sub activity 3.1. In Small-scale enterprises, many times there are products highly desired by consumers, but which enjoys limited dissemination because they do not meet the required standards for supermarkets or for exports. This activity will focus on the design and supply of highly attractive labels and packaging for select products with high market demand potential. The activity will so promote environmentally sustainable raw materials for use in labels and packaging. |
| 4. Knowledge Management | This activity is geared towards experience capitalization for project beneficiaries from small-scale enterprises which have successfully adopted and incorporated new environmentally sustainable innovations and technologies into their business processes. It will also target broader community sensitization and awareness on the green and blue economy, climate change adaptation and other related topics for the coastal residents in Coronie and Nickerie. |
| 4.1 Sensitization and awareness | This activity will be conducted via field visits, radio and television interviews and social media engagements and will target both small-scale enterprises who are benefiting under the project as well as the broader coastal communities in Coronie and Nickerie. |
| 4.2 Project promotion/Visibility | This activity will promote the project as well as the EU GCCA+ goals and objectives and the potential expected results and impacts of the project for small-scale residents in Coronie and Nickerie and the country of Suriname by extension. |
| 4.3 Knowledge exchange visits | This activity will target highly successful small-scale enterprises who are implementing environmentally sustainable processes and practices in the conduct of their businesses and expose select groups of project beneficiaries to these businesses for experience capitalization. |
| 5. Project Management and Logistics | Activity geared towards effective delivery of project results and includes Office and logistics costs, monitoring and evaluation costs for the full duration of the project, and the hiring costs of a project assistant fourteen months. |
| 6. IICA ICR (8%) | IICA financial regulations mandates a charge of a minimum Indirect Costs Recovery of 8% on all external resources administered by the Institute, and it shall be used to cover indirect costs incurred in the administration of the project. |

| 2.9 Summary Timetable in months (per activity) | | <i>Months</i> | | | | | | | | | | | | | | | | | |
|---|-----------------|---------------|---|---|---|---|---|---|---|---|----|----|----|----|----|----|----|----|----|
| | Activity | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 1 | ACTIVITY 1 | | | | | | | | | | | | | | | | | | |
| 2 | ACTIVITY 2 | | | | | | | | | | | | | | | | | | |
| 3 | ACTIVITY 3 | | | | | | | | | | | | | | | | | | |
| 4 | ACTIVITY 4 | | | | | | | | | | | | | | | | | | |
| 5 | ACTIVITY 5 | | | | | | | | | | | | | | | | | | |
| 6 | ACTIVITY 6 | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | |

2.10 Management

Explain how the project will be managed, who within the Organization will be responsible for what tasks, how the funds will be managed, how (and when) there will be consultation among themselves, and how progress will be monitored.

IICA will be the Executing Agency for this project but will work in close collaboration with the Ministry of Agriculture, Animal Husbandry and Fisheries (LVV), the Ministry of Natural Resources (MNR), the Kooperaie van Groente verbouwers (KCV), Stichting Productieve Werkenheden, Cosu Imkers vereniging Wroko Was wasi, and the Suriname Agriculture Forum for Youth (SURAFY), and the Beekeepers Association of Suriname.

IICA, will retain responsibility for overall project supervision and coordination, management, monitoring and evaluation, and the preparation of regular progress reports and update meetings on management and technical aspects of the project during execution. The financial management of the project and reporting to the donor agency will be the responsibility of IICA. Regular stakeholder sessions for progress updates and decision making will be conducted and quarterly progress reports will be made available to all key stakeholders. IICA will operate in full compliance with its Institutional Clauses as per Annex D which forms an integral part of this Contract.

