



EXECUTIVE COMMITTEE

Twenty-fourth Regular Meeting
22 - 23 July 2004

IICA/CE/Doc.440(04)
Original: Spanish
22-23 July, 2004

PROVISIONAL SCHEDULE

San Jose, Costa Rica

Wednesday, 21 July 2004

Arrival of delegates
10:00 – 21:00 Meeting registration: Hotel Radisson

Thursday, 22 July 2004

08:00 – 08:30 *Preparatory Session*
Inaugural Session

08:30 – 09:00 Message from the Director General of IICA: The 2003 Annual Report
Inaugural Session

09:00 – 09:15 IICA's Financial Situation and Financing of the 2002-2006 Medium Term Plan

09:15 – 09:45 Current status of quota payments and progress made in collecting quota arrearages (IABA Resolution No. 392)

09:45 – 10:45 Discussion on the implementation of IABA Resolution No. 392 on quotas owed to the Institute

10:45 – 11:15 Refreshments
Financial Statements

11:15 – 11:45

- 2003 Financial Statements of the Institute and Report of the External Auditors

11:45: 12:15

- Tenth Annual Report of the Audit Review Committee (ARC)

12:15 – 14:00 Lunch
Second Plenary Session

14:00 – 14:30 Strategy for and Results of Technical Cooperation: Knowledge Management in Action

14:30 – 15:00 Progress made in implementing the Inter-American Program for the Promotion of Trade, Agribusiness, Agricultural Health and Food Safety

15:00 – 15:30 Refreshments

15:30 - 16:00 Progress made in implementing the Agricultural Health and Food Safety Program, and in complying with Resolution No. 382 of the Inter-American Board of Agriculture regarding the overall assessment of the program

16:00 – 16:30	Follow-up on the resolutions of IICA’s governing bodies <ul style="list-style-type: none"> • Status of the Resolutions of the Twenty-third Regular Meeting of the Executive Committee • Status of the Resolutions of the Twelfth Regular Meeting of the IABA
16:30 – 17:00	Draft resolutions
17:15	Participants return to Hotel Radisson
18:30	Reception at Hotel Radisson

Friday, 23 July 2004

Third Plenary Session

08:30 – 09:00	Review and approval of draft resolutions
09:00 – 09:15	Approach to and proposal for modernizing the human resources management system at IICA
09:15 – 10:00	Proposed amendments to the Staff Rules, and discussion
10:00 – 10:30	Refreshments
10:30 – 11:15	Proposed amendments to the System for Determination of Remuneration of IICA Personnel, and discussion
11:15 – 11:45	Young professionals program
11:45 – 12:00	Granting of title of Personnel Emeritus Mario Infante Olano, Alfonso Chirinos Almanza and Gonzalo Estefanell Barbato
12:00 – 12:30	Draft resolutions
12:30 – 14:00	Lunch

Fourth Plenary Session

	Implementation and follow up on the AGRO 2003-2015 Plan of Action (IABA Resolution No. 387)
14:00 – 14:30	<ul style="list-style-type: none"> • The 2004-2005 ministerial process, the Third Ministerial Meeting on Agriculture and Rural Life held within the framework of the Summit of the Americas process, and the Thirteenth Regular Meeting of the IABA
14:30 – 15:00	<ul style="list-style-type: none"> • Progress made in organizing the Third Ministerial Meeting on Agriculture and Rural Life within the framework of the Summit of the Americas process, and the Thirteenth Regular Meeting of the IABA

15:00 – 15:10	Date and Site of the Twenty-fifth Regular Meeting of the Executive Committee
15:10 – 15:45	Review and approval of draft resolutions
15:45 – 16:15	Refreshments
16:15 – 17:00	Other business
17:00 – 17:30	<i>Closing Session</i> <ul style="list-style-type: none"> • Final observations • Acknowledgements • Final remarks by the Director General • Official closure of the meeting
17:30	Participants return to Hotel Radisson
Saturday, 24 July 2004	Delegates depart from hotel to airport