



EXECUTIVE COMMITTEE

Twenty-Third Regular Meeting
23 - 24 July 2003

IICA/CE/Doc.423(03)
Original: Spanish
23 - 24 July 2003

PROVISIONAL SCHEDULE OF THE MEETING

San Jose, Costa Rica

Tuesday, July 22

Delegates to the Twenty-third Regular Meeting of the Executive Committee arrive in San Jose (Juan Santamaría Airport) and are driven to the Radisson Hotel.

09:00 Registration for meeting (Radisson Hotel)

Wednesday, July 23

08:00 Delegates depart for IICA Headquarters

08:30 – 9:00 Registration for meeting (Conclusion)

09:00 – 9:30 **Preparatory Session** (*United States and Canada Room*)

09:35 – 13:00 **First Plenary Session**

- Message from the Director General and Progress Report on the Implementation of IICA'S 2002-2006 Medium Term Plan.
Unnumbered
- Progress Report on the Implementation of the Inter-American Program for the Promotion of Trade, Agribusiness and Food Safety.
IICA/CE/Doc.426(03)
- Report on Joint Actions with Strategic Partners: Working Together
 - Strengthening of IICA-FAO Relations.
IICA/CE/Doc.428(03)
- Modernization of the Institute:
 - Proposal on Management Information System (ERP).
IICA/CE/Doc.429b(03)
 - Progress Report on Implementation of new Personnel Administration System.
Unnumbered

13:00 – 14:00 Lunch

14:00 – 17:00 **Second Plenary Session** (*United States and Canada Room*)

IICA's Financial Situation and Funding of the 2002-2006 MTP.

- a) Financial Statements of the Institute for 2002 and External Auditors' Report.
IICA/CE/Doc.431(03)
 - Designation of IICA's External Auditors for the 2004-2005 biennium.
- b) Ninth Report of the Audit Review Committee (ARC).
IICA/CE/Doc.432(03)
 - Designation of a Member of the Audit Review Committee, to replace Mrs. Jocelyn Thompson, of Trinidad and Tobago.
- c) Current Situation Regarding the Payment of Quotas, and Measures for Collecting Quota Arrearages.
IICA/CE/Doc.429a(03)rev.
- d) Measures for Restructuring IICA's Finances in the Medium Term.
IICA/CE/Doc.429(03)rev.

18:00 Reception – Radisson Hotel

Thursday, July 24

07:30 Delegates depart for IICA Headquarters.

08:00 – 12:30 **Third Plenary Session** (*United States and Canada Room*)

- Progress Report on Preparations for the Second Ministerial Meeting within the framework of the Summit of the Americas Process, and for the Twelfth Regular Meeting of the Inter-American Board of Agriculture (IABA).
Unnumbered
- IICA's Financial Situation and Funding for the 2002-2006 MTP (continuation)

- e) Report of the Special Advisory Commission on Management Issues (SACMI) – 2003.
IICA/CE/Doc.424(03)rev.
- f) Working Plan in Response to the General Assessment of IICA's Agricultural Health and Food Safety Program.
IICA/CE/Doc.427(03)
- g) Draft Program Budget for 2004-2005.
IICA/CE/Doc.430(03)
- h) Proposed Additional Budget with Resources from the Working Subfund of the Regular Fund.
IICA/CE/Doc.430a(03)

12:30 – 14:00

Lunch

14:00 – 17:00

Fourth Plenary Session (*United States and Canada Room*)

- Proposed Amendments to the Rules of Procedure of the General Directorate regarding the Associate Personnel Category.
IICA/CE/Doc.433(03)
- Granting of Title of Emeritus.
IICA/CE/Doc.434(03)
- Progress Report on the Summit of the Americas Process as it refers to Agriculture and Rural Life, and IICA's Participation as a Partner Institution in the Process.
Unnumbered
- Proposed Agenda for the Twelfth Regular Meeting of the Inter-American Board of Agriculture (IABA)
IICA/CE/Doc.436(03)rev.
- Status of the Resolutions of the Twenty-second Regular Meeting of the Executive Committee.
IICA/CE/Doc.437(03)
- Status of the Resolutions of the Eleventh Regular Meeting of the Inter-American Board of Agriculture (IABA).
IICA/CE/Doc.435(03)

- Member Countries Sitting on the Executive Committee in the years 2004-2018.

Unnumbered

- Date and Site of the Twenty-fourth Regular Meeting of the Executive Committee.

IICA/CE/Doc.438(03)

16:30 – 17:30

Closing Session

(United States and Canada Room)

- Comments from the Delegates.
- Comments from the Director General of IICA, Dr. Chelston W.D. Brathwaite.
- Adjournment by the Chair of the Meeting.

17:30

Return to Radisson Hotel.

Friday, July 25

Transportation of Delegates and other participants from the hotel to the airport.