2.11 Monitoring and Evaluation

| Type of M&E activity | Responsible Parties | Time frame |
|---------------------------------|---------------------|---|
| Inception report | ▪ IICA | 2 weeks |
| Progress reports | ▪ IICA | 3 months |
| Financial Reports | ▪ IICA | 3 months |
| Field Monitoring and Evaluation | ▪ IICA and LVV | Field monitoring monthly, mid-term evaluation |
| Final Project Report | ▪ IICA | Two months after expiration of the agreement |

III. SUMMARY BUDGET

| | Grant contribution | Own contribution | Other contribution | Total Cost |
|-------------------|--------------------|------------------|--------------------|-------------------|
| ACTIVITY 1 | 15,000.00 | 4,672.00 | 1,100.00 | 20,772.00 |
| ACTIVITY 2 | 50,333.00 | 2,164.00 | 3,500.00 | 55,997.00 |
| ACTIVITY 3 | 20,000.00 | 1,900.00 | 2,750.00 | 10,650.00 |
| ACTIVITY 4 | 7,000.00 | 1,240.00 | 1,600.00 | 9,840.00 |
| ACTIVITY 5 | 9,259.59 | 9,093.00 | 0.00 | 18,352.59 |
| ACTIVITY 6 | 8,127.41 | 0.00 | 0.00 | 8,127.41 |
| TOTAL COST | 109,720.00 | 19,069.00 | 8,950.00 | 137,739.00 |

Background documents

| | Attached | Yes/No |
|---|----------|--------|
| 1. Statutes of the organization | | No |
| 2. Photo ID of 3 signatory members of the Board | | No |
| 3. Copy of the registration in the National registry for foundations | | No |
| 4. Initialed copy of at least one financial reports or audits of the organization | | No |
| 5. Letter of support in case of partnerships | | No |

OVERVIEW OF TRANCHE

| General Category of Expenditures | Tranche 1* | Tranche 2** | Tranche 3*** | Tranche 4*** | Total |
|----------------------------------|---------------------|---------------------|---------------------|---------------------|----------------------|
| ACTIVITY 1 | \$ 5,000.00 | \$ 5,000.00 | \$ 3,000.00 | \$ 2,000.00 | \$ 15,000.00 |
| ACTIVITY 2 | | \$ 20,333.00 | \$ 13,000.00 | \$ 2,000.00 | \$ 50,333.00 |
| ACTIVITY 3 | \$ 15,000.00 | \$ 15,000.00 | \$ 3,000.00 | \$ 2,000.00 | \$ 20,000.00 |
| ACTIVITY 4 | | \$ 2,500.00 | \$ 2,500.00 | \$ 2,000.00 | \$ 7,000.00 |
| ACTIVITY 5 | \$ 3,000.00 | \$ 2,500.00 | \$ 2,500.34 | \$ 1,259.25 | \$ 9,259.59 |
| ACTIVITY 6 | \$ 1,840.00 | \$ 3,626.64 | \$ 1,920.03 | \$ 740.74 | \$ 8,127.41 |
| Miscellaneous | | | | | \$ - |
| Total | \$ 24,840.00 | \$ 48,959.64 | \$ 25,920.37 | \$ 10,000.00 | \$ 109,720.00 |

*Tranche 1 will be disbursed upon signing of the agreement

** Tranche 2 will be disbursed upon approval of first financial and narrative report

***Tranche 3 will be disbursed upon approval of second financial and narrative report

**** Tranche 4 will be disbursed upon approval of the final report. During the life of the project the Organization will receive 90% of the total budget.

OVERVIEW PERFORMANCE TARGETS PER PERIOD

| PERFORMANCE TARGETS | BASELINE | PERIOD 1* | | PERIOD 2 | | PERIOD 3 | |
|---|----------|-----------|--------|----------|--------|----------|--------|
| | | 4 Months | | 4 Months | | 4 Months | |
| | | Proposed | Actual | Proposed | Actual | Proposed | Actual |
| Number of workshops conducted in Good Agriculture practice, Good manufacturing and Food safety Standards and quality requirements | 0% | 50% | | 50% | | | |
| Number of crop and livestock farmers, agroprocessors, beekeepers, youth and women trained in Good Agriculture practice, Good manufacturing and Food safety Standards and quality requirements | 0% | 40% | | 40% | | 20% | |
| Number of Alternative Income generating Agriculture enterprises benefitted | 0% | 30% | | 50% | | 20% | |
| Number of small direct grants issued to select environmentally innovative small enterprises | 0% | | | | | 100% | |
| Number of farmers, agroprocessors, beekeepers supported tested new products for quality metrics | 0% | | | 40% | | 60% | |
| Number of farmers, agroprocessors, beekeepers supported with labels and/or packages designed | 0% | | | 50% | | 50% | |
| Number of knowledge exchange visit conducted to successful environmentally sustainable small enterprises | 0% | | | | | 100% | |
| Number of publications on various project activities realized | 0% | | | 50% | | 50% | |

