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**RESPONSIBILITIES OF THE IABA REPRESENTATIVE
ON THE GOVERNING COUNCIL OF CATIE**

San Jose, Costa Rica

Responsibilities of the IABA Representative on the Governing Council of CATIE

The Executive Committee, during its Thirty-first regular meeting that took place in San José, Costa Rica, July 12 to 14, 2011, proposed to the Inter American Board of Agriculture (IABA), through Resolution IICA/CE/Res.543 (XXXI-O/11), the following responsibilities that should be assumed by the person that takes over as representative of that highest governing body of IICA in front of the Governing Council of the CATIE:

1. Develop a working knowledge of the Contract between the Government of Costa Rica and IICA on CATIE, as amended by Costa Rica Law 8028 of October 12, 2000, and the Joint Cooperation Agreement between IICA and CATIE of July 13, 2011.
2. Coordinate with the Director General of IICA and with the Member States to establish the IABA's position on matters dealt with by the Governing Council of CATIE, especially with respect to any decisions that the latter may take to expand the IICA-CATIE Program for Joint Action and strengthen the mechanisms for implementing joint activities.
3. Keep abreast of the commitments assumed and the agreements and resolutions adopted by both the IABA and the Executive Committee of IICA that have an impact on relations between IICA and CATIE, and, in particular, any that have to do with the joint activities implemented on behalf of the Member States.
4. Confer with the Member States and the Director General of IICA about any matters on the Agenda of the Governing Council of CATIE that might relate to IICA, or its assets, in particular any such matters which require a vote of the Council.
5. Provide follow-up to the implementation of the IICA-CATIE Program for Joint Action by: (i) requesting a special report from CATIE on the Program; (ii) keeping abreast of developments related to its implementation; (iii) proposing initiatives designed to strengthen the mechanisms for joint action; and, (iv) supporting efforts to overcome any constraints that affect the execution of the Program for Joint Action.
6. Submit an annual report on the Representative's activities to both the Executive Committee and the Director General of IICA.