*Period 1 and 2 respectively, may not exceed 4 months

Revised: 10 Mar 2014

Attachment 2

DESCRIPTION OF ACTIVITIES

Project number:

Project title:

Results to be achieved by *The IICA*

Climate change and its associated negative impacts are becoming more and more evident, particularly in low lying coastal areas in Suriname. The main effects of climate change, sea level rise, is negatively impacting the country and remains a major threat to growth and expansion of coastal settlements as well as to the country's development plans. Anthropogenic activities in these coastal zones, means there is a constant resource use conflict, where the natural coastal protection properties of coastal mangrove forests have to be weighed against the need for increased space for residential, industrial and recreational uses of coastal residents, exacerbating the hardships faced by many coastal residents who rely on these natural resources for their livelihoods. Destruction of the mangrove forest removes the natural protective barrier to sea level rise and storm surges and causes more frequent disastrous consequences during high tides and storm conditions. It therefore important to find strategies to promote the continued production of goods and services in these coastal communities but through environmentally sound and climate smart approaches which will benefit the socioeconomic development of the country as a whole. This project seeks to build resilience into coastal small-scale enterprises, as well as to demonstrate and promote alternative sustainable enterprises which while ensuring economic benefit to coastal residents, also ensures the sustainability of the coastal ecosystems. Provide a summary of the results to be achieved by *The IICA*, particularly the outputs they are expected to produce. Increased efficiency and productivity of small-scale coastal enterprises through the adoption of environmentally sustainable production and manufacturing processes and practices; Reduced pollution rates of coastal ecosystems through adoption of good agricultural and good manufacturing processes, practices and standards; Knowledge and skills of coastal small-scale entrepreneurs increased in environmentally sustainable operations and management of their enterprises; Increased sensitization and awareness of coastal residents on monetization of the green and blue economies and the value of coastal natural resources to the resilience of their communities. 250 small-scale entrepreneurs in areas of crop and livestock rearing, beekeeping, agroprocessors, fish vendors and processors, and youth entrepreneurs trained in Good Agricultural Practices (GAP), Good Manufacturing Practices (GMP); 20 agroprocessors trained in food safety standards and quality management; 250 small-scale entrepreneurs benefitting from semi-industrial equipment, small tool and implements, supplies and inputs to improve business operations; 3 small-scale enterprises benefitting from direct small grants; 5 new products tested for quality metrics for market penetration; 10 small-scale enterprises benefitting from new labels and packaging for products to facilitate market expansion; 50 potential small local entrepreneurs trained in sustainable income alternatives; 10 innovative small businesses developed based on sustainable income alternatives (50% women led); 100 coastal residents sensitized on blue and green economic opportunities, environmental protection, and climate change adaptation.

Work to be performed by *The IICA*

1. Training and Skills development

This activity is geared towards imbuing small-scale entrepreneurs with the necessary knowledge and skills to improve the operations and management of their enterprises under environmentally sustainable practices, and in keeping with the environmental guidelines as established by the NIMOS, to enhance coastal environmental protection and conservation. The

| |
|---|
| <p>training will target farmers, bee-keepers, fishermen, fishmongers and processors, agroprocessors and youth entrepreneurs</p> <p>1.1 <u>Training workshops/practical demonstrations in good agricultural practices/good manufacturing practices</u></p> <p>This activity will focus on the theoretical and practical knowledge and skills necessary for small-scale entrepreneur to improve the operations and management of their enterprises, and improve productivity, product quality and efficiency. . Poor extractive practices and business practices has accelerated environmental degradation and exacerbated the negative impacts of climate change. Improvements on small-scale operations and practice will be beneficial to the environment and the country.</p> <p>1.2 <u>Training in food safety standards and product quality management</u></p> <p>Most small-scale coastal enterprises are based on food production of products made for household use from natural resources largely extracted from the surrounding environment. Small-scale enterprise many times cannot expand their operations of capitalized on emerging opportunities even with highly demanded products because they lack the knowledge in the required food safety and quality standards and metrics demanded by the market and consumers. This activity will seek to train small-scale entrepreneurs in the food safety and quality requirements needed to increase consumer demands.</p> |
| <p>2. <u>Productivity Enhancement of Small-Scale Enterprises</u></p> <p>This activity is linked to activity 1, and stems from the need to increase efficiency and productivity of small-scale enterprises as a means to reducing the rate of extraction of natural resources from the environment. If small- scale enterprises can become more efficient, they can meet their desired production volumes with less wastage and raw materials needs from the environment. To achieve this, specialized, equipment, tools and implements will be required.</p> <p>2.1 <u>Procurement of semi-industrial equipment, small tools and implements, supplies/inputs</u></p> <p>This activity will seek to procure the necessary tools, equipment, and supplies/inputs required for project beneficiaries to implement environmentally sustainable processes and practices to achieve sustainable management of their enterprises. It will be closely aligned to training activities which will ensure that project beneficiaries have the required knowledge and skills to manage and utilized the equipment, tools and supplies inputs. Specific criteria will be developed and applied for the selection of beneficiaries to benefit under this activity.</p> <p>2.2 <u>Direct small grant facility</u></p> <p>The direct grant facility will target 3 small-scale enterprises who are applying highly innovative environmental solutions in their business activities. The IICA will directly facilitate the planning and procurement for needed improvement of selected businesses. The main idea is to utilize these innovative solutions for demonstration purposes and to promote the replications of such models to other small-scale enterprises. The selection of candidates will target small entrepreneurs who are utilizing sustainable income generating alternative and have demonstrable capacity for replication in other similarly environmentally sensitive areas of Suriname.</p> |
| <p>3. <u>Product Development and Quality Improvement</u></p> <p>The ability of small-scale enterprises to grow and expand as well as maintain environmentally sustainable processes and practices, requires that the business be profitable. This activity seeks to assist small-scale enterprises in improving their quality, range and consumer acceptability. It will also promote environmentally sustainable product packaging and the utilization of organic sources of raw materials.</p> <p>Many potentially viable product offerings only have local distribution because the specific ingredients and their relative proportions have not been determined or has not been validated by a qualified food testing facility. This severely limits market penetration and acceptability since these products do not meet consumer standards. Small-scale enterprises either do not have the knowledge or the financing on how to approach this challenge. This activity will seek to identify highly attractive and viable products for national and international markets and</p> |

conduct the required nutrient testing with a view to inserting these products into mainstream marketing and distribution channels.

3.1 Product testing

This activity is closely aligned to sub activity 3.1. In Small-scale enterprises, many times there are products highly desired by consumers, but which enjoys limited dissemination because they do not meet the required standards for supermarkets or for exports.

3.2 Product Improvements

This activity will focus on the design and supply of highly attractive labels and packaging for select products with high market demand potential. The activity will so promote environmentally sustainable raw materials for use in labels and packaging.

4. Knowledge Management

This activity is geared towards experience capitalization for project beneficiaries from small-scale enterprises which have successfully adopted and incorporated new environmentally sustainable innovations and technologies into their business processes. It will also target broader community sensitization and awareness on the green and blue economy, climate change adaptation and other related topics for the coastal residents in Coronie and Nickerie

4.1 Sensitization and awareness

This activity will be conducted via field visits, radio and television interviews and social media engagements and will target both small-scale enterprises who are benefiting under the project as well as the broader coastal communities in Coronie and Nickerie.

This activity will promote the project as well as the EU GCCA+ goals and objectives and the potential expected results and impacts of the project for small-scale residents in Coronie and Nickerie and the country of Suriname by extension.

4.2 Project promotion/Visibility

This activity will target highly successful small-scale enterprises who are implementing environmentally sustainable processes and practices in the conduct of their businesses and expose select groups of project beneficiaries to these businesses for experience capitalization.

4.3 Knowledge exchange visits

Activity geared towards effective delivery of project results and includes Office and logistics costs, monitoring and evaluation costs for the full duration of the project, and the hiring costs of a project assistant fourteen months.

5. Project Management and Logistics

IICA financial regulations mandates a charge of a minimum Indirect Costs Recovery of 8% on all external resources administered by the Institute, and it shall be used to cover indirect costs incurred in the administration of the project.

6. IICA ICR (8%)

IICA financial regulations mandates a charge of a minimum Indirect Costs Recovery of 8% on all external resources administered by the Institute, and it shall be used to cover indirect costs incurred in the administration of the project.

Description of inputs:

IICA will be the Executing Agency for this project but will work in close collaboration with the Ministry of Agriculture, Animal Husbandry and Fisheries (LVV), the Ministry of Natural Resources (MNR), the Kooperatie van Groente verbouwers (KCV), Stichting Productieve Werkenheden, Cosu Imkers vereniging Wroko Was wasi, and the Suriname Agriculture Forum for Youth (SURAFY), and the Beekeepers Association of Suriname.

IICA, will retain responsibility for overall project supervision and coordination, management, monitoring and evaluation, and the preparation of regular progress reports and update

meetings on management and technical aspects of the project during execution. The financial management of the project and reporting to the donor agency will be the responsibility of IICA. Regular stakeholder sessions for progress updates and decision making will be conducted and quarterly progress reports will be made available to all key stakeholders.
Inputs include: IICA personnel, project Manager, Technical Staff, Finance and Admin staff; Vehicles, tickets and other expenses related to transportation. Equipment; communication, printing and publication; training and training material.
and micro-capital grants.

Annexes:

Detailed project Document including as appropriate, job descriptions for consultants, terms of reference for contracts, technical specifications for equipment items, training nomination forms, etc.

Revised: 10 Mar 2014

Attachment 3

Scheduled of Activities, Facilities and Payments

Year _____

| EXPECTED CP OUTPUTS and indicators including annual targets | PLANNED ACTIVITIES <i>List all activities to be undertaken during the year towards stated outputs</i> | Timeframe | | | | Planned Budget Amount | Schedule of payments by UNDP | | | | |
|--|---|-----------|----|----|----|--------------------------|------------------------------|-----------|-----------|----------|--|
| | | Q1 | Q2 | Q3 | Q4 | | Q1 | Q2 | Q3 | Q4 | |
| Train small business owners including vegetable & livestock Farmers, Beekeepers, Agri-processors, and youth entrepreneurs. At least six (6) workshops conducted, two hundred and fifty (250) small enterprises | ACTIVITY 1 | | | | | 15,000.00 | 5,000.00 | 5,000.00 | 3,000.00 | 2,000.00 | |
| Productivity Enhancement through technology and Innovation adoption. At least five (5) new products tested for quality metrics and market launch, ten (10) labels and/or packages designed or improved for products a high value market potential | ACTIVITY 2 | | | | | 50,333.00 | 15,000.00 | 20,333.00 | 13,000.00 | 2,000.00 | |
| Promote the value of sustainable business in the blue and green economy for coastal resident, creating sensitization, awareness and visibility for environmentally sustainable small-scale enterprises. At least two (2) knowledge exchange visits to successful environmentally sustainable same by end of project; four(4) radio and/or TV interviews conducted on project activities; six (6) publications on project activities and results published in print including two on women in agribusiness. | ACTIVITY 3 | | | | | 20,000.00 | | 15,000.00 | 3,000.00 | 2,000.00 | |
| | ACTIVITY 4 | | | | | 7,000.00 | | 2,500.00 | 2,500.00 | 2,000.00 | |

| | | | | | | | | | |
|--|------------|--|--|--|-------------------|------------------|------------------|------------------|-----------------|
| | ACTIVITY 5 | | | | 9,259.59 | 3,000.00 | 2,500.00 | 2,500.34 | 1,259.25 |
| | ACTIVITY 6 | | | | 8,127.41 | 1,840.00 | 3,626.64 | 1,920.03 | 740.74 |
| | | | | | 109,720.00 | 24,840.00 | 48,959.64 | 25,920.37 | 9,999.99 |

Note:

- Expenditures for personnel services may be limited to salary, allowances and other entitlements, including the reimbursement of income taxes due and travel costs on appointment to the project, duty travel within the programme country or region and repatriation costs.
- UNDP shall be responsible for providing miscellaneous services such as secretarial assistance, postage and cable services and transportation as may be required by *The IICA* in carrying out their assignment.
- Adjustments within each of the sections may be made in consultation between UNDP and *The IICA*. Such adjustments may be made if they are in keeping with the provisions of the Programme Support/Project Document and if they are found to be in the best interest of the project.

Revised: 10 Mar 2014

Attachment 4

MODEL UNDP EXPENDITURE REPORT

Period _____

| EXPECTED CP OUTPUTS and indicators including annual targets | PLANNED ACTIVITIES <i>List all activities to be undertaken during the year towards stated outputs</i> | Planned Budget | | Payments and Expenditures | | |
|--|---|-----------------------|--------|---------------------------|--------------|---------|
| | | Budget Description | Amount | Payments received | Expenditures | Balance |
| | | | | | | |
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| | | Total | | | | |

ANNEX D IICA CLAUSES

In line with the Standard Terms and Conditions of the present agreement, and recognizing IICA's role as an international organization in the implementation of the agreement, the Party accepts and undertakes in this annex, which is an integral part of the agreement, to recognize the following:

1. Immunities

Nothing conferred in the present agreement, or related to same, shall be considered to constitute, expressly or tacitly, a waiver of the immunities, exemptions and privileges enjoyed by IICA and its personnel under international law, international treaties or agreements, or the domestic legislation of their member countries or states.

2. Anti-Fraud and Anti-Corruption Policy

IICA has a policy for the prevention of money laundering and the financing of terrorism, for which compliance is mandatory for all persons, whether individuals or legal entities, which are carrying out any activities for or on behalf of IICA.

3. Confidentiality

Should any "confidential information," labeled as such at the request of one or both signers, exist within the framework of this agreement, it shall be treated as confidential, and shall not be disclosed in part or in full without prior consent. IICA will employ the mechanisms established in its current rules for controlling, protecting and safeguarding content. Confidential information will belong solely to its author. Neither IICA nor its personnel shall disclose any information that has been classified as confidential to another person or entity or use the information for their own benefit.

4. Reciprocity

Each Party to the Agreement agrees to acknowledge the contributions of the others to the implementation of the activities agreed upon, in publications, reports, informational material, messages and other means used for disseminating information on these activities.

Any document bearing the name or logotype of IICA which is to be published as part of a special project, joint project, research project or any other activity, must comply with IICA's rules and regulations governing publications.

5. Policy for managing conflict of interest at the Institute

IICA has a Policy for the management of conflicts of interest in the Institute, which is mandatory for all natural and legal persons who carry out activities for the Institute or entrusted by it consistent with its Code of Ethics, its values and the applicable law in the Member States of the Institute.

6. Policy for the personal data protection

IICA is seeking to provide adequate protection of the personal data to which it has access in carrying out its activities and implements strict measures to address reports of improper processing of personal data. To that end, among other measures, it has established a Personal Data Protection Policy.

The Contracting Agencies acknowledge that they have read, understood, and accepts the mandatory application of this Policy in the execution of this agreement. The Policy is available on the iica.int website.

IICA commits to addressing any query regarding the scope of this Policy and is providing the following email for this purpose: data.protection@iica.int.

7. Policy on Prohibited Practices

IICA has mechanisms for the prevention, detection, reporting and punishment of prohibited practices, fraud and corruption that are an integral part of its best governance and administration practices. In accordance with its Code of Ethics, its values, and the respective laws in the country in which it operates; IICA maintains a zero-tolerance approach to prohibited practices, fraud and corruption.

These practices are applied both to the personnel of the Institute, as well as to the people and organizations with whom it maintains a relationship in different activities.

8. Resolution of Disputes

Any disagreement that may arise as to the interpretation of the present Letter shall be resolved by mutual agreement between the Parties within a period of no more than thirty business days.

In the event the dispute is not resolved, the Parties agree to submit, unconditionally and irrevocably, to the procedures and decision of arbitration panel comprising three arbitrators, designated as follows: one arbitrator named and financed individually by each of the Parties, and a third appointed jointly and financed equally by the Parties. All costs related to the operation of the Panel are to be financed equally by the Parties. It is understood that the arbitration panel shall decide all matters of procedure for cases in which the Parties do not agree. The decision of the arbitration panel shall be final and binding on the Parties.